

Board of Selectmen  
**REGULAR MEETING**  
December 6, 2016– 3:00 PM  
Town Hall  
**MINUTES**

**Members present:** First Selectman Betsy Petrie, Selectman Glen Coutu, and Selectman John Bendoraitis

**Others present:** LVFD President Mark Elliot, Town Planner Philip Chester, Highway Foreman Jay Tuttle, Public Works Building Committee (PWBC) Chair Rob Cady, Jim Hallene, and Administrative Assistant Linda McDonald

**1.0**     **Call to Order:** B. Petrie called the meeting to order at 3:00 p.m.

**2.0**     **Public Forum:** M. Elliott informed the board on the possible opportunity to purchase a 75' ladder truck from the Town of Pomfret. M. Elliot reported that the LVFD applied for a grant to get funds for a new truck and the department should know if Lebanon was awarded grant in March or April 2017. Time might be an issue as the Town of Pomfret would entertain bids by early next year. The current truck does have resale value.

G. Coutu MOVED to discuss item 6.1 at this point of the meeting. J. Bendoraitis SECONDED. MOTION CARRIED 3:0:0.

**6.0**     **Old Business**

**6.1**     Discuss and act upon update from the Public Works Building Committee:

R. Cady reported the PWBC had a special meeting on 11/22/16 to review new plans on the middle school property as a possible location for new public works building. The test pits looked positive. The PWBC voted, at that meeting, to proceed with that site as the first preference. Anchor Engineering will develop a budget for the public works facility, and have it include as separate items, school bus parking consideration and demolition and environmental cleanup at current location of public works. The next meeting of the PWBC is scheduled for 12/13/16.

B. Petrie said she has concern with price tag for the project but is encouraged that an existing piece of town property can be utilized and access onto a major highway is a positive. She said she would encourage the PWBC to get to a price point that will pass at town meeting. B. Petrie reported that the plan to locate the facility on the middle school property was favorably received at a recent Board of Education (BOE) meeting,

P. Chester presented preliminary plans for a re-design for a smaller facility based on requirements of public works equipment. This plan has not yet reviewed by PWBC members or the schools Facilities Director.

J. Bendoraitis suggested situating the proposed building with a more southerly exposure to make use of solar panels.

Discussion followed on sizes and uses of the cold storage and heated areas in the proposed building.

Consensus of the BOS was to warn a special meeting on December 15, 2016 to discuss and possibly act upon support for the proposed facility, dependent upon receipt of a cost estimate for the project from the PWBC.

R. Cady reported that Anchor Engineering will have remediation testing done at the current public works facility site and would provide results and associated remediation costs in January 2017.

Discussion followed on looking at possible grant funding for the project.

**3.0 Correspondence**

**3.1** Correspondence from Lebanon CT Business Association

**3.2** Troop K Crime Data Analysis – Town of Lebanon

**3.3** Correspondence from CCM to Commissioner CT Department of Public Health

**4.0 Financials**

**4.1** Monthly Expenditure Report

**5.0 New Business**

**5.1** Discuss and act upon Authorizing the First Selectman to sign the FFY State Homeland Security Grant Program Region 4 Memorandum of Agreement:

J. Bendoraitis MOVED to authorize the First Selectman to sign the FFY State Homeland Security Grant Program Region 4 Memorandum of Agreement. G. Coutu SECONDED. MOTION CARRIED 3:0:0.

B. Petrie left the meeting.

G. Coutu MOVED to add item 5.2 to the agenda: Discuss and act upon setting the date for the 2017 Memorial Day Parade. J. Bendoraitis SECONDED. MOTION CARRIED 2:0:0.

**5.2** Setting the date for the 2017 Memorial Day Parade: G. Coutu MOVED to set Saturday, May 27, 2017 as the date for the 2017 Memorial Day Parade. J. Bendoraitis SECONDED. MOTION CARRIED 2:0:0.

G. Coutu MOVED to add item 5.3 to the agenda: Discuss and act upon approving bid specifications for two year (2017/2018) mowing and ground maintenance contract for town buildings and property. J. Bendoraitis SECONDED. MOTION CARRIED 2:0:0.

B. Petrie returned to the meeting.

**5.3** Approving Bid specifications for two year (2017/2018) mowing and ground maintenance contract for town buildings and property:

After discussion and review, members requested changes to the bid specification document. There was no action on this agenda item.

G. Coutu MOVED to add agenda item 5.4: Receipt of correspondence from the State Historic Preservation Office (SHPO). J. Bendoraitis SECONDED. MOTION CARRIED 3:0:0.

