

Board of Selectmen
REGULAR MEETING
August 2, 2011 – 5:00 PM
Town Hall
MINUTES

1.0 First Selectman Joyce Okonuk called the meeting to order at 5:00 pm. Selectmen John Bendoraitis and Linda Finelli and Administrative Assistant Patti Handy were also present. Audience: 8.

2.0 **Public Forum** - None

3.0 **Minutes**

3.1 Motion made by Finelli, seconded by Bendoraitis to approve the minutes from the July 12, 2011 Regular Meeting. Vote: Yes, unanimous.

3.2 Motion made by Finelli, seconded by Bendoraitis to approve the minutes from the July 26, 2011 Special Meeting. Vote: Yes, unanimous.

4.0 **Correspondence**

Okonuk presented a letter that she had received from Connecticut Interlocal Risk Management Agency (CIRMA) along with a Member's Equity Distribution check in the amount of \$6,248.00.

5.0 **Police Report** – None available at this time.

6.0 **New Business**

6.1 A total of three bids were received and opened for Chip Sealing with results as follows: New England Asphalt Services LLC of Northford, CT - \$101,956.00; The Gorman Group LLC of Albany, NY - \$102,125.00; All States Asphalt, Inc of Sunderland, MA - \$138,360.26. **Motion made by Bendoraitis, seconded by Finelli to award the bid for Chip Sealing to the apparent low-bidder, New England Asphalt Services, LLC of Northford, CT in the amount of \$101,956.00, pending the review of bid package for completeness and reference check. Vote: Yes, unanimous.**

6.2 A total of six bids were received and opened for Road Resurfacing with results as follows: Charles Pasteryak, Jr. Inc of Lisbon, CT - \$254,835.00; All States Asphalt, Inc. of Sunderland, MA - \$278,364.00; Hain Materials Corp. of Windham, CT - \$284,500.00; B&W Paving & Landscaping, LLC of Mystic, CT - \$294,000.02; American Industries, Inc. of Jewett City, CT - \$336,500.00; Empire Paving, Inc. of North Haven, CT – \$353,294.00. **Motion made by Finelli, seconded by Bendoraitis to award the bid for Road Resurfacing to the apparent low-bidder, Charles Pasteryak, Jr. Inc of Lisbon, CT in the amount of \$254,835.00, pending the review of bid package for completeness and reference check. Vote: Yes, unanimous.**

6.3 A total of six bids were received and opened for the Reclamation, Grading and Paving of a Portion of Gates Road with results as follows: Charles Pasteryak, Jr. Inc of Lisbon, CT - \$44,980.00; B&W Paving & Landscaping, LLC of Mystic, CT - \$47,236.00; All States Asphalt, Inc. of Sunderland, MA - \$49,165.14; American Industries, Inc. of Jewett City, CT - \$49,900.00; Hain Materials Corp. of Windham, CT - \$69,358.00 and Empire Paving, Inc. of North Haven, CT - \$75,000.00. **Motion made by Finelli, seconded by Bendoraitis to award the bid for the Reclamation, Grading and Paving of a Portion of Gates Road to the apparent low-bidder, Charles Pasteryak, Jr. Inc of Lisbon, CT in the amount of \$44,980.00, pending the review of bid package for completeness and reference check. Vote: Yes, unanimous.**

6.4 Tom Conley, Public Works Foreman provided the Board with an update on the replacement of Waterman Road Bridge over Pease Brook. Conley said that all is going very well; the footings have been poured for the pipes, which will be coming in on Friday, August 8, 2011. Everything is proceeding on time or ahead of schedule. No action.

Motion made by Okonuk, seconded by Finelli to add Item 6.5 to the agenda: Discuss and act upon the specifics for both the plow truck and the pick up truck which are on the agenda for the next town meeting. Vote: Yes, unanimous.

6.5 Okonuk asked Conley to give the details regarding the Capital equipment purchases that will be funded at Town Meeting next week. Conley said that the International plow truck will have a “hook body” design, which allows for quick changes of the equipment as needed, such as the sander or water tank. Conley said that this design is more versatile and the cost is very close to a traditional design. Conley said that the pick-up truck he is considering is a Chevy Colorado—smaller, less expensive and with better gas mileage than the truck it will replace. The Selectmen agreed with his choices. No action.

