

**Board of Selectmen-Board of Finance Long Term Planning Subcommittee**

**Special Meeting**

**October 18, 2022 — 05:30 PM**

**Zoom – Town Hall**

**MINUTES**

**Members Present:** In-person – First Selectman Kevin Cwikla, Selectmen Robin Chesmer

Via Zoom – Mark DeCaprio; Liz Charron (BOF Chair) and Meghan Scott (BOF Vice Chair)

**Others Present:** In-person – Bernard Dennler (Office Manager); Hayley Wagner (Finance Director)

Via Zoom – Dean Hunniford (Director of Public Works/Facilities)

**1.0 Call to Order**

K. Cwikla called the meeting to order at 5:30 PM.

**2.0 Discuss surplus priorities and long-term planning needs**

L. Charron stated grant funds are available for the pending HVAC project at the school, but the application is due by December 1. It is a reimbursement program, so funds need to be made available upfront if the school is going to apply. The estimated cost is \$400,000 to \$450,000. Under the grant program, 59.3 percent is reimbursable. She suggested they could “borrow” \$267,000 from fund balance and \$183,000 from the year-end surplus/fund balance. If the grant is not accepted, then BOE would need to come back to BOF.

K. Cwikla said the Board of Selectmen is seeking \$300,000 from the year-end surplus in fund balance for tree maintenance and \$200,000 for funds related to the development of a new Public Works facility. An estimated 1,650 trees need to be removed around town. R. Chesmer said this is an abnormal crisis due to recent infestations.

The group also discussed possible projects that may require bonding in the next few years including replacement of the roof at Lyman High School and possible future road and bridge projects.

The group agreed to meet again with the LVFD, BOE, and BOS before Thanksgiving to discuss long-term needs.

**3.0 Adjourn**

The meeting adjourned at 5:45 PM.

Respectfully submitted,

Bernard W. Dennler III

Office Manager to the First Selectman