

Board of Selectmen
REGULAR MEETING
September 19, 2017– 3:00 PM
Town Hall
MINUTES

Members present: First Selectman Betsy Petrie, Selectman Glen Coutu, and Selectman John Bendoraitis

Others present: Facilities Director Jason Nowosad, Highway Foreman Jay Tuttle, Town Planner Philip Chester, Finance Director Veronica Calvert, Jennifer Fraser, Aaron Northrop, Ekaterine Tchelidze from the Chronicle and Administrative Assistant Linda McDonald

1.0 Call to Order: B. Petrie called the meeting to order at 3:00 p.m.

2.0 Public Forum: No public forum.

3.0 Correspondence:

3.1 CCM Prescription Discount Card Savings Report 6/30/17.

4.0 Financials

4.1 Monthly Expenditure Report.

4.2 Investment of Solid Waste Facility Fees Collected:

V. Calvert explained there is a savings account earning interest a very low rate and 13 month CD for solid waste fees collected (Town revenue). An option to get a higher interest rate is to move \$300,000.00 from the savings account to another CD, keeping a minimal amount in the savings account.

J. Bendoraitis MOVED to move \$300,000.00 from the Solid Waste checking account into a 13 month CD in the General Fund. B. Petrie SECONDED. MOTION CARRIED 3:0:0.

5.0 New Business

Discuss and act upon:

5.1 Use of Lebanon Green by Boy Scout Troop 180 for Camp Over and 5K Road Race November 10-12:

J. Bendoraitis MOVED to approve the use of the Lebanon Green by Boy Scout Troop 180 for Camp Over and 5K Road Race November 10-12. G. Coutu SECONDED. MOTION CARRIED 3:0:0.

5.2 Lyman Memorial High School Student Request for Use of Green for Senior Project:

A senior at Lyman Memorial High School (LMHS) explained his senior project is called "Lebanon Peace Project". The purpose of the project is to positively change the community. The project would be conducted in phases. Part 1: "Lebanon Love Rocks" event on the Lebanon Green where a sign would be posted on a tree and "love" rocks would be left around the tree for approximately four weeks. People could take or leave a rock. Part 2: Bubble event on the Green and Part 3: a night walk at dusk handing out glow in the "dark" necklaces and bracelets.

J. Bendoraitis MOVED to approve the use of the Lebanon Green for a LMHS senior project. G. Coutu SECONDED. MOTION CARRIED 3:0:0.

- 5.3** Tree Removal at Lake Williams Dam: B. Petrie said there is a Lake Williams Dam fund for maintenance of the dam that can be used for the treatment of poison ivy and the removal of a few trees at the lake Williams Dam. She asked the board for clarification of the policy that these funds can be used for the poison ivy treatment and tree removal project. Members concurred that the funds could be used for this project.
- 5.4** Concrete Work at Lebanon Senior Center: B. Petrie informed the board that the contractor hired for the concrete work at the senior center has closed his business. Another company has bid on the work at a lower quote than the prior contractor. This project is on the schedule to get done.
- 5.5** Trenching and Paving at Lebanon Senior Center: B. Petrie informed the board that she asked the contractor doing paving The Department of Agriculture work at the Lebanon Elementary School to perform the trenching and paving at the Senior Center to save money and time.
- 5.6** A Resolution Adopting the Hazard Mitigation Plan Update, 2017:
- J. Bendoraitis MOVED to adopt the Resolution for the Hazard Mitigation Plan Update, 2017. G. Coutu SECONDED. MOTION CARRIED 3:0:0.
- 5.7** Authorize Farmland Preservation Appraisals for the Marc Wolf Property at 1152 Trumbull Highway:
- P. Chester said the Conservation and Agriculture Commission gave this parcel a high rating for easement preservation. The CT Department of Agriculture (DOAG) requires two appraisals.
- B. Petrie MOVED to authorize two appraisals for the Marc Wolf Property at 1152 Trumbull Highway, funds to come from the Farmland Preservation account, not to exceed \$9,000.00. J. Bendoraitis SECONDED. MOTION CARRIED 3:0:0.
- 5.8** Approval of Additional Chip Seal Costs for Gregory Road:
- Highway Foreman J. Tuttle said during the recent chipseal process, Gregory Road was found to be in more disrepair. A double chipseal of this road was done on this road. The original quote for the entire chip seal project was approved at \$163,035.00. With final adjustments and the additional cost to double chipseal Gregory Road, the final cost came in at \$164,161.00.
- J. Bendoraitis MOVED to approve the additional expenditure in the chipseal quote for a total of \$164,161.00. G. Coutu SECONDED. MOTION CARRIED 3:0:0.
- 5.9** Authorize the First Selectman to Sign 2017 Small Cities Grant #1707101 Agreement:
- J. Bendoraitis MOVED to authorize the First Selectman to sign 2017 Small Cities Grant #1707101 Agreement. G. Coutu SECONDED. MOTION CARRIED 3:0:0.
- 5.10** Discussion of Potential Solar Use on Town-owned Property: B. Petrie said the Town has been approached by a few companies interested in solar on Town-owned property. A potential site would be at the Transfer Station. Discussion followed on whether the Town should solicit proposals to see if there is interest to possibly generate revenue. P. Chester said there is not a lot of land available for this at the Transfer Station. The Town would be giving the lease of the land with no monetary contribution.

