

BOARD OF FINANCE
REGULAR MEETING
August 16, 2022 - 7:00 pm
Via Zoom Meeting

MINUTES

A recording of this meeting is posted on the Town website.

Members Present: Liz Charron, David Scata, Diane Malozzi, Philip Johnson, Gregg LaFontaine, Michael Nintean (Alternate), Haley McCall (Alternate)

Members Absent: Meghan Scott, Tony Tyler (Alternate)

Also Present: First Selectmen Kevin Cwikla, Finance Director Hayley Wagner, Recording Secretary Laurie Bergeron

Recording begins.

1.0 Call to order – L. Charron called the meeting to order at 7:03pm. M. Nintean will sit for M. Scott.

2.0 Correspondence

- a) **Letter from Superintendent Gonzales regarding contract negotiations.**
- b) **Email from First Selectman Cwikla with new oil contract, 8/4/2022**

3.0 Approval of Minutes

a) Regular BOF meeting 6/21/2022

P. Johnson moved to accept the minutes of the 06/21/2022 Regular meeting. D. Malozzi SECONDED.

MOTION CARRIED: 4:0

P. Johnson and D. Scata abstained.

b) Special BOF meeting 6/28/2022

P. Johnson MOVED to accept the minutes of the 6/28/22 Special BOF meeting. M. Nintean SECONDED.

MOTION CARRIED: 4:0

P. Johnson and D. Scata abstained.

4.0 Public Comments - None

5.0 Financial Reports:

5.1 Reports for Fiscal Year 2021-2022 Expenditures, Revenues, TIP/SIP, BOE non-lapsing –

Numbers are fairly finalized. Very few adjustments to be processed. BOF reviewed any deficiencies in anticipated final balances, making note of any deficient balances that would need to go to Town Meeting for approval to move monies from contingency to balance. BOF reviewed anticipated final balances for revenue.

5.2 Discuss and act on budget transfers for FY 2021 – 22

*G. Lafontaine **MOVED** to authorize a transfer from contingency of Eleven thousand six hundred fifty-six dollars (\$11,656.00) to be distributed as follows: Thirteen dollars, (\$13.00) to Account 402 Elections, Eleven thousand six hundred thirty-two dollars (\$11,632.00) to Account 436 Solid Waste and Eleven dollars (\$11.00) to Account 455 for Special Events. P. Johnson **SECONDED**.*

MOTION CARRIED: 6:0

*D. Scata **MOVED** to request the Board of Selectman call a Special Town Meeting for the purposes of transferring a total of Fifty-three thousand two hundred sixty-four dollars (\$53,264.00) from Contingency to the following accounts: Twenty-four thousand five hundred thirty-eight dollars (\$24,538.00) to Account 400 Legal and Twenty-eight thousand seven hundred twenty-six dollars (\$28,726.00) to Account 420-Police Services. D. Malozzi **SECONDED**.*

MOTION CARRIED: 6:0

6.0 New Business

6.1 Discuss and act on designating a representative from BOF to sit in on BOE contract negotiation sessions – The BOF discussed this designation. L. Charron will let the BOE know that at this time the BOF will not be designating a representative from the BOF to sit in on BOE contract negotiation sessions.

NO ACTION TAKEN.

6.2 Discuss and act on authorizing BOS to expend up to \$12,000 from TIP to migrate Town Hall server to cloud services hosted by Novus Insight – K. Cwikla discussed with the BOF details of this migration.

*P. Johnson **MOVED** to authorize the Board of Selectman to expend up to Twelve thousand dollars, (\$12,000.00) from TIP to migrate Town Hall server to cloud services hosted by Novus Insight. D. Malozzi **SECONDED**.*

MOTION CARRIED: 6:0

6.3 Discuss and act on impact of recently approved oil contract to the FY23 budget.

*G. Lafontaine **MOVED** to request that the Board of Selectman call a Special Town Meeting to authorize the Board of Education to over expend up to \$92,608 due to increase in upcoming fuel costs. P. Johnson **SECONDED**.*

MOTION CARRIED: 6:0

6.4 Discuss and act on a different way to account for grants as suggested by the new auditing firm.

L. Charron said the suggestion came from the Finance Director and not the new auditing firm as listed on the agenda. H. Wagner said the numerous grant accounts that the town has are not being managed properly in accordance with accounting standards. She suggested that these grants be moved to an existing account for the purpose of revenue and expenditure recording and that the account be renamed.

D. Scata MOVED to authorize the Finance Director to move grant accounts to Account #224 - Lula grant, renaming it to Town Grant Fund to account for revenue and expenses for grants. M. Ninteau SECONDED.

MOTION CARRIED 6:0

7.0 Subcommittees –

- a. Policies & Procedures –** No Report
- b. Shared Services –** No Report
- c. Long Term Planning –** No Report
- d. Audit –** P. Johnson reported info has been sent out to the committee members.

8.0 Other

P. Johnson asked if there is a timeline coming up for the audit.

9.0 Adjourn

Hearing no further business, L. Charron adjourned the meeting at 8:09 pm.

Recording ends.

Respectfully submitted,
Laurie Bergeron
Recording Secretary
Diane Malozzi
BOF Secretary
August 18, 2022