

Board of Selectmen
REGULAR MEETING
October 17, 2017– 3:00 PM
Town Hall
MINUTES

Members present: First Selectman Betsy Petrie, Selectman Glen Coutu, and Selectman John Bendoraitis

Others present: Vo-Ag Committee Chair David Geligoff, LVFD President Mark Elliot, Jay Schall, Todd Kulman, Highway Foreman Jay Tuttle, and Administrative Assistant Linda McDonald

1.0 Call to Order: B. Petrie called the meeting to order at 3:03 p.m.

2.0 Public Forum: No public forum.

3.0 Correspondence

3.1 Email from DEEP requesting access to Lake Williams for sampling fisheries.

4.0 Financials

4.1 Monthly Expenditure Report: The Board reviewed the report. B. Petrie reported that the Board of Education has awarded the Snow and Ice Control Contract for the 2017-2018 season.

4.2 Consider Security Sell Recommendation from Edward Jones:

J. Bendoraitis explained the Town owns 600 shares of PG & E, which has experienced a recent downgrade. This stock is now a sell recommendation from Edward Jones.

J. Bendoraitis MOVED to sell all Town-owned shares of PG&E and invest the proceeds in Franklin U.S. Government Securities. G. Coutu SECONDED. MOTION CARRIED 3:0:0.

5.0 New Business

Discuss and act upon:

5.1 Opting out of Public Act No. 17-155, An Act Concerning Temporary Health Care Structures: B. Petrie explained the process for opting out of Public Act No. 17-155, An Act Concerning Temporary Health Care Structures which included a public hearing held by the Planning and Zoning Commission.

B. Petrie MOVED to opt out of Public Act No. 17-155, An Act Concerning Temporary Health Care Structures as recommended by the Planning and Zoning Commission. J. Bendoraitis SECONDED. MOTION CARRIED 3:0:0.

5.2 Disbanding the Vo-Ag Building Committee: D. Geligoff explained the committee was created in 2008 for the one project to build the garage and acted as the standing committee for other related grants. He said State regulations have changed and now a new committee must be established to oversee each particular grant. D. Geligoff recommended that the VO-AG Committee be disbanded as its charge is complete.

B. Petrie MOVED to dissolve the Vo-Ag Building Committee. G. Coutu SECONDED. MOTION CARRIED 3:0:0.

- 5.3** Approving Vendor for DPW Winter Sand Delivery: J. Tuttle said the number of vendors that deliver these materials are limited. He recommended extending the current contract to the current vendor Hain Materials at a cost of \$29,500.00.
B. Petrie MOVED to extend the contract of Hain Materials for DPW Winter Sand Delivery for the 2017-2018 winter season at a cost of \$29,500.00, funds to come from fund #100-00-433-5255-0000. J. Bendoraitis SECONDED. MOTION CARRIED 3:0:0.
- 5.4** Partial Drawdown and Inspection of Lake Williams Dam:

B. Petrie reported the Friends of Lake Williams is asking for a drawdown of 3 feet. Fund is available to cover the cost of the drawdown and inspection. J. Tuttle said an annual report to DEEP is needed and an emergency action plan if the dam should fail. Remove invasive aquatic species along the bank during the drawdown.

B. Petrie MOVED to authorize expenditure of up to \$5,000.00 for the winter drawdown of Lake Williams to include control of non-native invasive aquatic plants and inspection of the Lake Williams dam, funds to come from Lake Williams Dam fund 100-00-000-2269-0000. G. Coutu SECONDED. MOTION CARRIED 3:0:0.
- 5.5** Authorizing First Selectman to Sign the Registration Paperwork for the Purchase of 2017 Life Line Superliner Type III Ambulance:

