

Lebanon Board of Finance  
Regular Meeting June 20, 2023  
Town Hall Conference Room (in-person) and via Zoom  
**MINUTES**

A recording of this meeting is posted on the town website.

**Present:** Liz Charron (Chair), Diane Malozzi (Secretary), David Scata, Philip Johnson.

Alternates: Mike Ninteau, Haley Messier.

**Absent:** Meghan Scott, Gregg Lafontaine and AJ Dunnack (Alternate).

**Also Present:** Kevin Cwikla (First Selectman), Hayley Wagner (Finance Director)

**1.0 Call to order.**

Having established a quorum, L. Charron called the meeting to order at 7:00 pm.

M. Ninteau to sit for M. Scott. H. Messier to sit for G. Lafontaine.

**2.0 Correspondence**

Email from L. Charron concerning budget balances.

**3.0 Minutes to discuss and approve**

**3.1 Regular BOF meeting 05/15/23**

*M. Ninteau MOVED to approve the 05/16/2023 BOF regular meeting minutes. P. Johnson SECONDED.*

MOTION CARRIED 5:0

D. Scata abstained.

**4.0 Public Comments**

None

**5.0 Town-wide Updates**

**5.1 BOE update with Superintendent Gonzalez**

No Update.

**5.2 Town update with First Selectman Cwikla.**

K. Cwikla gave a brief update on Town project happenings, changes in staffing personnel, future fee increases and future projects planning.

**6.0 Financial Reports: Fiscal Year 2022-2023 Expenditures, Revenues, TIP/SIP, BOE non-lapsing.**

H. Wagner went over the revenue numbers and the impact to the budget as it looks like there may be a surplus.

**7.0 New Business**

**7.1 Consider and act on impact of adopted state budget for FY24.**

The Board discussed the impact the adopted State budget will have on the Town and Board of Education budgets for 2024. \$229,000.00 move in ECS than what the current budget reflects. Discussion on utilizing the extra funds for BOE expenditures. How is the budget split between the BOE and Town so the Town could use some added revenue. It was cautioned how ECS funds are expended and where they are applied.

NO ACTION TAKEN

## **7.2 Consider and act on approving an invoice for the 2021-22FY audit.**

*D.Malozzi MOVED to approve payment of the progress billing invoice #4 from Clifton, Larsen, Allen in the amount of thirteen thousand four hundred forty-five dollars and no cents (\$13,445.00) with funds to come from the audit account. P. Johnson SECONDED.*

M. Ninteau asked if the payment should be held. This is the final invoice but the audit is not complete. Members discussed their thoughts as to why the completion of the audit is delayed.

MOTION CARRIED 6:0

## **8.0 Subcommittee Updates and Actions**

**8.1** Policies & Procedures – No update

**8.2** Long Term Planning – No update

**8.3** Audit – No update

## **9.0 Other**

### **9.1 Discuss potential cancelation of July regular meeting.**

July is usually a quiet month without any pending actions and has been cancelled in the past. It was noted that this may be a good meeting to discuss internal items, policies and procedures etc. since these often fall short of time in regular meetings.

## **10.0 Adjourn**

Hearing no further business L. Charron adjourned the meeting at 7:31 pm.

Respectfully submitted,  
Diane Malozzi, Secretary  
June 22, 2023

*Please see the minutes of subsequent meetings for the approval of these minutes and any corrections hereto.*