

Board of Selectmen  
**REGULAR MEETING**  
October 4, 2016– 3:00 PM  
Town Hall  
**MINUTES**

**Members present:** First Selectman Betsy Petrie, Selectman Glen Coutu, and Selectman John Bendoraitis

**Others present:** Town Planner Philip Chester, Highway Foreman Jay Tuttle, Library Director Julie Culp, Library Building Committee Chair James Russo, Cynthia Mello, Vin Shea, Recreation Department Coordinator Sandra Tremblay, Facilities Director Jason Nowosad, Tom Meyer, Robert Gentes, Brandon Handfield and Administrative Assistant Linda McDonald

**1.0 Call to Order:** B. Petrie called the meeting to order at 3:0 p.m.

**2.0 Public Forum:** T. Meyer of Bogg Lane asked if lawn signs advertising the upcoming Charter vote could be placed on town properties. Discussion followed. T. Meyer asked if a mailer could be sent to all residents. B. Petrie said there are no funds available in the budget. J. Bendoraitis asked to add this as an agenda item to new business for further discussion.

**3.0 Correspondence**

**3.1** Uncas Health District Public Pool Inspection Report:

**4.0 Financials**

**4.1** Monthly Expenditure Report

**4.2** Reimbursement to Emma Louise Reichard Nursing Scholarship Fund: B. Petrie explained over the summer, changes were made to the town investment policy to allow this scholarship fund to zero out, per the wishes of the family. The school had fronted the money in June for this scholarship fund so now the town has to reimburse the \$409.43 to make that fund whole.

J. Bendoraitis MOVED to authorize the Deputy Treasurer to execute a trade to sell \$409.43 in the Franklin U.S. Government Securities Fund, proceeds to be used to reimburse the school for the Emma Louise Reichard Nursing Scholarship Fund. B. Petrie SECONDED. MOTION CARRIED 3:0:0.

**5.0 New Business**

**Discuss and act upon:**

**5.1** Approval of New Transfer Station Fees:

The board reviewed the proposed changes to the fee schedule. The BOS expressed concern that charging for oil disposal might encourage illegal dumping of oil and had questions regarding the fee to dispose of propane cylinders. Consensus of the board was to have Solid Waste Commission Chair David Geligoff attend a future BOS meeting to discuss. No action.

**5.2** Discussion with Library Building Committee (LBC) members:

Discussion followed on asking for a one year extension of the awarded grant from the State Library. The LBC cannot ask for additional extensions unless some progress on the project is made. B. Petrie will send out the grant extension request letter to the State Library this week.

J. Russo reported the Library Building Committee received a quote from GM2 Associates of \$3,550.00 for preliminary septic system investigation (test pits) and design and have brought this to the BOS.

B. Petrie said she continues to be in a quandary about this property and doesn't know if the property is the Town's to ask permission to dig test pit holes or the Church's to grant it.

J. Mello responded that the LBC is in pause as they cannot do any design work.

C. Mello said there has been no public discussion on this matter by the BOS. She said it is frustrating to the LBC members and asked why things still seem to be moving along for the Public Works Building Committee (PWBC) while the library project is stalled. J. Bendoraitis responded that the charge for the PWBC is not as restrictive at the LBC. The PWBC can look at other sites as options for building construction.

G. Coutu said the ownership piece has to be resolved before the library project can proceed and the Board is trying to find the most expeditious way toward a resolution.

B. Petrie spoke at length about researching how this situation could be resolved. Included were conversations with legislative agencies and local and congressional leaders. A recent executive session brought forward a strategy that will soon be disclosed.

B. Petrie said funding will be necessary to pursue a resolution and will have to go to town meeting for approval. Funds will not come from the LBC budget. B. Petrie said the town meeting will concern funding for the land issue ownership matter, not the library project.

**5.3** Discussion with Lebanon Volunteer Fire Department regarding sub-station: No action.

**5.4** 2016-2017 Snow and Ice Control Contract:

J. Nowosad reported that he and J. Tuttle viewed the contractor's equipment and verified that it matched the bid proposal. He has asked the contractor for an insurance certificate to show that the contractor owns the machinery, verification that the equipment is registered, verification that the machinery is insured and is waiting on the results of employee background checks from EastCONN. (This could take two weeks). The contract won't start until all bid requirements are met.