- 5.4** Receipt of correspondence from the State Historic Preservation Office (SHPO): B. Petrie read into the record correspondence just received from SHPO regarding the expansion project for the Jonathan Trumbull Library. Discussion followed.

**7.0 Minutes**

**Discuss and act upon:**

- 7.1** Approving the minutes from the November 1, 2016 Regular Meeting:

G. Coutu MOVED to approve the minutes from the November 1, 2016 regular meeting as presented. J. Bendoraitis SECONDED. MOTION CARRIED 3:0:0.

- 7.2** Approving the minutes from the November 17, 2016 Special Meeting.

G. Coutu MOVED to approve the minutes from the November 17, 2016 special meeting as presented. J. Bendoraitis SECONDED. MOTION CARRIED 2:0:1 with G. Coutu abstaining.

- 7.3** Approving the minutes from the November 28, 2016 Special Meeting:

G. Coutu MOVED to approve the minutes from the November 28, 2016 special meeting as presented. J. Bendoraitis SECONDED. MOTION CARRIED 3:0:0.

**8.0 Resignations**

- 8.1** Resignation of Marc Cohen as Alternate to the Economic Development Commission:

J. Bendoraitis MOVED to accept the resignation of Marc Cohen as Alternate to the Economic Development Commission. G. Coutu SECONDED. MOTION CARRIED 3:0:0.

**9.0 Appointments**

- 9.1** Appointment of Marc Cohen to vacancy on the Economic Development Commission, term to end 2/1/2020.

B. Petrie MOVED to appoint Marc Cohen to vacancy on the Economic Development Commission, term to end 2/1/2020. G. Coutu SECONDED. MOTION CARRIED 3:0:0.

- 9.2** Re-appointment of Alexis Margerelli-Hussey to the Recreation Commission, term to end 2/1/2020

G. Coutu MOVED to re-appoint Alexis Margerelli-Hussey to the Recreation Commission, term to end 2/1/2020. J. Bendoraitis SECONDED. MOTION CARRIED 3:0:0.

- 9.3** Re-appointment of Laura Davidson to the Recreation Commission, term to end 2/1/2020

G. Coutu MOVED to re-appoint Laura Davidson to the Recreation Commission, term to end 2/1/2020. J. Bendoraitis SECONDED. MOTION CARRIED 3:0:0.

- 9.4** Re-appointment of Nicholas Poppiti to the Recreation Commission, term to end 2/1/2020:

G. Coutu MOVED to re-appoint Nicholas Poppiti to the Recreation Commission, term to end 2/1/2020. J. Bendoraitis SECONDED. MOTION CARRIED 3:0:0.

**10.0 Police Report**

**11.0 Tax Refunds:** J. Bendoraitis MOVED to approve the following tax refunds as recommended by the Tax Collector:

<b>Tax Refunds for December 2016</b>	<b>Amount</b>
Hyundai Lease Titling Tr	\$97.87
Robert Paris	\$10.35
Klaus Larsen	\$29.73
Awolana Osunniyi	\$49.19
Junior J Ramos	\$152.68
Junior J Ramos	\$127.14
Rodney Dzialo	\$38.20
Robert Brown	\$16.40
Edward Williams, Cheryl Williams	\$17.05

G. Coutu SECONDED. MOTION CARRIED 3:0:0.

**12.0 Executive Sessions**

**12.1 Executive Session Per State Statutes Section 1-200(6)(B) Union Negotiations :** No action.

B. Petrie MOVED to enter Executive Session at 4:20 p.m. with Town Planner Philip Chester present.

**12.2 Executive Session Per State Statutes Section 1-200(6)(D) Negotiations on Sale of Town Land and Negotiations on Lease of Town Land.**

Executive session ended at 4:52 p.m.

**13.0 Discuss and act on authorizing the First Selectman to engage in contract negotiations with cell phone provider at 917 Exeter Road:**

G. Coutu MOVED to authorize the First Selectman to engage in contract negotiations with cell phone provider at 917 Exeter Road. J. Bendoraitis SECONDED. MOTION CARRIED 3:0:0.

The Board identified a potential site for age restricted housing on town-owned property located off Diane Drive. J. Bendoraitis MOVED to allocate \$1,700.00 for test pit and wetlands investigations on town-owned property off Diane Drive, funds to come from TIP. G. Coutu SECONDED. MOTION CARRIED 3:0:0.

**14.0 Adjournment:** J. Bendoraitis MOVED to adjourn the regular meeting at 4:53 p.m. G. Coutu SECONDED. MOTION CARRIED 3:0:0.

Respectfully Submitted Linda H. McDonald

Please see the minutes of subsequent meetings for the approval of these minutes and any corrections hereto.