

Board of Selectmen  
**REGULAR MEETING**  
July 11, 2017– 3:00 PM  
Town Hall  
**MINUTES**

**Members present:** First Selectman Betsy Petrie, Selectman Glen Coutu, and Selectman John Bendoraitis

**Others present:** Attorney Edward O’Connell from Waller, Smith & Palmer, Attorney Catherine Marrion from Waller, Smith & Palmer, Assessor Emma Sousa, Tax Collector Joyce Hofmann, Facilities Director Jason Nowosad, Highway Foreman Jay Tuttle, LVFD President/Deputy Fire Chief Mark Elliot, and Administrative Assistant Linda McDonald

**1.0 Call to Order:** B. Petrie called the meeting to order at 3:00 p.m.

**2.0 Public Forum:** M. Elliot explained that the Fire Department’s proposed project of installing a cistern on the Fire Department property was more complicated and costly as first budgeted. The department is considering a new proposal to dredge out ponds and install dry hydrants on the Town Garage property and Town property on Route 207 near the Savings Institute. An engineering feasibility study would be required before the project could proceed and as this would change scope of the original project, the Fire Department would have to inform the Board of Finance and ask for additional funding.

**3.0 Correspondence:** No correspondence.

G. Coutu MOVED to enter Executive Session at 3:03 p.m. with Town Attorneys Edward O’Connell and Catherine Marrion present. J. Bendoraitis SECONDED. MOTION CARRIED 3:0:0.

**4.0** Executive Session Per State Statutes Section 1-200 (6)(B): Legal Review of Lebanon Green Ownership/ Attorney-Client Communication.

Executive Session ended at 4:30 p.m. Meeting resumed at 4:34 p.m.

G. Coutu MOVED to address agenda item 6.8 at this time. B. Petrie SECONDED. MOTION CARRIED 3:0:0.

**5.0 Financials**

**5.1** Monthly Expenditure Report.

**6.0 New Business**

**Discuss and act upon:**

**6.1** Bid Selection of vendor for 071-2018 Revaluation Services:

The following bids were opened on June 9, 2017:

Northeast Revaluation Group - \$146,800.00

Municipal Valuation Services - \$150,000.00

Tyler Technologies - \$173,400.00

Vision Government Solutions - \$123,000.00

After reviewing the bids, Assessor E. Sousa recommended awarding the contact to Vision Government Solutions. She said she only received the contract document today and will need time to review it. The project would run from August 2017 to December 2018 and the company will require some office space. Discussion followed on whether the Assessor or the contractor would handle the live file during the process of revaluation.

J. Bendoraitis MOVED to award the bid and authorize the First Selectman to enter into an agreement with Vision Government Solutions for 071-2018 Revaluation Services pending review of the contract agreement. G. Coutu SECONDED. MOTION CARRIED 3:0:0.

**6.2** 2017-2018 Weather Service Contract Renewal with WeatherWorks:

J. Tuttle spoke to the merits of the service, including time saving aspects of the bad weather alerts 24/7. Discussion followed.

B. Petrie MOVED to renew the Weather Service Contract with WeatherWorks for FY 2017-2018. G. Coutu SECONDED. MOTION CARRIED 3:0:0.

**6.3** Approving 2018 Date for Earth Day Celebration (Saturday, April 28).

J. Bendoraitis MOVED to approve Saturday, April 28 as the 2018 date for Earth Day Celebration. B. Petrie SECONDED. MOTION CARRIED 3:0:0.

**6.4** DEEP Stormwater Notice of Violation:

B. Petrie updated the Board on the inspection conducted on June 20, 2017 by DEEP regarding the General Permit for the Discharge of Stormwater associated with Industrial Activity at the Town Garage premises. A stormwater notice of violation was issued for failure to comply with some requirements of the General Permit. B. Petrie said she has spoken with Town Engineer Brandon Handfield and DEEP Agent Donna Seresin regarding action required from the Town. B. Petrie said she will complete the required compliance statement to DEEP within the week. As the violations cannot be corrected within the 15 day compliance period, she will include the information that the Board will meet on August 1, 2017 to choose a vendor to update the Stormwater Pollution Prevention Plan (SWPPP) for the Town Garage property and ask for additional time to comply. Discussion and action on this agenda item has been continued to the August meeting.

