

Board of Selectmen
REGULAR MEETING
April 4, 2017– 3:00 PM
Town Hall
MINUTES

Members present: First Selectman Betsy Petrie, Selectman Glen Coutu, and Selectman John Bendoraitis

Others present: Facilities Director Jason Nowosad, Town Planner Philip Chester, Highway Foreman Jay Tuttle, Reporter Ekaterine Tchelidze from The Chronicle, and Administrative Assistant Linda McDonald

1.0 Call to Order: B. Petrie called the meeting to order at 3:00 p.m.

2.0 Public Forum: No public forum.

3.0 Correspondence: No correspondence.

4.0 Financials

4.1 Monthly Expenditure Report: The board reviewed the report.

5.0 New Business

Discuss and act upon:

5.1 Draft Electronic Meeting Policy:

B. Petrie informed the members that the Board of Finance BOF is considering adoption of a similar policy. Consensus of the board is that adopting an electronic meeting policy is not necessary for the BOS as the technology to implement such a policy does not exist in the building.

5.2 Repairs to Village Hill Road Bridge parapets:

B. Petrie said Town of Columbia has provided estimates for the work needed to repair the bridge parapets. Lebanon's share would be approximately \$43,000.00. A possible funding option for this project is through the LoCIP fund account.

G. Coutu MOVED to authorize the First Selectman to engage in an interlocal agreement with the Town of Columbia for repairs to the Village Hill Road Bridge parapets. J. Bendoraitis SECONDED. MOTION CARRIED 3:0:0.

5.3 Fire Safety Complex Public Kitchen Renovations:

J. Nowosad explained the renovation would include removal of the existing cabinets, replaced with stainless steel tables on casters, a new 3 bay sink and faucet, and cleaning and painting. The consensus of the board was to add a hand washing station.

G. Coutu MOVED to allocate up to \$3,500.00 for Fire Safety Complex public kitchen renovations, funds to come from TIP. J. Bendoraitis SECONDED. MOTION CARRIED 3:0:0.

5.4 Update on New Cemetery on Synagogue Road:

B. Petrie said the Cemetery Commission was informed that the funding requested for the road construction at the new cemetery would not be allocated for FY 17-18. J. Nowosad laid out two options for preliminary cost estimates for Phase One development. He explained both options reduce the scope of the engineer's plan

by the use of gravel for the road. J. Nowosad said a farmer will establish a hayfield on the property this year and that funds are available to do surveying work to correctly lay out the plots.

B. Petrie said she visited the site with the Town Planner and will discuss these possible development options with the Cemetery Commission Chair. J. Bendoraitis noted that plot fees are set at Town Meeting.

5.5 Water Fountain in Town Hall:

J. Nowosad provided costs for two options for a wall-mounted water bottle refilling station. Consensus of the board was to cancel water delivery and return the rented water station after the existing supply of water has been used up.

J. Bendoraitis MOVED to allocate up to \$1,200.00 for the purchase and installation of a wall-mounted water bottle refilling station downstairs at Town Hall, funding to be determined. B. Petrie SECONDED. MOTION CARRIED 3:0:0.

5.6 Regional Animal Control Board Update

a. Agreement with NECCOG: B. Petrie explained that the Regional Animal Control District (RACD) has partnered with Northeast Ct Council of Governments (NECCOG) through June 2018 for animal control services. The RACD will remain active for now.

b. Authorizing the Auction of 1995 Ford Econoline Van: J. Bendoraitis MOVED to authorize the auction of 1995 Ford Econoline Van. G. Coutu SECONDED. MOTION CARRIED 3:0:0.

c. Clean up of Dog Pound: B. Petrie said NECCOG was provided items from the dog pound for use and she will get quotes to power wash the interior and exterior of building.

5.7 Draft Job Description for Aquatic Director: No action.

5.8 Lease of State Land Agreement – French Army Bakers Monument: No action.

5.9 Earth Day Proclamation:

B. Petrie MOVED that the Board of Selectmen sign the 2017 Earth Day Proclamation. G. Coutu SECONDED. MOTION CARRIED 3:0:0.

5.10 Flagpole Repair:

B. Petrie explained that the flagpole in the middle of the veteran's monument in front of Town Hall is in disrepair. There is no way to raise flag, as the rope to lower and raise the flag broke and fell inside the pole. The board reviewed a preliminary estimate to repair the existing pole. The consensus of the board was to replace the pole. B. Petrie said the American Legion will discuss this matter at their meeting tonight to possibly help with replacement cost. There was no action on this agenda item.

5.11 Set Public Hearing Date and Special Town Meeting Date for Cell Tower Lease Agreement:

B. Petrie reported that there is a possible date of May 9 and is waiting for confirmation from Verizon representatives. There was no action on this agenda item.

5.12 Approve Public Hearing Notice for Cell Tower Lease Agreement: There was no action on this agenda item.

5.13 Approving the 2017-2018 Capital Improvement Plan:

B. Petrie explained that the 2017-2018 Capital Improvement Plan has to also be approved at annual town meeting.

G. Coutu MOVED to approve the 2017-2018 Capital Improvement Plan and to send the plan to the annual Town Meeting. J. Bendoraitis SECONDED. MOTION CARRIED 3:0:0.

5.14 Initial Discussion on Annual Town Meeting:

B. Petrie said the new ordinance on capital projects was approved at Special Town meeting, but will not take effect until 15 days after publication in the newspaper. Discussion followed on items for the Annual Town Meeting agenda.

5.15 Status of DPW Garage Project

B. Petrie informed the board an Open house at the Town Garage and an informational session on April 24 at the Fire Safety Complex are scheduled for April 22 and April 24, respectively.

