

**LEBANON BOARD OF EDUCATION  
POLICY SUBCOMMITTEE  
HELD VIA TELECONFERENCE  
September 3, 2020 - 7:30 P.M.**

**MINUTES**

Present: Maureen McCall, Dawn Whitcher, Sarah Haynes, Danelle Person and Superintendent Robert Angeli

1. The chair called the meeting to order at 7:30 PM.
2. Discussion regarding the COVID packet policies “Student Discipline”, “Transportation” and “Student Health Assessments” – the situation is that we must adopt temporary COVID policies in force until 6/30/2021 but we would also like to update our current policies that are outdated to reflect Shipman & Goodwin’s newest versions. (Shipman & Goodwin regular policies are on file as well as the Shipman & Goodwin COVID policies.) To that end we recommend the following:
  - a. Student Discipline (BOE #5114 renumber to 5005) – Recommend we adopt the COVID Student Discipline policy for first reading – Recommend we adopt the Shipman & Goodwin Student Discipline policy for first reading
  - b. Transportation (BOE #3541 renumber to 5007) – Recommend we adopt the COVID Transportation policy for first reading – Recommend we adopt the Shipman & Goodwin Transportation policy for first reading
  - c. Administrative Regulations Regarding Health Assessments/Screenings and Oral Health Assessments (BOE #5141.3 renumber to 5011 – Recommend we adopt the COVID policy – Recommend we adopt the Shipman & Goodwin Administrative Regulations Regarding Health Assessments/Screenings and Oral Health Assessments
3. Discuss numbering of all COVID policies – We will use our current or new numbers followed by C19. The policies for first and second reading will be as follows:
  - a. Employee Use of District Computers – 4005-C19
  - b. Employee and Student Teacher Checks – 4006-C19
  - c. Green Cleaning – 1002-C19
  - d. Use of School Facilities – 1007-C19
  - e. Visitors in Schools – 1008-C19
  - f. Volunteers – 1009-C19
  - g. Meeting Conduct – 9324-C19
4. The following LBOE policies match Shipman & Goodwin. We only need to assign them new numbers to continue our effort to update the entire manual.
  - a. Student Attendance, Truancy and Chronic Absenteeism – 5008-C19
  - b. Policy Regarding Student Use of The District’s Computer Systems and Internet Safety – 5009-C19
  - c. Use of Private Technology Devices By Students – 5010-C19

5. Review the Required Annual Notices – Decision made to add this to the Board calendar for August so that required notices are ‘delivered’ at the beginning of the school year. Administration will review this document to assure that annual notices were completed.
6. Discuss policy #9004 – Filling Vacancies – Superintendent Angeli will speak with our attorney to get his input on whether we should delete this policy now that the Town charter changed the way that vacancies are filled.
7. The chair adjourned the meeting at 8:21 PM.

Submitted by  
Maureen McCall, Chairman