

Board of Selectmen  
**REGULAR MEETING**  
March 6, 2018– 3:00 PM  
Town Hall  
**Minutes**

**Members present:** Selectman Glen Coutu and Selectman John Bendoraitis

**Others present:** Town Planner Philip Chester, Cathe McCall, Cemetery Commission member Tom Meyer, and Administrative Assistant Linda McDonald

**1.0 Call to Order:** G. Coutu called the meeting to order at 3:00 p.m.

**2.0 Public Forum:** No public comment.

**3.0 Correspondence**

**3.1** CCM Discount Prescription Drug Card Program Usage Report – November 2017, December 2017 & January 2018.

**3.2** Correspondence from Town Clerk on Resignation of James Mello from the Board of Education.

**3.3** Letter of retirement from Library Director Julie Culp: The members wished Julie a happy retirement.

**4.0 Financials**

**4.1** Monthly Expenditure Report: No report.

**5.0 New Business**

**Discuss and act upon:**

**5.1** North Lebanon Cemetery Plot Fees:

T. Meyer spoke about the changes made to the North Lebanon Cemetery Pricing Recommendation and the proposed ordinance for the cemetery. He explained that the Cemetery Commission is recommending a \$500.00 fee for a single standard grave site, 4' x 11', which would accommodate one casket and up to four urns or up to eight urns without a casket. A cremation plot 4' x 5.5' accommodating up to four urns would cost \$250.00 and the Sexton's fee per burial would be \$25.00. The Cemetery based their proposed prices on comparisons of costs in surrounding towns. Discussion followed.

**5.2** Approval of May 26<sup>th</sup> for the 2018 Memorial Day Parade: J. Bendoraitis MOVED to approve the date of Saturday, May 26<sup>th</sup> for the 2018 Memorial Day Parade. G. Coutu SECONDED. MOTION CARRIED 2:0:0.

**5.3** Authorization to replace the town entrance sign on Route 207 at the Franklin Town Line: P. Chester said the sign was destroyed and would cost \$1,000.00 to replace.

J. Bendoraitis MOVED to appropriate \$1,000.00 for the replacement of the Town entrance sign on Route 207 at the Franklin Town Line, funds to come from TIP account #208-00-510-5100-000. G. Coutu SECONDED. MOTION CARRIED 2:0:0.

**5.4** Approval of PZC, Wetlands, and Seasonal Conversion Fees and Authorize to send to future Town Meeting:

P. Chester reviewed the proposed revised ordinance language for municipal land use fees and proposed revisions to the Ordinance for Conversion of Seasonal Dwellings to Year-Round Use. He then reviewed language for a new ordinance providing a Fee Schedule for Inland Wetlands Applications.

J. Bendoraitis MOVED to send to town meeting the following:

- Approval of Revised Ordinance Providing a Revised Fee Schedule for Municipal Land Use Applications for the Planning and Zoning Commission as Per CGS Sec 8-1c.

- Approval of Ordinance Providing a Fee Schedule for Inland Wetlands Applications.
- Approval of Revised Ordinance for Conversion of Seasonal Dwellings to Year–Round Use.

G. Coutu SECONDED. MOTION CARRIED 2:0:0.

- 5.5** Energize CT Free Energy Audit of Town Buildings: J. Bendoraitis MOVED to authorize an Energize CT Free Energy Audit of Town Buildings with cost of the energy audit covered by the Green Bank. G. Coutu SECONDED. MOTION CARRIED 2:0:0.

J. Bendoraitis MOVED to add agenda item 5.6: Schedule public hearing on proposed sale of 11+/- acres of town-owned land located at Dianne and Richard Drives (Assessors Map 250, Lots 53-56 and 65). G. Coutu SECONDED. MOTION CARRIED 2:0:0.

- 5.6** Schedule public hearing on proposed sale of 11+/- acres of town-owned land located at Dianne and Richard Drives (Assessors Map 250, Lots 53-56 and 65):

J. Bendoraitis MOVED to schedule a public hearing Monday, March 26, 2018, 6:30 p.m. at Lyman Memorial High School, 917 Exeter Road (Route 207), Lebanon, CT on the proposed sale of 11+/- acres of town-owned land located at Dianne and Richard Drives (Assessors Map 250, Lots 53-56 and 65). G. Coutu SECONDED. MOTION CARRIED 2:0:0.

G. Coutu MOVED to add agenda item 5.7: Approval of proposed North Lebanon Cemetery Ordinance and to send to future town meeting. J. Bendoraitis SECONDED. MOTION CARRIED 2:0:0.

- 5.7** Approval of proposed North Lebanon Cemetery Ordinance and to send to future town meeting:

J. Bendoraitis MOVED to approve the North Lebanon Cemetery Ordinance and to send to future town meeting, pending review from Town counsel as to the need for the ordinance. G. Coutu SECONDED. MOTION CARRIED 2:0:0.