**5.5** Presentation from Highway Foreman on Road Line Striping: J. Tuttle explained that Burnham Road, Village Hill Road, Olenick Road, Oliver Road and Camp Mooween Road are on the schedule for striping. He has quotes from two companies: 1.) HiWay Safety Systems with a quote for epoxy double yellow line of \$21,090.00 (the cost for one line striping is \$11,310.00) and a quote of \$3,520.00 for latex striping and 2.) SMC Safety Marking quote with a quote of

\$19,735.47 for epoxy single yellow line striping and a quote of \$3,099.49 for latex single line striping. J. Tuttle said these are State contracting bids.

J. Tuttle recommended the purchase up to 20 stop bars for the roads at a cost of \$400.00 and to contract with HiWay Safety Systems Inc. for latex two line striping at \$3,510.00. Funds would come from the public works department paving budget and Camp Mooween Road line striping would come from contracted services. The members concurred.

**5.6** Drum Farmland Preservation Closing: No action.

**5.7** Discuss and act on authorizing farmland preservation property appraisals:

J. Bendoraitis MOVED to authorize two (2) appraisals of property located at 953 Exeter Road per request of the State of Connecticut. B. Petrie SECONDED. MOTION CARRIED 2:0:0.

J. Bendoraitis MOVED to authorize an appraisal of property at 256 Village Hill Road in the amount of \$4,000.00, funds to come from the open space account 220-00-461-2701-0060. B. Petrie SECONDED. MOTION CARRIED 2:0:0.

**5.8** Setting date for 2016 Annual Tree Lighting:

J. Bendoraitis MOVED to set Sunday, December 4<sup>th</sup> as the date for the 2016 tree lighting. G. Coutu SECONDED. MOTION CARRIED 3:0:0.

**5.9** Approval of Snow Removal Rules:

B. Petrie MOVED to approve the snow removal rules as presented. G. Coutu SECONDED. MOTION CARRIED 3:0:0.

**5.10** Signing Proclamation for Eagle Scout Court of Honor for Bryce Johnson:

B. Petrie MOVED that the Board of Selectmen sign the proclamation for Eagle Scout Court of Honor for Bryce Johnson. G. Coutu SECONDED. MOTION CARRIED 3:0:0.

**5.11** Approval of 2017 BOS Regular Meeting Schedule:

J. Bendoraitis MOVED to approve the 2017 BOS Regular Meeting Schedule as presented. G. Coutu SECONDED. MOTION CARRIED 3:0:0.

J. Bendoraitis MOVED to add agenda item 5.12: Discuss and act upon allowing Charter Vote signs on Town properties. B. Petrie SECONDED. MOTION CARRIED 3:0:0.

**5.12** Discuss and Act upon Allowing Town Charter Vote Signs on Town Properties:

J. Bendoraitis MOVED to allow neutral charter vote signs to be placed on town properties. B. Petrie SECONDED. Discussion followed. J. Bendoraitis said the Town website has information relating to the ballot and the Charter. T. Meyer said the process for the Charter has taken

several years and the signs would be another way for townspeople to be informed. C. Mello suggested that the BOS hold an informational session.

MOTION CARRIED 3:0:0.

## **6.0 Old Business**

### **Discuss and act upon:**

#### **6.1 Approval of Moderator Training Procedure for Town Meetings:**

B. Petrie MOVED to approve the Moderator Training Procedure for Town Meetings as presented. G. Coutu SECONDED. MOTION CARRIED 3:0:0.

#### **6.2 Update on Constable Hire:** B. Petrie reported that the candidate under consideration has withdrawn his application. She and the Resident State Trooper are actively working to fill this position.

#### **7.0 Departmental Update:** Update from and discussion with Recreation Coordinator regarding computer software purchase and field maintenance:

Discussion followed on the details of three software programs under consideration. The board asked for information on how many participant registrations the Rec Department takes in annually to help the board can make an informed decision.

S. Tremblay reported that Little League field number one needs major repairs and said it is hazardous to children. B. Handfield said he was commissioned by the Rec Commission to come up with a plan and pointed out the reasons on the site plan as to why the field is unplayable and discussed the proposed minimum amount of work to bring the field up to playing condition. There are funds in the Rec Department undesignated fund to cover the estimated \$35,000.00 cost.

Discussion followed on expediting the process using the undesignated funds in the Recreation Department budget. The Recreation Commission has not seen the proposed plan. Discussion followed on working together with the Rec Commission and possibly appropriating some funds from TIP toward the project.

Selectman G. Coutu left the meeting at 5:20 pm.

