

Board of Selectmen  
**REGULAR MEETING**  
May 2, 2017– 3:00 PM  
Town Hall  
**MINUTES**

**Members present:** First Selectman Betsy Petrie, Selectman Glen Coutu, and Selectman John Bendoraitis  
(arrived 3:06 pm)

**Others present:** Recreation Coordinator Sandra Tremblay, Assessor Emma Sousa, Tax Collector Joyce Hofmann  
and Administrative Assistant Linda McDonald

**1.0 Call to Order:** B. Petrie called the meeting to order at 3:02 p.m.

**2.0 Public Forum:** No public comment.

**3.0 Correspondence:** No correspondence.

**4.0 Financials**

**4.1** Monthly Expenditure Report.

**4.2** Presentation by Bill Alleman from Edward Jones on review of the Town's Endowment Invest Policy and investment portfolio: Mr. Alleman has rescheduled his presentation to the June regular meeting.

G. Coutu MOVED to amend the agenda to address item 7.0 at this time. B. Petrie SECONDED. MOTION CARRIED 3:0:0.

**5.0 New Business**

**Discuss and act upon:**

**5.1** RFP for Janitorial Maintenance Services for Town Buildings FY 2017-2018: The consensus of the Board was to have the current vendor submit a two year proposal.

**5.2** RFP for Janitorial Maintenance Services for the Lebanon Senior Center FY 2017-2018:

J. Bendoraitis MOVED to post an RFP for Janitorial Maintenance Services for the Lebanon Senior Center for FY 2017-2018. G. Coutu SECONDED. MOTION CARRIED 3:00

**5.3** Set Public Hearing Date for Leasing of Town Land for the purpose of the construction and operations of a Communications Tower.

B. Petrie MOVED to set the public hearing date for May 23, 2017 at 7:00 p.m. at the Fire Safety Complex, 23 Goshen Hill Road for leasing of Town Land for the purpose of the construction and operations of a Communications Tower. G. Coutu SECONDED. MOTION CARRIED 3:0:0.

**5.4** Approve vendor Contract for Opening and Closing of Municipal Pool for 2017-2018 Seasons.

Two quotes were received. S. Tremblay said that Savol Pools has had the contract for the past 14 years and recommended continuing with this company.

B. Petrie MOVED to contract with Hatton, Ltd, dba Savol Pools for the Opening and Closing of the municipal pool for 2017-2018 seasons at a cost of \$1,000.00 per year for a total sum of \$2,000.00. J. Bendoraitis SECONDED. MOTION CARRIED 3:0:0.

**5.5 Hiring of Lifeguards for 2017 Pool Season:**

G. Coutu MOVED to hire Luke Shaner, Jack Anderson, Sophia Anderson, Kathryn Konow, Kirk Ricketts, Anita McMahon, and Emilia Blakeslee as lifeguards for the 2017 pool season at an hourly rate of \$11.17 J. Bendoraitis SECONDED. MOTION CARRIED 3:0:0.

**5.6 Hiring of Aquatic Director for 2017 Pool Season:**

G. Coutu MOVED to hire Carol Harkness as Aquatic Director for the 2017 pool season at an hourly rate of \$16.31. J. Bendoraitis SECONDED. MOTION CARRIED 3:0:0.

B. Petrie MOVED to add agenda item 5.7: Approving the Tax Collector Suspense Lists. J. Bendoraitis SECONDED. MOTION CARRIED 3:0:0. JP

**5.7 Approving the Tax Collector Suspense Lists:** B. Petrie MOVED to approve the Personal Property and Motor Vehicle Suspense Lists as presented by the Tax Collector. J. Bendoraitis SECONDED. MOTION CARRIED 3:0:0.

**6.0 Old Business**

**6.1 Status Update of Future Town Meeting Items:** B. Petrie explained that following the public hearing for Leasing of Town Land for the purpose of the construction and operations of a Communications Tower, the BOS will meet and schedule a date to bring the proposal to Town Meeting.

B. Petrie provided an update on the status of the flagpole replacement at the Veteran's Memorial outside Town Hall and said the American Legion Post has committed to paying 50% of cost of the project. B. Petrie also reported that the kitchen cabinets on the public side of the Fire Safety Complex have been removed. The new sink needs to be connected and the walls will need repair and painting. Two other projects underway are the re-roofing of the Jonathan Trumbull Jr House Museum garage and the pouring of flooring concrete at the Senior Center Garage.

**7.0 Departmental Update:** Update from Assessor: E. Sousa spoke about renter's rebate program and the elderly homeowners program. She reported that the RFP for revaluation has been posted and she has begun inspections for October 2017 Grand List.

**8.0 Minutes**

**Discuss and act upon:**

**8.1 Approving the minutes from the April 4, 2017 Regular Meeting:**

G. Coutu MOVED to approve the minutes from the April 4, 2017 regular meeting as presented. J. Bendoraitis SECONDED. MOTION CARRIED 3:0:0.

**8.2 Approving the minutes from the April 21, 2017 Special Meeting at 8:00 A.M:**

G. Coutu MOVED to approve the minutes from the April 21, 2017 special meeting as presented. J. Bendoraitis SECONDED. MOTION CARRIED 3:0:0.

**8.3** Approving the minutes from the April 21, 2017 Special Meeting at 9:00 A.M:

G. Coutu MOVED to approve the minutes from the April 21, 2017 special meeting as presented. JB SECONDED. MOTION CARRIED 3:0:0.

**9.0** Resignations

**10.0** Appointments

**10.1** Appointment of Harry Anderson to fill vacancy on the Solid Waste Commission, term to end 02/01/2020.

J. Bendoraitis MOVED to appoint Harry Anderson to fill vacancy on the Solid Waste Commission, term to end 02/01/2020. G. Coutu SECONDED. MOTION CARRIED 3:0:0.

**10.2** Appointment of Harry Anderson to fill vacancy on the Water Pollution Control Authority, term to end 05/01/2018.

G. Coutu MOVED to appoint Harry Anderson to fill vacancy on the Water Pollution Control Authority, term to end 05/01/2018. J. Bendoraitis SECONDED. MOTION CARRIED 3:0:0.

**11.0** Police Report

**12.0** Tax Refunds: G. Coutu MOVED to approve the following tax refunds as recommended by the Tax Collector:

<b>Tax Refunds for May 2017</b>	<b>Amount</b>
Debra Bates	\$24.42
Elsie Wilhelm	\$5.00
Alana Raymond	\$35.84
Gary Tylinski	\$84.88

B. Petrie SECONDED. MOTION CARRIED 3:0:0.

**13.0** Adjournment: J. Bendoraitis MOVED to adjourn the meeting at 3:36 p.m. G. Coutu SECONDED. MOTION CARRIED 3:0:0.

Respectfully submitted Linda McDonald

Please see the minutes of subsequent meetings for the approval of these minutes and any corrections hereto.