## **6.0 Old Business**

### **Discuss:**

- 6.1** Lebanon Green Ownership Update. See below for link to State of CT Superior Court Case filing:

<http://civilingquiry.jud.ct.gov/CaseDetail/PublicCaseDetail.aspx?DocketNo=KNLCV186032888S>

- 6.2** Set Special Town Meeting Date for the following:

1. Accept a Grant from the USDA for \$37,500.00 and expend \$18,750.00 from Open Space Account #220-00-461-2701-0060 for the purchase of a \$56,250.00 conservation easement on 30 Acres of land owned by Charles and Ronald Bender, Bender Road.
2. Expend \$25,000.00 from Open Space Account #220-00-461-2701-0060 to purchase a conservation easement on 65 acres of land owned by Scott and Catherine McCall Farm, 147 McCall Road.
3. Expend \$75,000.00 for land preservation property appraisals, surveys and legal expenses from the Open Space Account #220-00-461-2701-0060.
4. Approve Sale of Town-owned Land of 11+/- Acres at Dianne and Richard Drives, Assessors map 250, lots 53, 54, 55, 56, and 65.
5. Approval of North Lebanon Cemetery Ordinance.
6. Approval of Revised Ordinance Providing a Revised Fee Schedule for Municipal Land Use Applications for the Planning and Zoning Commission as Per CGS Sec 8-1c.
7. Approval of Ordinance Providing a Fee Schedule for Inland Wetlands Applications.
8. Approval of Revised Ordinance for Conversion of Seasonal Dwellings to Year–Round Use.

J. Bendoraitis MOVED, pursuant to Connecticut General Statutes Section 7-1, et seq., public notice is hereby given to the Electors and those qualified to vote at town meetings of the Town of Lebanon that a Special Town Meeting will be held on Monday, March 26, 2018 at 7:30 P.M. in the Lyman Memorial High School Auditorium, 917 Exeter Road (Route 207) Lebanon, Connecticut, to consider and act upon the following:

1. Accept a Grant from the USDA for \$37,500.00 and expend \$18,750.00 from Open Space Account #220-00-461-2701-0060 for the purchase of a \$56,250.00 conservation easement on 30 Acres of land owned by Charles and Ronald Bender, Bender Road.
2. Expend \$25,000.00 from Open Space Account #220-00-461-2701-0060 to purchase a conservation easement on 65 acres of land owned by Scott and Catherine McCall Farm, 147 McCall Road.
3. Expend \$75,000.00 for land preservation property appraisals, surveys and legal expenses from the Open Space Account #220-00-461-2701-0060.
4. Approve Sale of Town-owned Land of 11+/- Acres at Dianne and Richard Drives, Assessors map 250, lots 53, 54, 55, 56, and 65.
5. Approval of North Lebanon Cemetery Ordinance.
6. Approval of Revised Ordinance Providing a Revised Fee Schedule for Municipal Land Use Applications for the Planning and Zoning Commission as Per CGS Sec 8-1c.
7. Approval of Ordinance Providing a Fee Schedule for Inland Wetlands Applications.
8. Approval of Revised Ordinance for Conversion of Seasonal Dwellings to Year-Round Use.

G. Coutu SECONDED. MOTION CARRIED 2:0:0.

J. Bendoraitis MOVED to enter Executive Session Per State Statutes Section 1-200 (6)(B): Discussion Regarding Lebanon Green Litigation/ Attorney-Client Communication at 3:30 p.m. with Town Counsel Attorney Catherine Marrion and Attorney Frederick Gahagan participating by phone. G. Coutu SECONDED. MOTION CARRIED 2:0:0.

- 6.3** Executive Session Per State Statutes Section 1-200 (6)(B): Discussion Regarding Lebanon Green Litigation/ Attorney-Client Communication: Executive session ended at 5:00 p.m. with no action taken.

**7.0** **Departmental Update:** No update.

**8.0** **Minutes**  
**Discuss and act upon:**

- 8.1** Approving the minutes of the February 6, 2018 regular meeting:

J. Bendoraitis MOVED to approve the minutes of the February 6, 2018 regular meeting as presented. G. Coutu SECONDED. MOTION CARRIED 2:0:0.

- 8.2** Approving the minutes from the February 9, 2018 special meeting:

J. Bendoraitis MOVED to approve the minutes of the February 9, 2018 special meeting as presented. G. Coutu SECONDED. MOTION CARRIED 2:0:0.

- 8.3** Approving the minutes from the February 13, 2018 special meeting: This agenda item was tabled to a future meeting.