B. Handfield said the Rec Commission would like to add a well to Tyler Field for irrigation and will provide the BOS with the cost involved.

## **8.0 Minutes**

### **Discuss and act upon:**

#### **8.1 Approving the minutes from the August 2, 2016 Regular Meeting:**

The regular meeting minutes of August 2, 2016 were amended as follows:

4.3 "J. Bendoraitis MOVED to liquidate the Manning gift from the Ameriprise account and **invest the funds** ~~move the proceeds into the Franklin U.S. Government Securities Fund in the town endowment account,~~ the **Manning sub-account.**"

"J. Bendoraitis suggested ~~refreshing~~ **reminding** the Conservation and Agriculture Commission that the town has this money, in the event the commission has an idea for a small project, as the town is permitted to use 2/3 of the gain since the initial investment."

B. Petrie MOVED to approve the August 2, 2016 regular meeting minutes as modified. J. Bendoraitis SECONDED. MOTION CARRIED 2:0:0.

**8.2** Approving the minutes from the August 17, 2016 Special Meeting.

B. Petrie MOVED to approve the August 17, 2016 special meeting minutes as presented. J. Bendoraitis SECONDED. MOTION CARRIED 2:0:0.

**8.3** Approving the minutes from the September 22, 2016 Special Meeting.

J. Bendoraitis MOVED to approve the September 22, 2016 special meeting minutes as presented. B. Petrie SECONDED. MOTION CARRIED 2:0:0.

**8.4** Approving the minutes from the September 27, 2016 Special Meeting.

J. Bendoraitis MOVED to approve the September 27, 2016 special meeting minutes as presented. B. Petrie SECONDED. MOTION CARRIED 2:0:0.

**9.0 Resignations**

**10.0 Appointments**

**10.1** Re-appointment of Bruce Sievers, Michael Lambert, and Mark Fitton to the Rails to Trails Committee, terms to end 5/5/2020.

J. Bendoraitis MOVED to re-appoint Bruce Sievers, Michael Lambert, and Mark Fitton to the Rails to Trails Committee, terms to end 5/5/2020. B. Petrie SECONDED. MOTION CARRIED 2:0:0.

**10.2** Re-appointments of Jan Van Woerkom and John Huling to the Solid Waste Commission, terms to end 2/1/2020.

B. Petrie MOVED to re-appoint Jan Van Woerkom and John Huling to the Solid Waste Commission, terms to end 2/1/2020. J. Bendoraitis SECONDED. MOTION CARRIED 3:0:0.

**10.3** Re-appointments of Tom Corso, Ruth Eckhoff, Dave Nichols, Marion Russo and Betsy Petrie to the Summer Dancefest Committee, terms to end 1/8/2020.

J. Bendoraitis MOVED to re-appoint Tom Corso, Ruth Eckhoff, Dave Nichols, Marion Russo and Betsy Petrie to the Summer Dancefest Committee, terms to end 1/8/2020. B. Petrie SECONDED. MOTION CARRIED 1:0:1 with B. Petrie abstaining.

**10.3** Deputy Fire Marshal Appointment: B. Petrie said she and the Fire Marshal interviewed and recommend candidate Mark Waters. J. Bendoraitis MOVED to appoint Mark Waters as Deputy Fire Marshal, term to end 10/4/2017. B. Petrie SECONDED. MOTION CARRIED 2:0:0.

**11.0 Police Report**

**12.0 Tax Refunds:** J. Bendoraitis MOVED to approve the following tax refunds as recommended by the Tax Collector: B. Petrie SECONDED. MOTION CARRIED 2:0:0.

<b>Tax Refunds for October 2016</b>	<b>Amount</b>
Bruce Calef, Linda Calef	\$93.06
Linda Calef, Arthur Calef	\$11.27
Richard Boisvert	\$99.59
John Pelto, Edna Pelto	\$6.81
John Pelto, Edna Pelto	\$68.20
Ronnet Carlson	\$71.53

**13.0** Executive Session: Farmland preservation property negotiations. B. Petrie MOVED to enter into executive session at 5:47 p.m. with Town Planner P. Chester present. J. Bendoraitis SECONDED. MOTION CARRIED 2:0:0.

Executive session ended at 6:00 p.m.

**14.0 Adjournment:** J. Bendoraitis MOVED to adjourn the meeting at 6:07 p.m. B. Petrie SECONDED. MOTION CARRIED 2:0:0.

Respectfully Submitted by Linda H. McDonald