7.0 Old Business

7.1 Chris Halpin, President of Celtic Energy discussed the progress on the Energy Savings Performance Contracting with Celtic Energy. Halpin proposed the next step which would be for Celtic to evaluate all of the town buildings to assess the potential for energy savings. The audit would cost approximately \$5,000.00 and the results would be available within 30 days. If the evaluation shows that Lebanon would be a good candidate and wishes to go forward with energy improvements, Halpin suggested that the town try to form a consortium with other towns in the area to make the bid more attractive to potential bidders. Okonuk will check with the Windham Council of Governments to see if other area towns may be interested. Bendoraitis added that the Selectmen need to approach the Board of Finance to discuss using funds from TIP to pay for the initial evaluation; the Board agreed. **Motion made by Bendoraitis, seconded by Finelli to seek Board of Finance concurrence with moving forward with energy audit through Celtic Energy for all town buildings, which will provide assessment of saving opportunities. Vote: Yes, unanimous.**

7.2 Jim Macauley and Jim Forrest, members of the Energy Task force Advisory Committee, were present to provide an update on the Titan/Direct Energy Residential and Small Business Proposal. Macauley said that at this time Titan/Direct Energy has prepared a draft of the Lebanon Marketing Agreement, and is working to obtain the current rates for final validation that their 100% Green is still price competitive. Macauley would like to know the end date of the town’s present contract with Trans Canada and whether or not the same company was contracted for the schools. The Selectman’s office will provide that information. He said that Titan can run the bidding process, and it would be best if the town and schools could be done together. Titan can set up bid to phase in different contract start time, if necessary. The bidding criteria will be developed upfront and approved by the Selectmen, Titan will also ask that suppliers provide a sample contract and fair practices documentation for the town’s pre-approval. Titan will also provide the town’s electric bill usage data to suppliers. Once approvals are in place, they will wait for favorable rates to launch the bidding, Titan and the town will review the bid matrix together and the contract will be signed on the same day. The Selectmen requested that the present supplier also be invited into the bidding process; and Macauley agreed. No action.

Motion made by Finelli, seconded by Bendoraitis to add Item 7.3 to the agenda: Discuss and act upon the status of cemetery mowing. Vote: Yes, unanimous.

7.3 Finelli said that she has noticed that the Trumbull Cemetery is not being mowed frequently, she believes only twice this year so far, and it does not look good. Okonuk said that she has spoken with Howard Wayland, Chairman of the Cemetery Commission about this, and that there may have been a problem communicating the specific mowing needs to the contractor, especially where the walls are concerned. She did not know whether or not Wayland has contacted the mowing contractor yet. Okonuk will set up a meeting with Wayland and the mowing contractors to clearly define the expectations and to get the actual dates that the cemeteries have been mowed this season.

8.0 Appointments/Reappointments to, and Resignations from, Boards, Commissions and Committees

Motion made by Bendoraitis, seconded by Finelli to adjourn the order of the agenda and take up item 8.3 to accommodate applicants. Vote: Yes, unanimous.

8.1 The Selectmen acknowledged the resignation of Michael Okonuk from the Zoning Board of Appeals

8.2 No action, pending a letter of recommendation from the Democratic Town Committee.

8.3 Motion made by Finelli, seconded by Bendoraitis to appoint Anne McAwley-Leduc to the Library Board of Trustees as recommended by the Republican Town Committee, filling the vacancy left by the resignation of Heather Ann Morin, term to expire 11/19/2013. Vote: Yes, unanimous.

8.4 The Selectmen reviewed the current term end dates for the Rails-to-Trails Committee members and made the following changes. Motion made by Bendoraitis, seconded by Finelli to change the term end dates for Naomi Davidson, Peter Gandelman and the current vacancy to 05/05/2014 to provide an even distribution for reappointments. Vote: Yes, unanimous.

8.5 The Selectmen interviewed two additional applicants for the Jonathan Trumbull Library Building Committee. Following the interviews, the Selectmen discussed the applicable experience of the applicants, their present commitments to other town commissions and their availability to attend meetings. Motion made by Bendoraitis, seconded by Finelli to appoint the following seven people to the Library Building Committee: James Russo, Margaret McCaw, Cynthia Mello, Claudia Meder, Chris Darrow, Vin Shea and Charles Westbrook. Vote: Yes, unanimous.

9.0 Motion made by Bendoraitis, seconded by Finelli to approve the following Tax Refunds for July 2011:

Russo, Helen et al	\$3,259.10
Russo, Helen et al	\$1,537.52
Frank, Ronald & Margaret	\$30.94
Chalifoux, Robert S. or Chalifoux, Sandra L.	\$64.98
Desrosiers, Philip L.	\$7.89
Maddocks, Jennifer D	\$78.01

Vote: Yes, unanimous.

10.0 The Selectmen reviewed financial reports as presented.

11.0 Motion made by Okonuk, seconded by Bendoraitis to adjourn the meeting at 6:45pm. Vote: Yes, unanimous.

Respectfully Submitted,

Joyce R. Okonuk, First Selectman