

Board of Selectmen  
**REGULAR MEETING**  
April 3, 2018– 3:00 PM  
Town Hall  
**MINUTES**

**Members present:** First Selectman Betsy Petrie, Selectman Glen Coutu, and Selectman John Bendoraitis

**Others present:** Highway Foreman Jay Tuttle, State Trooper First Class Collin Konow, LVFD President Mark Elliot, Facilities Director Jason Nowosad, Library Director Matt Earls, Administrative Assistant Linda McDonald, Attorney Catherine Marrion and Attorney Frederick Gahagan- Law Firm of Waller, Smith and Palmer teleconferenced

**1.0**     **Call to Order:** B. Petrie called the meeting to order at 3:03 p.m.

**2.0**     **Public Forum:** There was no public comment.

**3.0**     **Correspondence**

**3.1**     Letter from Cemetery Commission regarding mowing of cemeteries.

**3.2**     February Police Services report from Troop “K”

**3.3**     Sanitary Survey Reports from the Department of Public Health (DPH) Drinking Water Division: B. Petrie reported the DPH conducted a sanitary survey of the drinking water at Town Buildings and corrective actions have been made.

**3.4**     OSHA Notice of Alleged Safety or Health Hazards at the DPW Garage: B. Petrie noted that a complaint had been filed and the OSHA inspector found no immediate issues though he did issue concerns of the septic system.

**4.0**     **Financials**

**4.1**     Monthly Expenditure Report: The Board reviewed the report.

**5.0**     **New Business**

**Discuss and act upon:**

**5.1**     Adopting the 2018 Fair Housing Resolution:

J. Bendoraitis MOVED that the Board of Selectmen adopt the 2018 Fair Housing Resolution. G. Coutu SECONDED. MOTION CARRIED 3:0:0.

**5.2**     Adopting a Resolution Designating April 2018 as “National Fair Housing Month”:

J. Bendoraitis MOVED that the Board of Selectmen adopt a Resolution Designating April 2018 as “National Fair Housing Month”. G. Coutu SECONDED. MOTION CARRIED 3:0:0.

**5.3**     Adopting Earth Day Proclamation for 2018:

J. Bendoraitis MOVED that the Board of Selectmen sign the Earth Day Proclamation for 2018. G. Coutu SECONDED. MOTION CARRIED 3:0:0.

**5.4**     Awarding the Contract for Interior Wall and Trim Painting at Town Hall:

J. Nowosad reported that Charbonneau Painting and Carpentry submitted the lowest painting bid and recently did painting work at the Senior Center. He recommended awarding the contract for interior wall and trim painting at Town Hall and replacement of cove base to Charbonneau Painting.

B. Petrie MOVED that the contract for interior wall and trim painting at Town Hall and cove base replacement be awarded to Charbonneau Painting and Carpentry at total cost of \$9,350.00, funds to come from TIP account #208-00-510-0000. G. Coutu SECONDED. MOTION CARRIED 3:0:0.

- 5.5** Hire of Aquatic Director for 2018 Municipal Pool Season: Discussion on this agenda item was tabled to the May meeting.
- 5.6** Hire of Lifeguards for 2018 Municipal Pool Season: Discussion on this agenda item was tabled to the May meeting.
- 5.7** Awarding the Contract for North Lebanon Cemetery Road Development:

J. Nowosad said he reviewed the bids received. References were checked on the following three lowest bidders:

- Silvestri Construction – Bid of \$52,500.00; Add/Alternate A bid (trucking of material) of \$3,000.00; Add/Alternate B bid (paving of the apron and first 100' of drive) of \$7,700.00
- Bakaj Construction LLC - Bid of \$71,560.00; Add/Alternate A bid (trucking of material) of \$6,250.00; Add Alternate B bid (paving of the apron and first 100' of drive) of \$6,600.00
- Donahue General Contractors Inc - Bid of \$71,429.00; Add/Alternate A bid (trucking of material) of \$4,000.00; Add/Alternate B bid (paving of the apron and first 100' of drive) of \$10,459.00

J. Nowosad also checked on each of the bidder's qualifications, including verification of the materials to be used for the project. Discussion followed on the large price difference between the lowest bid and other bids.

J. Bendoraitis MOVED to award the contract for the North Lebanon Cemetery Road Development to Silvestri Construction at a total cost of \$63,200.00, comprised of bid of \$52,500.00; Add/Alternate A bid (trucking of material) of \$3,000.00; and Add/Alternate B bid (paving of the apron and first 100' of drive), funds to come from Cemetery Commission Cemetery Repairs account # 220-00-439-2701-0010-0000. B. Petrie SECONDED. Discussion followed with G. Coutu expressing concern with the low bid. MOTION CARRIED 2:1:0 with G. Coutu opposed.

