

**Board of Selectmen  
Board of Finance Long Term Planning Subcommittee  
Special Meeting  
Zoom  
January 18, 2022 — 6:00 PM  
MINUTES**

**Members Present:** First Selectman Kevin Cwikla, Selectmen Kathleen Smith, Robin Chesmer, Betsy Petrie-McComber, and Mark DeCaprio (Board of Selectmen); Liz Charron and Meghan Bruce (Board of Finance)

**Others Present:** Bernard Dennler (Office Manager to the First Selectman); Hayley Wagner (Finance Director); Sarah Haynes (Board of Education Chair)

**1.0 Call to Order**

K. Cwikla and L. Charron called the meeting to order at 6:03 PM.

**2.0 Discuss FY20-21 budget surplus priorities**

K. Smith reviewed the results of the most recent ARPA public hearing per the request of L. Charron. Proposals had included funding for childcare nonprofits, invasive weed treatment at Lake Williams, stormwater infrastructure at Amston Lake, and replacement of radio infrastructure for the fire department.

The subcommittee discussed when a Town meeting could occur to authorize funding for items using the budget surplus. They agreed they need to wait for the final audited numbers. L. Charron asked if others would support doing a special town meeting for just a few of the items. M. Bruce said she is not comfortable with doing that until the audited numbers are available. She proposed funding the body cams using contingency.

L. Charron suggested they fund the body cameras using TIP. B. Petrie said it would violate the TIP policy as it is over the \$40,000 threshold. L. Charron and M. Bruce said the Board of Finance could consider amending or waiving the TIP policy.

The subcommittee discussed the Lyman baseball stadium seating. B. Petrie said it would be helpful to get the school authorization to be able to order what they need to do the install. There were further discussion about waiting until Town Meeting after the final audit. S. Haynes said it was possible to wait. B. Petrie proposed using TIP for this as well if the Board of Finance is comfortable raising the policy threshold. S. Haynes suggested that funds in the BOE Non-Lapsing account could be used as a fall back to guarantee funding exists until approval can be received at Town Meeting. L. Charron said to see how BOF feels about amending the TIP policy.

**3.0 Discuss other Long Term Planning priorities**

The Selectmen discussed a possible asbestos abatement at Town Hall and coordinating with the schools which are doing an upcoming asbestos abatement. B. Petrie said they need to look at

upgrading the software for the school and Town finance offices. H. Wagner said ProFund has not received any updates since 2010 besides mandatory updates to forms like 1099s.

Board of Finance Long Term Planning Subcommittee adjourned at 6:50 PM.

**4.0 Discuss and act upon adopting an authorizing resolution allowing the First Selectman to sign the FY 21 State Homeland Security Grant Program MOA**

B. Dennler said the Selectmen need to authorize a resolution to allow the First Selectman to sign an emergency management-related grant received annually.

*B. Petrie MOVED to adopt a resolution as follows:*

*RESOLVED, that the Board of Selectmen may enter into with and deliver to the **State of Connecticut Department of Emergency Services and Public Protection, Division of Emergency Management and Homeland Security** any and all documents which it deems to be necessary or appropriate; and*

*FURTHER RESOLVED, that Kevin T. Cwikla, as First Selectman of Town of Lebanon, is authorized and directed to execute and deliver any and all documents on behalf of the Town of Lebanon and to do and perform all acts and things which he/she deems to be necessary or appropriate to carry out the terms of such documents, including, but not limited to, executing and delivering all agreements and documents contemplated by such documents.*

*The undersigned further certifies that Kevin T. Cwikla now holds the office of First Selectman and that he/she has held that office since November 15, 2021.*

*Kathleen Smith SECONDED.*

*MOTION CARRIED 5:0*

**5.0 Adjourn**

The Board of Selectmen adjourned at 6:53 PM.

Respectfully submitted,  
Bernard W. Dennler III  
Office Manager to the First Selectman