

Board of Selectmen  
**REGULAR MEETING**  
March 6, 2012 – 5:00 PM  
Town Hall  
**MINUTES**

**1.0** First Selectman Joyce Okonuk called the meeting to order at 5:00 pm. Selectmen Linda Finelli and John Bendoraitis and Administrative Assistant Patti Handy were also present. Audience: 7.

**2.0** **Public Forum**

None

**3.0** **Minutes**

**3.1 Motion made by Bendoraitis seconded by Finelli to approve the minutes from the February 16, 2012 Special Meeting amended as follows:** The motion in Item 7.2 under Old Business should read: "Motion made by Bendoraitis, seconded by Finelli to purchase 60 megawatts (60,000 kW) of renewable energy certificates *per year* from Renewable Choice of Boulder, CO for a cost up to \$240.00 for two years, 2012-13. Vote: Yes, unanimous." **Vote: Yes, unanimous.**

**3.2 Motion made by Finelli, seconded by Bendoraitis to approve the minutes from the February 23, 2012 Special Meeting, amended as follows:** Item 3.0 should read: "Specifically it was decided to *recommend* to fund the estimated \$7,000 cost for replacement of cross-culverts out of the Public Works operating budget." **Vote: Yes, unanimous.**

**4.0** **Correspondence**

Okonuk briefed the Selectmen on the latest meeting with Ovation Benefits, the town and school broker for employee health insurance. A 3.5% reduction in costs are anticipated and depending upon the experience shown for February, that reduction could be as high as 5% for the coming FY.

**Motion made by Okonuk, seconded by Finelli to adjourn the order of the agenda and take up Item 6.2 under new Business: Master Gardener Community Project proposal with Kathleen E. Chapman** **Vote: Yes, unanimous.**

**6.2** Kathleen E. Chapman of Lebanon was present to request permission from the Selectmen to pursue a tree-planting project on Town property as part of the requirements for her Master Gardener class. She proposed two possible sites for the planting of poplar trees—the Transfer Station and Tyler Field. Okonuk explained the DEP has regulations regarding disturbance of soils on a closed landfill--Chapman should contact the Transfer Station Coordinator. Okonuk also suggested that Chapman contact Jeff Walsh, Chairman of the Tyler Field Building Committee to inquire about planting at Tyler Field. **Motion made by Okonuk, seconded by Finelli to approve the request of Master Gardener Intern Kathleen E. Chapman to conduct a Master Gardener project on Town property, either at the Transfer Station or Tyler Field. Chapman shall return to a future Selectmen's meeting to detail her finalized plan. Vote: Yes, unanimous.**

**Motion made by Finelli, seconded by Bendoraitis to return to the order of the agenda with Item 5.0. Vote: yes, unanimous.**

**5.0** **Police Report**

Selectmen reviewed the monthly report supplied by Trooper Southworth. They agreed that they would like to see a "trend report" that encompasses at least three months.

**6.0** **New Business**

**6.1** (Finelli recused herself from the discussion.)

Sandy Blakeslee of S & J Lawn Care submitted a letter of request asking Selectmen to amend the current mowing contract to compensate for the drastic rise in the cost of diesel fuel. The original contract was signed November 2010 and based on the cost of diesel fuel at \$3.00 per gallon. Acknowledging the Selectmen were under no obligation to do so, Sandy asked for a \$125.00 per month fuel surcharge for every \$1.00 per gallon increase *above* \$4.00 per gallon. Okonuk and Bendoraitis were agreement that the request was valid and due to the long-standing relationship with S & J and the dependability and quality of their work, they granted the request. **Motion made by Bendoraitis, seconded by Okonuk to modify the current contract with S&J Lawn Care to allow for an**

additional fuel surcharge of \$125.00 per month for every \$1.00 that diesel prices exceed \$4.00 per gallon, based on a pricing index as charged for diesel fuel on the first day of each month by Bender's Oil of Lebanon, for May – October 2012. Vote: Yes (2) Okonuk and Bendoraitis, Abstain (1) Finelli. Motion carries.

Motion made by Bendoraitis, seconded by Okonuk to adjourn the order of the agenda and to take up Item 10.0 Executive Session. Vote: Yes, unanimous.

#### **10. Executive Session**

Motion made by Finelli, seconded by Bendoraitis to enter into Executive Session at 5:30 pm for the purpose of discussing potential cemetery property with members of the Cemetery Commission and to also discuss the purchase of development rights on the same property. Cemetery Commission Chairman, Howard Wayland (also a member of the Conservation Commission), Chairman of the Conservation Commission, Marc Lang and member Keith LaPorte (also a member of the Cemetery Commission), and Town Planner, Philip Chester were invited to attend.

The Board of Selectmen returned to Regular Session at 6:57 pm.

Motion made by Bendoraitis, seconded by Okonuk to authorize the First Selectman to enter into cemetery property negotiations for the purchase of the Lewis Kaplan property located on Synagogue Road, cited on Assessor Map 211, Lots 1-5, as recommended by both the Cemetery Commission and the Conservation Commission. Vote: Yes (2) Okonuk and Bendoraitis No (1) Finelli. Motion carried.

