

**Board of Selectmen
Regular Meeting
October 4, 2022 — 5:00 PM
Zoom and Town Hall
MINUTES**

Members Present: First Selectman Kevin Cwikla, Selectmen Kathleen Smith, Robin Chesmer, and Mark DeCaprio

Others Present: Catherine Marrion (attorney - Waller, Smith, and Palmer, via Zoom); Dean Hunniford (Director of Public Works and Facilities, via Zoom); Phil Chester (Town Planner); Bernard Dennler (Office Manager); Hayley Wagner (Finance Director); Jay Schall (LVFD Chief, via Zoom); Emma Sousa (Assessor)

1.0 Call to Order

K. Cwikla called the meeting to order at 5:00 PM.

2.0 Public Forum

There were no comments from the public.

3.0 Correspondence

3.1 Letter from Clayton and Linda Hodgkins re: Smith Road boundary

K. Cwikla said they would discuss the letter in Executive Session.

3.2 Thank you card for attending the Lyman Memorial High School centennial

4.0 Executive Session

M. DeCaprio MOVED to enter Executive Session and to invite Bernard Dennler, Phil Chester, Dean Hunniford, and Catherine Marrion to attend. K. Cwikla SECONDED.

MOTION CARRIED 4:0

4.1 Executive Session: Potential litigation regarding Smith Road boundary

Executive session began at 5:00 PM. The Selectmen returned to public session at 5:30.

4.2 Executive Session: Strategy and negotiations regarding Lebanon Green Litigation

There was no executive session held.

5.0 Department Reports

5.1 Finance Department

H. Wagner said police overtime remains an issue. There may not be enough in elections due to a primary that occurred in August.

5.2 Assessor Department

E. Sousa stated personal property declarations are being accepted this month. Revaluation has also begun as of October 1.

5.3 Building Department

The Selectmen reviewed reports on number of inspections that occurred in the month of September.

5.4 Fire Department

J. Schall said the LVFD responded to 79 calls in September. This included a dump truck rollover and a structure fire at Ladd's in Windham.

5.5 Public Works Department

D. Hunniford said the department is continuing roadside mowing. Department is preparing for the possibility of severe weather before the end of hurricane season and for the beginning of snow season. He will meet with VHB on October 20th and expects to receive the road management study by that day.

6.0 Consent Agenda

K. Cwikla asked to strike item 6.2b and to take it up as New Business Item 7.2.

K. Smith MOVED to approve the Consent Agenda as amended:

6.1 Approval of Tax Refunds

Burke Earl	\$20.98
Enterprise FM Trust	\$140.30
Enterprise FM Trust	\$264.22
Feliciano Elisette & Oscar Hernandez	\$56.74
Gordon Phyllis	\$35.94
Honda Lease Trust	\$47.31
Hyundai Lease Titling Trust	\$285.23
Irizarry Cheryl	\$170.92
Laroche-Shovak Nancy	\$95.00
Lynch Jordan	\$345.49
Paris Robert & Erin	\$280.44
Prides Corner Farms Inc	\$10.09
Roux Donald	\$121.35
Janet Simblist	\$60.34
Vault Trust	\$227.12
Lauren Hahnel	\$220.67
Lauren Hahnel	\$267.33
Linda Eselunas	\$290.70

6.2 Approval of Minutes

- a. Minutes of September 13, 2022 Regular Meeting
- b. ~~Minutes of September 26, 2022 Special Meeting~~

6.3 Authorize First Selectman to sign updated service contracts with FASD

6.4 Appointment of Ed Tylor (R) to the Board of Assessment Appeals with a term to expire 11/20/2023

6.5 Resignation of Tony Tyler (D) as an alternate to the Board of Finance, effective 9/23/2022

M. DeCaprio SECONDED.

MOTION CARRIED 4:0

7.0 New Business

Discuss and act upon:

7.1 Smith Road boundary

K. Cwikla said they would wait for further information.

7.2 Approval of Minutes of September 26, 2022

M. DeCaprio moved to note that K. Smith was absent and therefore the motion under agenda item 3.0 should be amended to note that the motion carried 4:0 rather than 5:0 and to approve the minutes as amended. K. Cwikla SECONDED.

MOTION CARRIED 4:0

8.0 Old Business

Discuss and act upon:

8.1 Authorizing resolution for Toyota van lease

B. Dennler stated that Toyota of Colchester requires a resolution from the Selectmen authorizing the Senior Center to act as representative before she can pick up the new leased vehicle.

K. Smith MOVED to adopt a resolution to lease or finance with Toyota of Colchester naming Darcy Battye as an authorized representative and to authorize the First Selectman to sign the resolution, included as Attachment A to these minutes. M. DeCaprio SECONDED.

MOTION CARRIED 4:0

9.0 Adjourn

The meeting adjourned at 5:54 PM.

Respectfully submitted,

Bernard W. Dennler III

Office Manager to the First Selectman



**CERTIFIED RESOLUTION
AND INCUMBENCY CERTIFICATE
TO LEASE OR FINANCE**



The undersigned hereby certifies that he/she is First Selectman of Town of Lebanon, that the following resolution was passed in accordance with the organizational documents and operating procedures of said entity, and that said resolution has not since been revoked or amended:

Resolved that the representative(s) hereinafter authorized (the "Authorized Representative(s)") is/are duly authorized to lease and/or finance from any factory authorized Toyota, Lexus or Scion automotive dealership or dealerships ("Dealer"), and Dealer's intended assignee, Toyota Motor Credit Corporation, Toyota Lease Trust, or Lexus Financial Services ("Lessor/Creditor"), under one or more leases/installment contracts, vehicles, and/or equipment, and upon such terms and conditions as the Authorized Representative(s), in their discretion, may deem necessary and advisable.

Resolved that the Authorized Representative(s) below is/are a sample of signatures of the authorized representative(s) as witnessed by the duly elected or appointed officials of Town of Lebanon.

SIGNATURE:	AUTHORIZED REPRESENTATIVE:	TITLE:
<u>[Signature]</u>	<u>Darcy Battye</u>	<u>Senior Center Director</u>
X		
X		

The Lessor/Creditor is hereby authorized to act upon these resolutions until written notice of their revocation is delivered to the Lessor/Creditor.

I, Kevin T. Cwikla, First Selectman of Town of Lebanon, a municipality organized under laws of the state of Connecticut, do hereby certify that the foregoing is a full, true and correct copy of resolutions of duly authorized officials of the Lebanon Board of Selectmen. In witness whereof, I have hereunto set my hand this 4th day of October, 2022.

X	<u>[Signature]</u>
Name:	<u>Kevin T. Cwikla</u>
Title:	<u>First Selectman</u>