**6.5** 2017-2018 Snow and Ice Control Contract:

Discussion followed on several options for managing the 2017-2018 Snow and Ice Control Contract and the responsibility and challenges of the Town to manage a contract it signs. B. Petrie has scheduled a meeting with Board of Finance Chair Liz Charron, School Superintendent Robert Angeli, and Board of Education Chairman Al Vertefeuille to discuss the contract. No action on this agenda item.

**6.6** Resident State Trooper Contract July 1, 2017-June 30, 2019:

B. Petrie said she had concerns with revisions made to the language in the renewal of the Resident State Trooper Contract for the period July 1, 2017-June 30, 2019. Speaking with the Legals Affairs Unit of the DESPP, she made it clear that the Town has no means to implement the revised requirements in Sections I., D Reports and Records and Section I., E Technology as they relate to supporting interoperability of the records management systems and the implementation of body-worn cameras, license plate readers and electronic defense weapons for the constables.

B. Petrie pointed out there is also no cost for Resident Trooper services articulated in the contract renewal. No action on this agenda item at this time.

**6.7 IT Managed Support Contract September 1, 2017-August 31, 2018:**

B. Petrie reported that Town staff are pleased with the service and response time currently provided by Connecticut Center for Advanced Technology (CCAT).

G. Coutu MOVED to renew the Managed Support contract with Connecticut Center for Advanced Technology for the period 9/1/2017 – 8/31/2018. J. Bendoraitis SECONDED. MOTION CARRIED 3:0:0.

**6.8 Fire Training Facility Update:**

For the record, B. Petrie recused herself from discussion on this agenda item. M. Elliot explained the Fire Department has preliminary plans for use of the back property at the Transfer Station old landfill area for fire department training exercises. The plan would include installing dry hydrants and erecting buildings. M. Elliot is requesting endorsement from the BOS before going further with the proposal. The Fire Department would also need approvals from the Planning and Zoning Commission and Inland Wetlands Commission. Discussion followed.

J. Bendoraitis MOVED that the Board of Selectmen endorse the use of the designated property at the Transfer Station for the use of the Fire Department as a training facility, pending review of more concrete plans. G. Coutu SECONDED. MOTION CARRIED 2:0:1 with B. Petrie abstaining.

J. Bendoraitis MOVED to add agenda item 7.1: Update from Tax Collector on June Tax sale. G. Coutu SECONDED. MOTION CARRIED 3:0:0.

**7.0 Old Business**

**7.1** Update from Tax Collector on June Tax sale: Tax Collector Joyce Hofmann reported that all properties sold at the June tax sale. At last count, \$575,000.00 had been collected.

**8.0 Departmental Update:** Update from Registrars: This item was tabled to the August meeting.

**9.0 Minutes**

**Discuss and act upon:**

**9.1** Approving the minutes from the June 6, 2017 Regular Meeting: The following amendment was made to the minutes of June 6, 2017: item 4.2: "J. Bendoraitis MOVED to liquidate the principle from the Emma Reichard Nursing Scholarship, Elizabeth Grant Scholarship, Flora Williams Scholarship, Helen Rogers Scholarship, and Royal Woodward Scholarship totaling \$1,630.93 to ~~raise the yield on each of those to \$500.00~~ **permit \$500.00 to be raised for each of these scholarships.**

G. Coutu MOVED to approve the minutes from the June 6, 2017 Regular Meeting as amended. J. Bendoraitis SECONDED. MOTION CARRIED 3:0:0.

**9.2** Approving the minutes from the June 14, 2017 Special Meeting.

G. Coutu MOVED to approve the minutes from the June 14, 2017 Special Meeting as presented. J. Bendoraitis SECONDED. MOTION CARRIED 3:0:0

**9.3** Approving the minutes from the June 27, 2017 Special Meeting.

G. Coutu MOVED to approve the minutes from the June 27, 2017 Special Meeting as presented. J. Bendoraitis SECONDED. MOTION CARRIED 3:0:0

**10.0** **Resignations:** No resignations to report.

**11.0** **Appointments:** No appointments to report.

**12.0** **Police Report:** The members reviewed the police report.

**13.0** **Tax Refunds:** No tax refunds submitted.

**14.0** **Adjournment:** J. Bendoraitis MOVED to adjourn the regular meeting at 5:34 p.m. G. Coutu SECONDED. MOTION CARRIED 3:0:0.

Respectfully Submitted by Linda H. McDonald

Please see the minutes of subsequent meetings for the approval of these minutes and any corrections hereto.