G. Coutu MOVED to authorize the First Selectman to Sign the Registration Paperwork for the Purchase of 2017 Life Line Superliner Type III Ambulance. J. Bendoraitis SECONDED. MOTION CARRIED 3:0:0.
- 5.6** Request to Plant Donated Sequoia Tree at Senior Center: Discussion followed on the placement of the tree location. J. Tuttle has no specifics on the size or who would do the transplanting. This tree species requires a great deal of water. Action on this agenda item was tabled to future meeting to gather additional information. Staff will look into re-activating the Tree Re-Planting Committee.
- 5.7** Status Update from Lebanon Volunteer Fire Department (LVFD) on Training Area at Transfer Station: J. Schall distributed plans and narrative explaining the proposed training facility. The department cleared right down to the pond for installation of two dry hydrants and discovered existing boat ramp that will be of use. The LVFD is working with Wetlands Agent Philip Chester to address the concerns of the Inland Wetlands Commission (IWC). J. Schall explained training will concentrate on rescues, laying of hose line, and firefighter down scenarios with a small number of actual burns.

J. Bendoraitis MOVED to approve the use of property at the Transfer Station as a training area by the Lebanon Volunteer Fire Department pending IWC approval. G. Coutu SECONDED. MOTION CARRIED 2:0:1 with B. Petrie abstaining.
- 5.8** Authorizing the First Selectman to Sign the Paramedic Service Agreement with Windham Hospital: B. Petrie said she has not had a chance to review: B. Petrie explained she has not yet reviewed the contract but the agreement includes a flat fee of \$30,000.00.

J. Bendoraitis MOVED to authorize the First Selectman to Sign the Paramedic Service Agreement with Windham Hospital, pending adequate review. G. Coutu SECONDED. MOTION CARRIED 3:0:0.

6.0 Old Business

Discuss and act upon:

- 6.1** Approval of the Resident State Trooper Contract 2017-2019: B. Petrie reported the Resident State Trooper gets Social Security and the contract is back to an 85% share for the Town. Further discussion and action tabled to a future meeting.
- 6.2** Concrete Work at the Senior Center. B. Petrie MOVED to authorize payment of \$4,325.20 to Pond View Excavating and Trucking for concrete work at the Lebanon Senior Center pending submittal of an invoice with insurance information, and phone and license numbers from the contractor, funds to come from TIP, fund # 208-00-510-5100-0000. J. Bendoraitis SECONDED. MOTION CARRIED 3:0:0.
- 6.3** Trench work at the Senior Center. B. Petrie MOVED to authorize payment of \$1,875.00 to Pond View Excavating and Trucking for trench and pipe work at the Lebanon Senior Center pending submittal of an invoice with insurance information, and phone and license numbers from the contractor, funds to come from the Senior Center fund # 220-00-430-2787-0030. J. Bendoraitis SECONDED. MOTION CARRIED 3:0:0.

- 7.0 Departmental Update:** Department of Public Works: J. Tuttle reported a projected cost of \$6,092.00 to repair the rear brakes on the pay loader, funds to come from Solid Waste Commission budget. He also spoke about possible tree replacement along the Green.

J. Tuttle presented two quotes for line striping of 11 miles of town roads with five crosswalks and stop bars (additional cost):

- Highway Safety Systems (last year's contractor - \$6,197.00)
- Safety Marking Inc., Bridgeport, CT (\$5,645.00).

He recommended awarding the contract to Safety Marking Inc.

B. Petrie MOVED to award the bid for line striping of 11 miles of town roads with five crosswalks to Safety Marking Inc., Bridgeport, CT at a cost not to exceed \$6,000.00 (to cover additional cost of stop bars), pending receipt of certificate of liability insurance, copy of contractor's license and W-9, funds to come from capital account 220-00-430-2701-0030. G. Coutu SECONDED. MOTION CARRIED 3:0:0.

J. Tuttle updated the board on winter road maintenance, getting equipment ready, tree trimming around town, and dirt road maintenance. He said the Town has the opportunity to receive 100,000 yards of 3" process for free, the only cost would be for trucking the material. He will get more information on this.