Lengthy discussion followed regarding actions for sub-items 5.15 (a) and (b) below. During discussion it was noted that there are no funds in the proposed FY 17-18 budget for the Town Garage project and that the Board of Finance (BOF) could make changes to the proposed budget after the 4/17 public hearing.

a. To consider and act on a resolution recommending an appropriation and borrowing authorization for costs related to the design, construction, furnishing and equipping of a new Public Works facility, and submitting a resolution regarding such recommendations to the Town Meeting for consideration.

There was no action on this agenda item.

b. To consider and act on a resolution determining that the aforesaid resolution being submitted to the Town Meeting regarding a new Public Works facility, be voted on at referendum, and making related determinations.

There was no action on this agenda item.

G. Coutu MOVED to add agenda item 5.16: Approval of Resolution for Power Purchase Agreement. B. Petrie SECONDED. MOTION CARRIED 3:0:0.

5.16 Approval of Resolution for Power Purchase Agreement:

B. Petrie explained that the Board of Education is entering into an agreement for roof-mounted solar panels at the Elementary and Middle Schools. Town counsel has said that "legal title is in the Town, but the right and responsibility for the use of this property lies with the Board of Education, inasmuch as it is used for school purposes and is dedicated to school use. In these circumstances, a resolution by the Board of Selectmen should suffice to demonstrate the Town's approval."

J. Bendoraitis MOVED to approve the Resolution for Power Purchase Agreement. B. Petrie SECONDED. MOTION CARRIED 2:1:0 with G. Coutu opposed.

6.0 **Old Business:** No old business to report.

7.0 **Departmental Update:** Update from Town Clerk's Office: Members had been previously updated on Town Clerk office activities by email.

8.0 **Minutes**

Discuss and act upon:

8.1 Approving the minutes from the March 7, 2017 Regular Meeting

G. Coutu MOVED to approve the minutes from the March 7, 2017 regular meeting as presented. J. Bendoraitis SECONDED. MOTION CARRIED 3:0:0.

8.2 Approving the minutes from the March 17, 2017 Special Meeting

G. Coutu MOVED to approve the minutes from the March 17, 2017 special meeting as presented. J. Bendoraitis SECONDED. MOTION CARRIED 3:0:0.

8.3 Approving the minutes from the March 24, 2017 Special Meeting

G. Coutu MOVED to approve the minutes from the March 24 2017 special meeting as presented. B. Petrie SECONDED. MOTION CARRIED 2:0:1 with J. Bendoraitis abstaining.

9.0 **Resignations**

9.1 Resignation of Suzanne Ingalls as Alternate to the Solid Waste Commission:

G. Coutu MOVED to accept the resignation of Suzanne Ingalls as Alternate to the Solid Waste Commission and thanked her for her service. J. Bendoraitis SECONDED. MOTION CARRIED 3:0:0.

9.2 Resignation of John Kolar as member of the Economic Development Commission

J. Bendoraitis MOVED to accept the resignation of John Kolar as a member of the Economic Development Commission and thanked him for his service. G. coutu SECONDED. MOTION CARRIED 3:0:0.

10.0 **Appointments**

10.1 Re-appointment of Carol Morris-Scata to the Water Pollution Control Authority, term to expire 5/1/2020.

J. Bendoraitis MOVED to re-appoint Carol Morris-Scata to the Water Pollution Control Authority, term to expire 5/1/2020. G. Coutu SECONDED. MOTION CARRIED 3:0:0.

10.2 Re-appointment of Jan Fitter to the Conservation and Agriculture Commission, term to end 4/1/2020.

B. Petrie MOVED to re-appoint Jan Fitter to the Conservation and Agriculture Commission, term to end 4/1/2020. J. Bendoraitis SECONDED. MOTION CARRIED 3:0:0.

10.3 Re-appointment of John Slate to the Conservation and Agriculture Commission, term to end 4/1/2020.

B. Petrie MOVED to re-appoint John Slate to the Conservation and Agriculture Commission, term to end 4/1/2020. J. Bendoraitis SECONDED. MOTION CARRIED 3:0:0.

- 10.4** Appointment of Ethan Stearns (R) to fill Alternate vacancy on the Conservation and Agriculture Commission, term to end 4/1/2020.

B. Petrie MOVED to appoint Ethan Stearns (R) to fill Alternate vacancy on the Conservation and Agriculture Commission, term to end 4/1/2020. J. Bendoraitis SECONDED. MOTION CARRIED 3:0:0.

11.0 Police Report

- 12.0 Tax Refunds:** B. Petrie MOVED to approve the tax refunds as recommended by the Tax Collector. J. Bendoraitis SECONDED. MOTION CARRIED 3:0:0.

Tax Refunds for April 2017	Amount
Andrew Plona	\$579.10
Honda Lease Trust	\$314.72
Britni Scatena	\$216.17
William Kurtzenacker	\$265.59
Chelsea Groton	\$3,051.26
Edmund Suleske Trustee	\$80.92
Lizette & Henry Beltram	\$188.11
Richard Mason	\$5.00
Peter Heatherly	\$17.34
Nissan Infiniti LT	\$377.46
Tom & Mary Antonioli	\$11.13
Kaj Munic	\$36.12
Core Logic	\$1,899.17
David & Cynthia Clark	\$63.81
Renee Porter	\$59.63

- 13.0 Adjournment:** B. Petrie MOVED to adjourn the meeting at 4:46 p.m. J. Bendoraitis SECONDED. MOTION CARRIED 3:0:0.

Respectfully Submitted Linda McDonald

Please see the minutes of subsequent meetings for the approval of these minutes and any corrections hereto.