

BOARD OF FINANCE
REGULAR MEETING
April 20, 2021 - 7:00 pm
Via Zoom Meeting
MINUTES

Members Present: Liz Charron, Diane Malozzi, Meghan Bruce, AJ Dunnack, Gregg LaFontaine, Michael Nintean (Alternate), Tony Tyler (Alternate), Dennis Cronin (Alternate)

Members Absent: D. Scata (M. Nintean will sit for D. Scata)

Also Present: First Selectmen Kevin Cwikla, Recording Secretary Laurie Bergeron

- 1) **Call to order:** L. Charron called the meeting to order at 7:00 pm
- 2) **Correspondence:**
 - a) **BOE March 2021 expense report – emailed to BOF on 4/11/2021.**
- 3) **Minutes**
 - a) **Special BOF/BOS/Library Building Committee meeting 3/29/2021.** M. Nintean MOVED to accept the minutes of the Special BOF/BOS/Library Building Committee meeting 3/29/2021. M. Bruce **SECONDED**. Discussion ensued regarding if BOS as hos was the board to approve these minutes. M. Nintean Withdrew **MOTION**
 - b) **Special Board of Finance Meeting on 3/30/21 -** M. Bruce **MOVED** to accept the minutes of the Special Board of Finance Meeting on 3/30/21. M. Nintean **SECONDED**. All in Favor – **Motion Passes Unanimously**
- 4) **Public Comments:** None
- 5) **Financial Reports: Reports for Fiscal Year 2020-2021 Expenditures, Revenues, TIP/SIP, BOE Non-Lapsing Account, and Contingency Balance/Fund Balance:** BOF discussed expenditures and anticipated legal fees for end of year with K. Cwikla. L. Charron discussed anticipated election costs. May need to act on the line item before the end of the year. Questions arose regarding completion of fuel tank project at Lyman Memorial High School.
- 6) **New Business:**
 - a) **Budget proposal for FY 21-22**
 - i. **Discuss feedback from Public hearing on April 19, 2021.** L. Charron reported approximately 25 attendees at Public Hearing.
 - ii. **Discuss and act on the budget and requesting the Board of Selectmen to bring it to the annual town meeting.** G. Lafontaine **MOVED** to increase the BOS line 401 to \$155,330 with the mil rate remaining the same at 28.4. AJ Dunnack **SECONDED**. M. Nintean **Abstained**. All Others In Favor. **Motion passes with five (5) ayes.**
G. Lafontaine made a **MOTION** to request the Board of Selectmen bring to the Annual Town Meeting a proposed FY 2021-2022 budget for the Town

of Lebanon of \$26,303,641 to include General Town Government, Board of Education, Special Revenue accounts and capital expenditures with projected revenue of \$6,746,998 and the remainder to be raised by taxes with an estimated mil rate of 28.4 as outlined in the document exhibit dated April 20, 2021. M. Bruce **SECONDED**. *Voting:* M. Bruce **OPPOSED**, All Others In Favor. Motion **PASSES** with five (5) ayes and one (1) opposed.

iii. **Discuss and act on recommending the BOS refer the budget to a referendum.** G. LaFontaine **MOVED** to recommend the BOS refer the budget to a referendum. M. Bruce **SECONDED**. All in Favor. **Motion Passes Unanimously.**

b) **Discuss and act on the audit findings.** Item tabled to next meeting.

7) Updates from Sub-Committees

a) **Shared Services Committee** – No report

b) **Long Term Planning Committee** – No report

c) **Policy & Procedures Committee**

i. **Discuss and act on the proposed Policy & Procedures for TIP:** Discussion ensued regarding proposed Policy & Procedures for TIP. Changes to proposed Policy & Procedures for TIP will be completed/changed and voted on at next meeting.

8) Other: K. Cwikla reported that they will be trying a Hybrid method of Town Meeting.

9) Adjourn – Hearing no further business, L. Charron adjourned the meeting at 8:03 pm

Respectfully Submitted,
Laurie J. Bergeron