Consensus of the board was to put out an RFP to assess interest.

B. Petrie MOVED to add agenda item 5.11: RFP for town-owned lands at the end of Dianne Drive. J. Bendoraitis SECONDED. MOTION CARRIED 3:0:0.

5.11 RFP for town-owned lands at the end of Dianne Drive:

B. Petrie MOVED to put out an RFP to assess interest in selling a 10 acre Town-owned parcel of land near Diane Drive. J. Bendoraitis SECONDED. MOTION CARRIED 3:0:0.

6.0 **Old Business**

Discuss and act upon:

6.1 BOF Approval of the Resident State Trooper Contract 2017-2019: B. Petrie said she has a commitment from to pay for this. Contract not signed. Discussion followed on increase in percentage for compensation for fringe benefit rate. No action on this agenda item.

6.2 Release of Bond from Paradise Agency for Age-restricted Development: P. Chester reported that the Paradise Agency has completed everything required by Town Engineer and the Building Official.

J. Bendoraitis MOVED to authorize the release of the bond from Paradise Agency for Age-restricted development. B. Petrie SECONDED. MOTION CARRIED 3:0:0.

B. Petrie MOVED to add agenda item 6.3: Town Budget Update. J. Bendoraitis SECONDED. MOTION CARRIED 3:0:0.

6.3 Town Budget Update: Timing perspective. Call Town Meeting middle of October. B. Petrie said, using the Governor's compromised budget, bills could be covered through May 2018. Discussion followed on the process involved in addressing the eventual legislative approved budget.

7.0 **Departmental Update:** Update from the Finance Department: V. Calvert distributed copies of the Edward Jones Investment report for board review. She reported the Town's funds are doing well in the market. She said the auditor is here this week.

8.0 **Minutes**

Discuss and act upon:

8.1 Approval of the minutes from the August 1, 2017 regular meeting:

J. Bendoraitis MOVED to approve the minutes from the August 1, 2017 regular meeting as presented. G. Coutu SECONDED. MOTION CARRIED 3:0:0.

8.2 Approval of the minutes from the August 16, 2017 a.m. special meeting:

J. Bendoraitis MOVED to approve the minutes from the August 16, 2017 special meeting as presented. G. Coutu SECONDED. MOTION CARRIED 3:0:0.

8.3 Approval of the minutes from the August 16, 2017 p.m. special meeting:

J. Bendoraitis MOVED to approve the minutes from the August 16, 2017 special meeting as presented. G. Coutu SECONDED. MOTION CARRIED 3:0:0.

8.4 Approval of the minutes from the August 29, 2017 special meeting:

J. Bendoraitis MOVED to approve the minutes from the August 29, 2017 special meeting as presented. G. Coutu SECONDED. MOTION CARRIED 2:0:1 with J. Bendoraitis abstaining.

