

**LEBANON BOARD OF EDUCATION  
FINANCE/FACILITIES SUBCOMMITTEE  
SPECIAL MEETING  
HELD VIA TELECONFERENCE  
DECEMBER 15, 2020 - 7:00 PM**

**MINUTES**

**ATTENDANCE:**

**PRESENT:** Nicole McGillicuddy, Mark DeCaprio, Sarah Haynes, Matthew Smith, John Konow

**ALSO PRESENT:** Superintendent Robert Angeli, Robert Sirpenski, Business Manager and Kevin French, Facilities Director, Robert Laskarzewski, LMS Principal.

**I. CALL TO ORDER**

N. McGillicuddy called the meeting to order at 7:00 p.m.

**II. 2021-2022 BUDGET**

**A. CAPITAL BUDGET**

Draft Capital requests are due to the Board of Finance by January 7, 2021. Facilities will request \$186,000; Technology will request \$100,000; Athletics will request \$30,545.

**B. OPERATING BUDGET**

The operating budget will be acted on at the February BOE meeting. Dime Oil will be used for heating at \$1.74/gallon and diesel at \$1.76/gallon. This is a lower price than originally anticipated. Other budget increases include: wage increase for secretaries, increasing to a full time health teacher at Lyman, additional 3.5 custodians (COVID related), increase one IT Tech from 29 hours/week to 40 hours/week (for a total of 2 full time technicians), changing the LMHS Assistant Principal from 0.6 FTE to 1.0 FTE, adding an additional social worker or psychologist at Lyman, maintaining the 7<sup>th</sup> grade science position at 1.0 FTE, keeping the additional 4<sup>th</sup> grade position at LES (COVID related), increasing the Social Studies department at Lyman to 4 full time teachers (directly related to Asst. Principal becoming full time), health insurance increase (anticipated 5%), and unemployment liability (anticipated \$20,000).

**III. DISCUSSION OF LES VENTILATION AND FORMING A SCHOOL BUILDING COMMITTEE**

To replace the air handlers and windows, it is anticipated to cost \$600,000. K. French would like to add an upgrade to electrical panels in the '56 and '66 wings. The first step (if BOE approves) is to have a conversation with the BOF Chair and First Selectman to propose the idea of a school building project, which is governed by a town building committee. At this time, a grant will allow the state to reimburse 60% of the cost, while the town pays 40%. This will be an action item at the January BOE meeting.

**IV. LED LIGHTING PROJECT UPDATE**

The Finance/Facilities Subcommittee will meet on January 5, 2021 to hear a presentation by both Earthlight and Environmental Systems Corporation to propose whether retro fitting existing lighting or total replacement is the best option. Costs for both scenarios will be included. This will be an action item at the January BOE meeting.

**V. ADJOURNMENT**

The next finance/facilities subcommittee meeting will be held on Tuesday, January 5, 2021 at 7:00 p.m. The time may be adjusted due to a special meeting by the BOE on the same night. The meeting was adjourned at 8:10 p.m. by N. McGillicuddy.

Respectfully Submitted,

Nicole McGillicuddy, Chair