

Board of Selectmen
REGULAR MEETING
November 1, 2016– 3:00 PM
Town Hall
MINUTES

Members present: First Selectman Betsy Petrie, Selectman Glen Coutu, and Selectman John Bendoraitis

Others present: LVFD President Mark Elliot, Tax Collector Joyce Hofmann, Town Treasurer James Forrest, Town Planner Philip Chester, Recreation Coordinator Sandra Tremblay and Administrative Assistant Linda McDonald

1.0 Call to Order: B. Petrie called the meeting to order at 3:02 p.m.

2.0 Public Forum: No public comment.

3.0 Correspondence

3.1 Correspondence from Law Offices of Jeffrey J. Holley LLC

4.0 Financials

4.1 Monthly Expenditure Report

4.2 Presentation from Town Treasurer: J. Forrest reviewed the held assets in the 9/30/16 investment statement from Edward Jones. Jim shared information that was concluded based on his own review of certain investments in the Town portfolio. Jim further expressed that the Town, when necessary, could retain services of an investment advisor per transaction rather than retaining Edward Jones. It was reminded that we, the Town, have retained Edward Jones and that the only fees associated with the relationship are for the sale of investments. The town does not pay fees for advice. It was felt that the Town has received beneficial advice from Edward Jones. Additionally Edward Jones maintains the fiduciary responsibility not the BOS individually for the Town.

4.3

His opinion is that the town should start looking at something more reasonable than what Edward Jones charges for commission fee. He said the town could hire a fiduciary for investment advice. Discussion followed on the competitive bid process for investment advice.

5.0 New Business

Discuss and act upon:

5.1 Discussion with Lebanon Volunteer Fire Department (LVFD) regarding sub-station locations: B. Petrie recused herself from this discussion.

M. Elliot said the LVFD has been interested in establishing a sub-station locations for several years. The driving force is the Insurance Service Organization (ISO) that determines the ISO rating that insurance companies can use to rate fire insurance based on the National Fire Protection Association (NFPA) response requirements, which has been identified as a five mile road radius around a firehouse. He said a location for the initial sub-station has been identified in the area of the Grand Lake Spa on Route 207. Options for the fire department are to purchase the land, the town could buy the land or the land could be given to the town. He said

there are no concrete proposals, he is just here to provide information to the board on the process and obstacles.

M. Eliot said building construction cost is approximately \$300,000.00. The sub-station would require a truck on site and could currently be staffed with equipment from the existing fleet. Discussion followed on the logistics of relocating equipment, response times, and additional cost for equipment associated with an additional sub- station.

M. Elliot said adding a substation would leave about one-third of the town not covered by the five mile radius NFPA response requirement.

P. Chester reminded the BOS about associated operating costs that will increase every year.

M. Elliot said regionalization of fire response services is a hard sell in eastern Connecticut. Discussion followed on legislative ways to change/influence the way insurance companies determine fire ratings for homeowners.

There was no action on this agenda item.

5.2 Purchasing Agreement between Town of Lebanon and Windham Hospital for Paramedic Services:

B. Petrie said she has started to review the proposed agreement with the Finance Director. Further review and discussion is needed. M. Elliot explained the proposed changes in the continuation of the contract.

Action on this agenda item was tabled to a future meeting.

5.3 Holiday Hours

G. Coutu MOVED to approve the following Town Hall holiday schedule: Friday, December 16, 2016 – Town Hall closed at 1:00 pm for employee party. B. Petrie SECONDED. MOTION CARRIED 3:0:0.

6.0 **Old Business**

Discuss and act upon:

6.1 Constable Hire: B. Petrie reported the hiring process for the applicant is ongoing and the applicant may be hired by the first of the year.

6.2 Computer Software Purchase for Recreation Department: S. Tremblay distributed a count of recreation program registrations for 2016. Discussion followed on the fees associated with online registration.

G. Coutu MOVED to authorize the Recreation Commission to contract Sports Illustrated Play for a one year computer software agreement for online recreation activities registrations. J. Bendoraitis SECONDED. MOTION CARRIED 3:0:0.

7.0 Departmental Update: Tax Collector Joyce Hofmann reported delinquents are a little higher this year and the dollar amount is up. She said there are a record number of accounts on payment plan and a many people are paying taxes online.

8.0 Minutes

Discuss and act upon:

8.1 Approving the minutes from the October 3, 2016 Special Meeting

G. Coutu MOVED to approve the minutes from the October 3, 2016 Special Meeting as presented. J. Bendoraitis SECONDED. MOTION CARRIED 3:0:0.

8.2 Approving the minutes from the October 4, 2016 Regular Meeting.

G. Coutu MOVED to approve the minutes from the October 4, 2016 regular meeting as presented. J. Bendoraitis SECONDED. MOTION CARRIED 3:0:0.

8.3 Approving the minutes from the October 18, 2016 Special Meeting

G. Coutu MOVED to approve the minutes from the October 18, 2016 Special Meeting as presented. J. Bendoraitis SECONDED. MOTION CARRIED 2:0:1 with G. Coutu abstaining.

8.4 Approving the minutes from the October 20, 2016 Special Meeting

G. Coutu MOVED to approve the minutes from the October 20, 2016 Special Meeting as presented. B. Petrie SECONDED. MOTION CARRIED 2:0:1 with J. Bendoraitis abstaining.

8.5 Approving the minutes from the October 21, 2016 Special Meeting

G. Coutu MOVED to approve the minutes from the October 21, 2016 Special Meeting as presented. B. Petrie SECONDED. MOTION CARRIED 2:0:1 with J. Bendoraitis abstaining.

9.0 Resignations: No resignations were reported.

10.0 Appointments:

G. Coutu MOVED to appoint Carol Morris-Scata to the Water Pollution Control Authority, term ending 5/1/2017. J. Bendoraitis SECONDED. MOTION CARRIED 3:0:0.

G. Coutu MOVED to appoint Carol Morris-Scata to the Solid Waste Commission, term ending 2/1/2018. J. Bendoraitis SECONDED. MOTION CARRIED 3:0:0.

11.0 Police Report: The police report was reviewed.

12.0 Tax Refunds: G. Coutu MOVED to approve the following tax refunds as recommended by the Tax Collector:

Tax Refunds for November 2016	Amount
Harry Delorme	\$24.34

Patrick Arrigoni	\$12.46
Brian Christina	\$47.68
Nancy Accurso	\$31.71
Martin Shenkle	\$5.66
Jabez Manning	\$50.57
Kathy Cavallo	\$10.11
Nissan Infiniti LT	\$88.41
John Serbin	\$4.80
George Brennan	\$92.69
Brennda Stomberg	\$278.68
Cheryl Herring, Clifford Herring	\$17.05
Clifford Herring	\$12.55
Donald Zongol	\$39.49
Howard Bergman	\$9.86
Thomas Benoit Jr	\$52.74
David Paternostro	\$14.48
David Paternostro	\$18.27
Gregory Zis	\$51.39
Lori Zis	\$7.95

J. Bendoraitis SECONDED. MOTION CARRIED 3:0:0.

13.0 Adjournment: J. Bendoraitis MOVED to adjourn the regular meeting at 5:12 p.m. G. Coutu SECONDED. MOTION CARRIED 3:0:0.

Respectfully Submitted Linda H. McDonald

Please see the minutes of subsequent meetings for the approval of these minutes and any corrections hereto.