

Board of Selectmen
REGULAR MEETING
January 6, 2015 – 4:00 PM
Town Hall
MINUTES

- 1.0 First Selectman Joyce Okonuk called the meeting to order at 4:14 p.m. Also present were Selectmen Linda Finelli and John Bendoraitis, Administrative Assistant Patti Handy and Town Treasurer Jim Forrest. Audience: 1.
- 2.0 **Public Forum** – none
- 3.0 **Correspondence** – none
- 4.0 Jim Forrest presented the most current report from Edward Jones. The Selectmen noted the increase in both the value and the income from the accounts since they were merged and transferred to Edward Jones for managing.
- 5.0 **Departmental Update** - none
- 6.0 **Minutes**
- 6.1 Motion made by Okonuk/Finelli to approve the minutes from the December 9, 2014 Special Meeting. Vote: Yes, unanimous.
- 6.2 Motion made by Okonuk/Bendoraitis to approve the minutes from the December 15, 2014 Special Meeting. Vote: Yes, unanimous.
- 6.3 Motion made by Finelli/Bendoraitis to approve the minutes from the December 18, 2014 Special Meeting. Vote: Yes, unanimous.
- 7.0 **New Business**
- 7.1 The Selectmen reviewed the proposed contract with Savol Pools for the Opening and Closing of the Town Pool for the 2015-2016 seasons. As there was no price increase and the Recreation Commission has been very satisfied with their work, the Selectmen agreed to approve the contract. **Motion made by Bendoraitis/Finelli to approve the contract with Savol Pools for the Opening and Closing of the Town Pool for the 2015-2016 seasons in the amount of \$1,500 per year (\$3,000 total) and with a deposit of \$250 required, funds to come from Account #204-5801 in the Community Center Fund. Vote: Yes, unanimous.**
- 7.2 Although the replacement of the Town Hall's server has been put on hold until the next fiscal year, the Selectmen agreed that the Sonicwall Firewall is a crucial piece of equipment and needs to be replaced now. **Motion made by Okonuk/Finelli to authorize the payment of \$2,461.49 to the Walker Group for the replacement of hardware, software and installation of the Sonicwall Firewall as part of planned upgrade of the Town Hall computer system, funds to come from TIP, Account #208-00-620-6200. Vote: Yes, unanimous.**
- 7.3 **Motion made by Finelli/Bendoraitis to sign a Proclamation declaring January 17, 2015 as "Berti Hawkins Day." Vote: Yes, unanimous.** The Selectmen will present the Proclamation to Bertie at the town-wide celebration honoring her on January 17th. Selectmen were very happy to officially bestow this honor on Berti Hawkins as she has been a tremendous asset to the community.
- 7.4 The Selectmen discussed additional disposal options for the 1988 American Eagle Rescue Truck which has been under a sale agreement with Brindle Mountain Fire Apparatus since January of 2014 but

has not yet been sold. The Selectmen agreed to terminate the agreement and seek another means of selling the truck. **Motion made by Bendoraitis/Finelli to authorize the First Selectman to terminate the agreement with Brindle Mountain Fire Apparatus and to take any steps necessary to dispose of the 1988 American Eagle Rescue Truck in the way that is most efficient. Vote: Yes, unanimous.**

7.5 It has been brought to the attention of the First Selectman that the four exterior, wooden doors at the back of the Senior Center are weathered beyond repair and need to be replaced. **Motion made by Bendoraitis/Finelli to solicit bids for the replacement of four exterior doors at the Lebanon Senior Center with metal instead of wood. Vote: Yes, unanimous.**

7.6 The First Selectman has worked with the Town Handyman to develop the specs for repainting the exterior of the Community Center and the Town Hall trim. **Motion made by Finelli/Bendoraitis to solicit bids for the painting of the Community Center exterior and Town Hall exterior trim. Vote: Yes, unanimous.**

7.7 The First Selectman reported that the most recent advertisement for Town Sanitarian has had no response and she would like to proceed with the process required by the State Department of Health to join the Uncas Health District. Discussion followed regarding the process involved which will include at Public Hearing and Town Meeting approval. **Motion made by Bendoraitis/Finelli to authorize the First Selectman to proceed with the process required to join the Uncas Health District. Vote: Yes, unanimous.**

Motion made by Okonuk/Bendoraitis to add Item 7.8 to the agenda: "Discuss and act upon authorizing the RFP for Phase II Renovations and Repairs to the Jonathan Trumbull Jr. House Museum." Vote: Yes, unanimous.