- 5.8** Presentation on Proposal for Hire of School Resource Officer:

Trooper Konow explained that the Board of Finance (BOF) supported the hire of a School Resource Officer (SRO). He made a presentation before the Board of Education (BOE) on April 2. Trooper Konow summarized the SRO position as one that would "support and facilitate the educational process within the school system by providing a safe and secure environment through building and establishing meaningful relationships with students and staff and proactively interacting with the school community to ensure enforcement of state laws, preservation of public order, protection of life and the prevention, detection, or investigation of crime. The SRO will work effectively with students, parents, school personnel and community agencies to support teaching and learning in the schools. The SRO will patrol school properties to protect students, staff, and visitors from physical harm and prevent loss to school properties resulting from criminal activity."

Trooper Konow said the SRO would report directly to him regarding law enforcement and performance issues. He said this would be a twelve month position and the person hired would be a certified police officer. Trooper Konow noted criminal activities at schools will not go away as this is the climate we live in today. Discussion followed on associated costs with hiring an SRO.

B. Petrie MOVED that the Board of Selectmen endorse the concept of hiring of full-time police officer as a School Resource Officer. J. Bendoraitis SECONDED. MOTION CARRIED 3:0:0.

- 5.9** State Reporting Requirements for Transfer Station:

B. Petrie stated it was unclear exactly what are the mandatory State reporting requirements regarding the operations at the Transfer Station. L. McDonald reported Solid Waste Chair Carol Morris-Scata will be contacting someone at the Department of Energy and Environmental Protection (DEEP) to get clarification.

**5.10** Authorize the First Selectman to execute the Local Emergency Medical Services Plan for the State of Connecticut:

M. Elliot addressed language in Attachment A: First Responder and Basic Ambulance Performance Standards, specifically the definition of First Call response and first call responses. M. Elliot said it is his understanding that the rolling call response metric is not a State requirement for the Local EMS Plan. B. Petrie asked if there was another metric he could provide that would meet the needs of the Town and the public and M. Elliot responded there were none that had data that could be easily accessed. Some modifications were made to the language in Attachment A. B. Petrie commented demands for data aren't going away and the Town has to address the need for data collection with its dispatch center.

J. Bendoraitis MOVED to authorize the First Selectman to execute the Local Emergency Medical Services Plan for the State of Connecticut as amended. G. Coutu SECONDED. MOTION CARRIED 2:0:1 with B. Petrie abstaining.

**5.11** Authorize the First Selectman to execute Certification for the Town for the Municipal Grants-in-Aid for fiscal year ending June 30, 2018:

J. Bendoraitis MOVED to authorize the First Selectman to execute Certification for the Town for the Municipal Grants-in-Aid for fiscal year ending June 30, 2018. G. Coutu SECONDED. MOTION CARRIED 3:0:0.

G. Coutu MOVED to add agenda item 5.12: Awarding the contract for Senior Center Stand-By Generator. J. Bendoraitis SECONDED. MOTION CARRIED 3:0:0.

**5.12** Awarding the contract for Senior Center Stand-By Generator:

J. Nowosad reported two bids were received:

- Santor Electrical contractors LLC - \$20,850.00
- Halleigh Electric - \$23,028.90

G. Coutu MOVED to award the contract for the Senior Center Stand-By Generator to Santor Electrical Contractors LLC at a cost of \$20,850.00, funds to come from Emergency Management account # 228-00-000-2701-0000. J. Bendoraitis SECONDED. MOTION CARRIED 3:0:0.

B. Petrie MOVED to add agenda item 5.13: Approval of 2018-2019 Capital Improvement Plan. G. Coutu SECONDED. MOTION CARRIED 3:0:0.

**5.13** Approval of 2018-2019 Capital Improvement Plan:

G. Coutu MOVED to approve the 2018-2019 Capital Improvement Plan. J. Bendoraitis SECONDED. MOTION CARRIED 3:0:0.

B. Petrie MOVED to add agenda item 5.14: TIP request for Computers at Jonathan Trumbull Library. G. Coutu SECONDED. MOTION CARRIED 3:0:0.

**5.14** TIP request for Computers at Jonathan Trumbull Library:

M. Earls reported on the computer inventory at the library. He reviewed his requests for two stand-up desks, four laptops, and replacement drives.

B. Petrie MOVED to allocate up to \$5,000.00 for the purchase of computers and related infrastructure for the Jonathan Trumbull Library, funds to come TIP account #. G. Coutu SECONDED. MOTION CARRIED 3:0:0.

**6.0 Old Business**

**Discuss and act upon:**

- 6.1** Lebanon Green Ownership Update. See below for link to State of CT Superior Court Case filing:  
<http://civilinquiry.jud.ct.gov/CaseDetail/PublicCaseDetail.aspx?DocketNo=KNLCV186032888S>

**7.0 Departmental Update:** No update.

**8.0 Minutes**

**Discuss and act upon:**

- 8.1** Approving the minutes of the February 13, 2018 special meeting:

G. Coutu MOVED to approve the minutes of the February 13, 2018 special meeting as presented. B. Petrie SECONDED. MOTION CARRIED 2:0:1 with G. Coutu abstaining.