**6.1** (See Above)

**6.2** Selectman Bendoraitis requested a revision to the software agreement between the Town of Lebanon and himself to include new software developed for use within the Social Services department. Motion made by Okonuk, seconded by Finelli to approve a revision of the software agreement between the Town and John Bendoraitis to include new software developed for use within the Social Services department. Vote: Yes (2), Okonuk and Finelli, Abstain (1) Bendoraitis. Motion carries.

**6.3** Motion made by Okonuk, seconded by Bendoraitis to authorize an additional \$19.14 for the antenna project at the Public Works Garage, total cost not to exceed \$287.14, funds to come from TIP (Public Works Access/Internet Project). Vote: Yes, unanimous.

**6.4** Okonuk briefed the Selectmen on the urgent need to purchase a replacement laptop computer and necessary software for Julie Culp, Director of the Jonathan Trumbull Library, whose town-owned laptop was stolen from her home during a burglary. Motion made by Bendoraitis, seconded by Finelli to approve the purchase of a Dell Inspiron laptop computer in the amount of \$634.98, funds to come from TIP Account # 208-620-6200 (Library Laptop Project). Vote: Yes, unanimous.

**6.5** Motion made by Bendoraitis, seconded by Finelli to enter into an agreement with Stephen Hopkins for the purpose of conducting an audit of the School Construction Project as recommended by the Board of Finance, cost not to exceed \$4,500.00, funds to come from the School Construction Project, Account #100-00-000-2267-0000-0000. Vote: Yes, unanimous.

**6.6** Motion made by Bendoraitis, seconded by Finelli to approve the prioritization of Capital Budget Requests for FY 2012-13 and to submit to the Board of Finance. Vote: Yes, unanimous.

Motion made by Okonuk, seconded by Finelli to ADD item 6.8 to the agenda: Discuss and act upon signing a proclamation declaring March 11-17, 2012 as Girl Scout Week. Vote: Yes, unanimous.

**6.8** Motion made by Finelli, seconded by Okonuk to sign a proclamation declaring March 11-17, 2012 as Girl Scout Week. Vote: Yes, unanimous.

#### **7.0 Old Business**

**7.1** Okonuk provided an update on AARA Funded Grant for energy efficient windows. The Town has received permission not only to extend the funds to replace windows in both the Community Center and the Library, but also to include replacement of doors at Town Hall. Okonuk will request a quote for the door

replacements. At the January 3, 2012 Special meeting the Selectmen approved the quote for the Community Center, but had questions on the specifications for the Library; the questions have now been clarified by the contractor. **Motion made by Bendoraitis, seconded by Finelli to award the window replacement project at the Jonathan Trumbull Library to Frank Martier of Sterling, CT in the amount of \$10,659.00, funds to come from the AARA grant. Vote: Yes, unanimous.**

**8.0 Appointments/Reappointments to, and Resignations from, Boards, Commissions and Committees**

**8.1 Motion made by Okonuk, seconded by Finelli to reappoint Joyce Hofmann, Barbara Archer and Bob Leone to the Summer Dancefest Committee, as recommended by the SDFC for three year terms to expire on 1/8/2015. Vote: Yes, unanimous.**

**8.2 Motion made by Okonuk, seconded by Finelli to appoint Marissa Haralson to the Summer Dancefest Committee, as recommended by the SDFC term to expire 1/8/2013. Vote: Yes, unanimous.**

**8.3 Motion made by Okonuk, seconded by Finelli to appoint Christine Warner and Jan Grigas to fill two vacancies on the Economic Development Commission, as recommended by the EDC, terms to expire 2/1/2013. Vote: Yes, unanimous.**

**8.4 Motion made by Okonuk, seconded by Finelli to reappoint Jim Smith to the Economic Development Commission for a five year term to expire on 2/1/2017. Vote: Yes, unanimous.**

**Motion made by Bendoraitis, seconded by Finelli to ADD Item 8.5 to the agenda: Discuss and act upon an appointment to the Solid Waste Commission. Vote: Yes, unanimous.**

**8.5 Motion made by Okonuk, seconded by Finelli to appoint Leo Bibeau to fill a vacancy on the Solid Waste Committee for a three year term to expire 2/1/2015. Vote: Yes, unanimous.**

**9.0 Motion made by Bendoraitis, seconded by Finelli approve the Tax Refunds for 2012 as follows:**

<b>Tax Refunds – February 2012</b>	<b>Amount</b>
Goba, William J. & Joan R.	\$9.00
Bergeron, Ronald J. & Judith R.	\$39.57
Pogmore, Frederick	\$29.90
Prink, Bruce & Jeanna	\$11.77
Prink, Jeanna E.	\$10.17
Prink, Jeanna E.	\$11.60
Prink, Jeanna E. & Bruce W.	\$34.24
Pasiuk, Helen	\$313.60
Derosiers, Phillip L. & Allison E.	\$26.82
Pratt, Richard E. EST	\$51.30
Pratt, Kevin R. SR EXE	

**Vote: Yes, unanimous.**

**10.0 Executive Session**

**10.1 (See above)**

**10.2 (See above)**

**11.0 Financial Reports**

The Selectmen reviewed the financial reports for February and discussed. No action.

**12.0 Motion made by Bendoraitis, seconded by Finelli to adjourn at 7:30 pm. Vote: Yes, unanimous.**

Respectfully Submitted,



Joyce R. Okonuk, First Selectman