- 8.4** Approving the minutes from the February 23, 2018 special meeting:

J. Bendoraitis MOVED to approve the minutes of the February 23, 2018 special meeting as presented. G. Coutu SECONDED. MOTION CARRIED 2:0:0.

**9.0** **Resignations:**

**9.1** Resignation of Julie Culp from the Library Building Committee:

J. Bendoraitis MOVED to accept with regret the resignation of Julie Culp from the Library Building Committee. G. Coutu SECONDED. MOTION CARRIED 2:0:0.

**10.0** **Appointments**

**10.1** Appointment of Adam Scheuritzel to the Public Works Building Committee:

J. Bendoraitis MOVED to appoint Adam Scheuritzel to the Public Works Building Committee. G. Coutu SECONDED. MOTION CARRIED 2:0:0.

**10.2** Appointment of Library Director Matt Earls to the Library Building Committee:

J. Bendoraitis MOVED to appoint Library Director Matt Earls to the Library Building Committee. G. Coutu SECONDED. MOTION CARRIED 2:0:0.

**11.0** **Police Report**

**12.0** **Tax Refunds:** G. Coutu MOVED to approve the following tax refunds as presented by the Tax Collector:

<b>Tax Refunds for March 2018</b>	<b>Amount</b>
Hyundai Lease Titling Trust	\$67.08
Dawn Jacques	\$86.21
Diana Wentworth	\$223.01
Steven Olearnick	\$331.31
Brian Kolar	\$25.40
Ernest Manning	\$22.09
Ellen Kamm	\$58.85
Tyler Pogmore	\$15.42
Judith Petrofsky	\$25.21
Steven Zickmann, Susan Zickmann	\$85.84
Pamela Rheaume, Spencer Rheaume	\$134.16
Irene Luciano	\$21.83
Terence McCormick	\$8.91
Kenneth Tomlinson	\$37.05
Kristin Raymond	\$39.47
Holly Kohn	\$145.66
Carrie White, James White	\$184.90
Nancy Douglas	\$4.85
Peter Johnson, Geraldene Johnson	\$3.28
Teresa Schelhorn	\$244.24
John Schelhorn, Teresa Schelhorn	\$146.51

John Schelhorn, Teresa Schelhorn	\$85.57
Barbara Stevens	\$304.03
Suzanne Calise	\$25.17
Suzanne Calise	\$0.25
Dean Caron	\$784.62
Cynthia Ramatowski	\$28.28
William Brauch	\$58.13
Jesse Clark	\$5.09
Joann Jensen	\$92.44
Stephen & Jeannie Garthwait	\$41.84
Ann Richardson	\$10.00
Barbara Wengloski	\$52.04
R S Potter	\$15.53
Frank Scopino	\$14.02
Allen Trafny	\$41.62
Marshall Pomer, Jason Pazzaglia	\$86.30
Karen Hunt	\$174.85
Dylan Howley	\$28.83
Richard Staye	\$7.87
David Hackney	\$35.26
David Hackney	\$319.63
Nancy Roberts	\$5.37
Thomas Couch	\$47.04
Michael Montgomery	\$29.86
Michael Flaherty	\$16.96
Lee Whipple	\$108.96
Brandais Orzolek	\$252.88
Francis Miano	\$19.61
Lawrence Loubier	\$8.67
Jane Tartaglia	\$100.57
Davidson Electric LLC	\$33.61
John Sabo Jr	\$50.13
Peter Stonge	\$82.11
Jacquelyn Smakula	\$10.48
Chris Barrett	\$11.38

TAS Construction Company Inc	\$136.29
T.A.S Construction Company Inc	\$21.29
Edward Bender	\$91.68
James Marinoccio	\$56.93
Shane Crawford	\$5.84
Hyundai Leasing Titling Trust	\$139.27
Shelly Graves-Dexter	\$307.67
Pamela Young	\$45.25
Edward & Margaret Bender	\$2.76
Lenora Barnes	\$24.54
Stephen Mekkelsen	\$184.55
Helen Whitcomb	\$8.92
Lori Hall	\$103.20
Estate of Marie Bozzi	\$36.85
Estate of Marie Bozzi	\$34.97
Tracy Mosimann, Gerald Mosimann Jr	\$26.16
Jim Grover & Co LLC	\$88.90
Stephanie Tarquinio	\$60.76
William Morgan	\$41.52
Lori Hall, Edward Hall	\$100.69

J. Bendoraitis SECONDED. MOTION CARRIED 2:0:0.

**13.0**      **Adjournment:** J. Bendoraitis MOVED to adjourn the regular meeting at 5:17 p.m. G. Coutu SECONDED. MOTION CARRIED 2:0:0.

Respectfully Submitted by Linda H. McDonald

Please see the minutes of subsequent meetings for the approval of these minutes and any corrections hereto.