8.5 Approval of the minutes from the August 30, 2017 special meeting:

G. Coutu MOVED to approve the minutes from the August 30, 2017 special meeting as presented. B. Petrie SECONDED. MOTION CARRIED 2:0:1 with J. Bendoraitis abstaining.

8.6 Approval of the minutes from the September 6, 2017 special meeting:

J. Bendoraitis MOVED to approve the minutes from the September 6, 2017 special meeting as presented. G. Coutu SECONDED. MOTION CARRIED 2:0:1 with J. Bendoraitis abstaining.

9.0 **Resignations:** B. Petrie reported that Robert Parker has moved from town and is no longer meets the residency requirement to serve on the Cemetery Commission.

10.0 **Appointments:**

10.1 Re-appointment of Tree Warden and Deputy Tree Warden, terms to expire 11/17/18:

G. Coutu MOVED to re-appoint Jay Tuttle as Tree Warden, term to expire 11/17/2018. J. Bendoraitis SECONDED. MOTION CARRIED 3:0:0.

G. Coutu MOVED to re-appoint Jason Nowosad as Deputy Tree Warden, term to expire 11/17/2018. J. Bendoraitis SECONDED. MOTION CARRIED 3:0:0.

10.2 Re-appointment of Constables Joseph Dolan, Brice Padewski, and Christopher Dwyer, terms to expire 12/31/19:

J. Bendoraitis MOVED to re-appoint Joseph Dolan as Constable, term to expire 12/31/2019. G. Coutu SECONDED. MOTION CARRIED 3:0:0.

J. Bendoraitis MOVED to re-appoint Brice Padewski as Constable, term to expire 12/31/2019. G. Coutu SECONDED. MOTION CARRIED 3:0:0.

J. Bendoraitis MOVED to re-appoint Christopher Dwyer as Constable, term to expire 12/31/2019. G. Coutu SECONDED. MOTION CARRIED 3:0:0.

10.3 Re-appointments of Pat Hedwall and Tim Smith to the Jonathan Trumbull Jr House Museum Board of Trustees LLC, terms to expire 9/15/20:

G. Coutu MOVED to re-appoint Pat Hedwall to the Jonathan Trumbull Jr House Museum Board of Trustees LLC, term to expire 9/15/20. J. Bendoraitis SECONDED. MOTION CARRIED 3:0:0.

G. Coutu MOVED to re-appoint Tim Smith to the Jonathan Trumbull Jr House Museum Board of Trustees LLC, term to expire 9/15/20. J. Bendoraitis SECONDED. MOTION CARRIED 3:0:0.

10.4 Re-appointment of Dick Tanger to the Bozrah Utilities Commission, term to expire 4/30/2020.

J. Bendoraitis MOVED to re-appoint Dick Tanger to the Bozrah Utilities Commission, term to expire 4/30/2020. G. Coutu SECONDED. MOTION CARRIED 3:0:0.

11.0 **Police Report:** The members reviewed the police report.

12.0 **Tax Refunds:** J. Bendoraitis MOVED to approve the following tax refunds as recommended by the Tax Collector:

| Tax Refunds for September 2017 | Amount |
|---------------------------------------|---------------|
| Carrie Daniels & Scott Daniels | \$118.78 |
| Marjorie Page | \$131.50 |
| Roger & Christine Proulx | \$86.12 |
| Roger & Christine Proulx | \$256.05 |
| Annalyn Bauer | \$159.87 |
| Ralph Colavolpe | \$20.21 |
| James & Wilma Long | \$1,314.00 |

G. Coutu SECONDED. MOTION CARRIED 3:0:0.

13.0 **Adjournment:** J. Bendoraitis MOVED to adjourn the regular meeting at 4:38 p.m. G. Coutu SECONDED. MOTION CARRIED 3:0:0.

Respectfully Submitted by Linda H. McDonald

Please see the minutes of subsequent meetings for the approval of these minutes and any corrections hereto.