J. Tuttle said Town Engineer Brandon Handfield will meet with the Town of Columbia on the inspection for Bridge No. 04619 Village Hill Road over Ten Mile River.

B. Petrie thanked the DPW employees for their work at the Transfer Station cleaning the area for preparing of the site for the LVFD Training Facility.

8.0 Minutes

Discuss and act upon:

- 8.1** Approving the minutes from the September 12, 2017 special meeting:

G. Coutu MOVED to approve the minutes from the September 12, 2017 special meeting as presented. J. Bendoraitis SECONDED. MOTION CARRIED 3:0:0.

8.2 Approving the minutes from the September 19, 2017 regular meeting:

The following amendment was made to the minutes from the September 19, 2017 regular meeting: agenda item 5.10: strike the sentence ~~"The Town would be giving the lease of land with no monetary contribution."~~

G. Coutu MOVED to approve the minutes from the September 19, 2017 regular meeting as amended. J. Bendoraitis SECONDED. MOTION CARRIED 3:0:0.

8.3 Approving the minutes from the October 12, 2017 special meeting:

G. Coutu MOVED to approve the minutes from the October 12, 2017 special meeting as presented. J. Bendoraitis SECONDED. MOTION CARRIED 3:0:0.

9.0 Resignations

9.1 Resignation of Kristina Johnson from the Recreation Commission, term ending 2/1/2019:

G. Coutu MOVED to accept, with regret, the resignation of Kristina Johnson from the Recreation Commission. J. Bendoraitis SECONDED. MOTION CARRIED 3:0:0.

9.2 Resignation of Paul Maffiolini from the Cemetery Commission, term to expire 2/1/2019:

G. Coutu MOVED to accept, with regret, the resignation of Paul Maffiolini from the Cemetery Commission. J. Bendoraitis SECONDED. MOTION CARRIED 3:0:0.

9.3 Resignation of Keith Wentworth from the Cemetery Commission, term to expire 2/1/2019:

G. Coutu MOVED to accept, with regret, the resignation of Keith Wentworth from the Cemetery Commission. J. Bendoraitis SECONDED. MOTION CARRIED 3:0:0.

9.4 Resignation of David Geligoff from the Solid Waste Commission, term to expire 2/1/2018: No action taken.

9.5 Vacancy on Cemetery Commission due to member Robert Parker moving out of Town.

10.0 Appointments

10.1 Appointment of Tom Meyer to fill a vacancy on the Cemetery Commission, term to expire 2/1/2020:

J. Bendoraitis MOVED to appoint Tom Meyer to fill a vacancy on the Cemetery Commission, term to expire 2/1/2020. G. Coutu SECONDED. MOTION CARRIED 3:0:0.

10.2 Appointment of Daniel Moore to fill a vacancy on the Cemetery Commission, term to expire 2/1/2019:

B. Petrie MOVED to appoint Daniel Moore to fill a vacancy on the Cemetery Commission, term to expire 2/1/2019. J. Bendoraitis SECONDED. MOTION CARRIED 3:0:0.

10.3 Appointment of Dennis Greci to fill an Alternate vacancy on the Solid Waste Commission, term to expire 2/1/2018:

B. Petrie MOVED to appoint Dennis Greci to fill an Alternate vacancy on the Solid Waste Commission, term to expire 2/1/2018. G. Coutu SECONDED. MOTION CARRIED 3:0:0.

11.0 **Police Report:** B. Petrie reported there have been complaints on the speed of the farming community by silage trucks and the Resident State Trooper has visited the larger operations.

12.0 **Tax Refunds:** No tax refunds reported.

13.0 **Adjournment:** J. Bendoraitis MOVED to adjourn the regular meeting at 4:40 p.m. G. Coutu SECONDED. MOTION CARRIED 3:0:0.

Respectfully Submitted by Linda H. McDonald

Please see the minutes of subsequent meetings for the approval of these minutes and any corrections hereto.