7.8 Maggie McCaw joined the meeting at 4:35 to request approval from the Selectmen to advertise the RFP. **Motion made by Bendoraitis/Finelli to advertise the RFP for Phase II Renovations and repairs to the Jonathan Trumbull Jr. House Museum. Vote: Yes, unanimous.**

Motion made by Okonuk/Bendoraitis to add Item 7.9 to the agenda: "Discuss and act upon a request from the Board of Education to utilize FEMA reimbursement funds to pay for the replacement of the generator fuel tank at Lyman Memorial High School." Vote: Yes, unanimous.

7.9 Okonuk explained that as the high school is the town's designated emergency shelter, the use of FEMA reimbursement funds would be appropriate for this project. The current balance in that account is \$85,525 and the expense is approximately \$12-\$13,000. **Motion made by Finelli/Bendoraitis to recommend to the Board of Finance the approval of the request by the Board of Education to utilize FEMA reimbursement funds to pay for the replacement of the generator fuel tank at Lyman Memorial High School, funds to come from the Emergency Management Fund, 228-00-000-2701. Vote: Yes, unanimous.**

8.0 Old Business

8.1 The appliance saleswoman is trying to find a commercial stove that would work with the current electrical system. If one cannot be found, the Selectmen agreed to seek out a gas alternative. No action.

Phil Chester, Town Planner joined the meeting at 4:40.

8.2 Chester presented a spreadsheet of all town-owned land and highlighted the areas that should be considered for sale at this time. **Motion made by Finelli/Bendoraitis to proceed with selling the following parcels of town-owned land: 0.45 acres at 32 Second Street; 0.18 acres on Diane Road; 0.15 acres on Kelly Corner; 0.14 acres on Lake Williams Drive. Vote: Yes, unanimous.** All lots are vacant and were acquired at tax sales. Chester will contact town attorney Charles Anderson to develop the process for sale.

8.3 Selectman Bendoraitis, also a member of the Charter Commission, provided a status report on the Charter progress. The Commission submitted a draft of the Charter to the Town Attorney O'Connell. O'Connell will be meeting with the Commission on 1/15/15 providing his feedback. Bendoraitis feels that the document is fairly complete and if the attorney agrees, it will go to a Public Hearing for community feedback followed by a meeting with the Board of Selectmen. It will then be up to the Selectmen to move forward or request changes. Following approval by the Selectmen, the Charter would be put to a town vote.

9.0 Appointments

9.1 Motion made by Finelli/Bendoraitis to appoint Marc Cohen to the Economic Development Commission for a five (5) year term to expire on 2/1/2020. Vote: Yes, unanimous.

10.0 Reappointments

10.1 Motion made by Finelli/Bendoraitis to reappoint Joan Nichols as Tree Warden for a one-year term to expire on 2/1/2016. Vote: Yes, unanimous.

10.2 Motion made by Finelli/Bendoraitis to reappoint Jim Donnelly, Marion Russo and Bonnie LeBlanc to the Commission on Aging for three (3) year terms to expire on 2/1/2018. Vote: Yes, unanimous.

11.0 Police Report – none available at the time of the meeting.

12.0 Motion made by Finelli/Bendoraitis to approve the following Tax Refunds for November/December 2014:

Laibrandt Family Partnership C/O Andrew Laibrandt	\$353.29
Ansich, Michael P. Jr. or Ansich Mary J.	\$69.66

Vote: Yes, unanimous.

13.0 Financial Reports – the monthly reports were not available at the time of the meeting.

14.0 Motion made by Bendoraitis/Okonuk to adjourn the meeting at 5:02 p.m. Vote: Yes, unanimous.

Respectfully Submitted,



Joyce R. Okonuk, First Selectman