

Board of Selectmen – Board of Finance Long Term Planning Subcommittee
Special Meeting
Zoom
December 21, 2021 — 6:00 PM
MINUTES

Members Present: First Selectman Kevin Cwikla; Selectmen Kathleen Smith, Robin Chesmer, Betsy Petrie-McComber, Mark DeCaprio; Liz Charron and Meghan Bruce (Board of Finance)

Others Present: Dean Hunniford (Director of Public Works and Facilities), Hayley Wagner (Finance Director), Bernard Dennler (Office Manager to the First Selectman)

1.0 Call to Order

K. Cwikla called the meeting to order at 6:03 PM.

2.0 Discuss FY20-21 budget surplus priorities

The Selectmen and Board of Finance members discussed balancing short-term and long-term needs and how to use ARPA funds versus surplus funds to best meet the needs of the Town. They reviewed the results of the ARPA subcommittee meeting. Approximately \$2 million are expected to be received in total. The Selectmen's plans which include upgrading the Town radio system equal about half of the funds. B. Petrie noted the Town has several years to appropriate the funds and the Selectmen do not plan to allocate the full amount until there is more clarity on what other funds may be received for projects in Lebanon under the Bipartisan Infrastructure Framework and potential Build Back Better Act.

The group reviewed a new request from the Cemetery Commission for surplus funds for a fieldstone wall at North Lebanon Cemetery (\$30,000). They discussed installation of baseball stadium seating as a partnership between the Selectmen and Board of Education using Town ARPA funds. L. Charron said she thinks that would be better suited as a candidate for surplus.

K. Cwikla asked for feedback about the HVAC installation at Town Hall and the FSC which has been a TIP candidate. The project is expected to cost over \$100,000 and TIP policy caps projects to \$40,000. B. Petrie said this has been long planned as a TIP project and the funds exist to cover it with TIP. L. Charron said she was not comfortable with it as it does not meet the policy requirements. She said it should be considered a Capital item but suggested it be funded using ARPA as ventilation is an eligible use.

The group agreed to meet again January 18, 2022 at 5:00 PM.

3.0 Adjourn

The meeting adjourned at 6:56 PM.

Respectfully submitted,
Bernard W. Dennler III
Office Manager to the First Selectman