- 8.2** Approving the minutes of the March 5, 2018 special meetings:

G. Coutu MOVED to approve the minutes of the March 5, 2018 10:00 a.m. special meeting as presented. J. Bendoraitis SECONDED. MOTION CARRIED 3:0:0.

G. Coutu MOVED to approve the minutes of the March 5, 2018 10:30 a.m. special meeting as presented. J. Bendoraitis SECONDED. MOTION CARRIED 3:0:0.

- 8.3** Approving the minutes from the March 6, 2018 regular meeting:

G. Coutu MOVED to approve the minutes of the March 6, 2018 special meeting as presented. J. Bendoraitis SECONDED. MOTION CARRIED 3:0:0.

- 8.4** Approving the minutes from the March 15, 2018 special meeting:

G. Coutu MOVED to approve the minutes of the March 15, 2018 special meeting as presented. SECONDED. MOTION CARRIED 3:0:0.

- 8.5** Approving the minutes from the March 22, 2018 special meeting:

G. Coutu MOVED to approve the minutes of the March 22, 2018 special meeting as presented. J. Bendoraitis SECONDED. MOTION CARRIED 3:0:0.

- 8.6** Approving the minutes from the March 23, 2018 special meeting:

G. Coutu MOVED to approve the minutes of the March 23, 2018 special meeting as presented. J. Bendoraitis SECONDED. MOTION CARRIED 3:0:0.

- 8.7** Approving the minutes from the March 26, 2018 special meeting:

G. Coutu MOVED to approve the minutes of the March 26, 2018 special meeting as presented. J. Bendoraitis SECONDED. MOTION CARRIED 3:0:0.

**9.0 Resignations:**

- 9.1** Resignation of Cynthia Mello from the Library Building Committee:

B. Petrie MOVED to accept, with thanks and regret, the resignation of Cynthia Mello from the Library Building Committee. J. Bendoraitis SECONDED. MOTION CARRIED 3:0:0.

**9.2** Resignation of John Bendoraitis from the Water Pollution Control Authority (WPCA):

B. Petrie MOVED to accept with thanks and regret, the resignation of John Bendoraitis from the Water Pollution Control Authority (WPCA) effective June 1, 2018. G. Coutu SECONDED. MOTION CARRIED 3:0:0.

**10.0** **Appointments**

**10.1** Re-appointment of Steve Farrick to the Water Pollution Control authority, term ending 5/1/2021:

B. Petrie MOVED to re-appoint Steve Farrick to the Water Pollution Control authority, term ending 5/1/2021. G. Coutu SECONDED. MOTION CARRIED 3:0:0.

**10.2** Re-appointment of Harry W. K. Anderson to the Water Pollution Control authority, term ending 5/1/2021:

B. Petrie MOVED to re-appoint Harry W. K. Anderson to the Water Pollution Control authority, term ending 5/1/2021. G. Coutu SECONDED. MOTION CARRIED 3:0:0.

**11.0** **Police Report**

**12.0** **Tax Refunds:** J. Bendoraitis MOVED to approve the following tax refunds as recommended by the Tax Collector:

<b>Tax Refunds for April 2018</b>	<b>Amount</b>
Deborah Dalton (Wells Fargo)	\$1,992.22
Walter Stebner	\$10.12
Jean Mills	\$131.15
Brian Keroack	\$142.96
David Morano	\$114.93
Brock Littlefield	\$213.57
Grantham Swanson	\$52.51
Irene Lane	\$91.68
ADP LLC	\$82.22
Todd Reisch	\$5.34
Davidson Electric LLC	\$41.15
Donald Lavigne & Gail Lavigne	\$183.51
Donald Lavigne & Gail Lavigne	\$440.04
Frank Scopino	\$37.36
Frank Scopino	\$195.08
Stephen & Lisa Capezzone	\$3.18
Jeffrey Walsh	\$2,000.02
Core Logic	\$4,543.61
Core Logic	\$2,484.55
Core Logic	\$2,549.57

G. Coutu SECONDED. MOTION CARRIED 3:0:0.

G. Coutu MOVED to enter Executive Session at 4:45 p.m. with Attorney Catherine Marrión and Attorney Frederick Gahagan-Law Firm of Waller, Smith and Palmer teleconferenced. J. Bendoraitis SECONDED. MOTION CARRIED 3:0:0.

**13.0 Executive Session**

Executive Session Per State Statutes Section 1-200 (6)(B): Discussion Regarding Lebanon Green Litigation/ Attorney-Client Communication

Executive Session ended at 6:30 p.m. with no action taken.

**14.0 Adjournment:** G. Coutu MOVED to adjourn the regular meeting at 6:31 p.m. J. Bendoraitis SECONDED. MOTION CARRIED 3:0:0.

Respectfully Submitted by Linda H. McDonald

*Linda H. McDonald*

Please see the minutes of subsequent meetings for the approval of these minutes and any corrections hereto.