

**LEBANON BOARD OF EDUCATION
BUDGET/FINANCE SUBCOMMITTEE
LEBANON MIDDLE SCHOOL LIBRARY MEDIA CENTER
November 8, 2016 – SPECIAL MEETING 6:30 P.M.**

MINUTES

ATTENDANCE:

PRESENT: Jason Nowosad, Chairman
Sandra Tremblay
James Mello

ALSO PRESENT: Superintendent of School Robert Angeli, Al Vertefeuille, LMHS Principal, James Apicelli.

1. Call To Order:

The Budget/Finance Subcommittee meeting was called to order at 6:34 by J. Nowosad.

2. Discuss 2017-2018 Budget Timeline

A District document for Department or School budgets has been distributed. Last month began building the budget. It is hoped to meet with administrators by the end of this month, and to have a preliminary budget for the December Board meeting.

J. Nowosad noted that the Town has asked that the requests for Operating and Capital budgets be submitted by February 16th. J. Nowosad requested that the subcommittee meet sometime between November 28th and December 7th. Superintendent Angeli noted that the first presentation to the Board of Finance is scheduled for March 7th. In mid-January staff and the community will have input to the proposed budget. February will be the first vote on the budget. Superintendent Angeli will contact David Scata and Veronica Calvert. Any growth goals in the budget will be taken from the Strategic Plan. New initiatives will be tied to the plan.

J. Nowosad asked if there were any answers on increased revenue. Superintendent Angeli reported that he has contacted the superintendent in Bozrah. He will have a follow up conversation with him. The Superintendent in Franklin is meeting with their Board chairman. J. Nowosad noted that it is important to know if students are coming before the budget. Superintendent Angeli noted that Franklin is still interested in coming here. Class sizes have been discussed with principals and the LEA.

Motion made by S. Tremblay and seconded by J. Nowosad to adjourn the meeting.

Meeting adjourned at 6:57 p.m.

Respectfully submitted,

Kathleen E. Chapman
Board Clerk