

**LEBANON BOARD OF EDUCATION  
SNOW/ICE REMOVAL SUBCOMMITTEE  
BOARD OF SELECTMEN  
JOINT SPECIAL MEETING  
HELD VIA TELECONFERENCE  
OCTOBER 22, 2020 – 7:30 PM**

**MINUTES**

**PRESENT (BOE):** Mark DeCaprio, Sarah Haynes, Nicole McGillicuddy

**PRESENT (BOS):** Kevin Cwikla, First Selectman, Kathleen Smith, Selectman, Betsy Petrie, Selectman, Glen Coutu, Selectman

**ALSO PRESENT:** Robert Sirpenski, Business Manager, James Apicelli, LMHS Principal, Kevin French, Facilities Director, John Jarvis, Maintenance Worker, Jay Tuttle, Town Foreman, Jason Nowosad, Building Inspector

**I. Call To Order**

N. McGillicuddy called the meeting to order at 7:30 PM

**II. Inventory of Town snow removal equipment**

Town inventory includes two snow blowers that belong to the BOE (not certain if they are functional), skid steer with snow blower attachment (never used), two F-350 pickup trucks, and one F-450 pickup truck. It was discussed that most of the time the three trucks previously mentioned are not used during snow removal, but they may be used if another truck becomes disabled.

**III. Inventory of BOE snow removal equipment**

School inventory includes 1994 Ford tractor and John Jarvis's new pickup truck. The tractor was purchased with BOE funds. The ASTE department has a skid steer and Kubota tractor. Anything that is purchased with ASTE funds technically can only be used by ASTE, however, after a number of years, the restriction is lifted.

**IV. Possible options for BOE snow removal**

Many options were discussed. One option is for the BOE to hire another maintenance worker so that the three maintenance workers could plow the three schools and the custodians would shovel snow on the sidewalks and emergency exits. N. McGillicuddy asked K. French if snow removal was in the contract of the custodians and he confirmed. Later it was discussed that it is not in the contract but listed in the job description. The BOE would have to purchase snow removal equipment both for sidewalks as well as the parking lots. Another option that was discussed was using the money currently allotted for the contracted snow/ice removal (approximately \$75,000 in 2021-22) and hire a DPW worker that would be used for school snow removal when the roads are completed. The benefit to this is that the BOE would not have to purchase any large snow removal equipment because the DPW is fully equipped. Still another option would be to redo the current BOE maintenance contract to include base pay plus extra pay per snowstorms. J. Jarvis confirmed that 2-3 workers are needed per school and it takes about 3-4 hours for snow removal.

**V. Adjournment**

N. McGillicuddy adjourned the meeting at 8:30 PM. The next meeting will be held December 17<sup>th</sup> at 7:00 PM at LMS.

Submitted by  
Nicole McGillicuddy, Subcommittee Chair