

**Board of Selectmen
Regular Meeting
November 15, 2018
TOWN HALL — 3:00 PM
MINUTES**

Members Present: First Selectman Betsy Petrie and Selectman John Bendoraitis

Others Present: Town Planner Phil Chester, Highway Foreman Jay Tuttle, Administrative Assistant Bernard Dennler, Public Works Building Committee Chairman Rob Cady, and Brandon Handfield of Yantic River Consultants.

1.0 Call to Order

B. Petrie called the meeting to order at 3:05 PM.

2.0 Public Forum

There was no public comment.

NO ACTION TAKEN.

B. Petrie MOVED to adjourn the order of agenda and to take up "Authorize Hellstrom Land Surveyors to conduct farmland preservation survey for the Geer Family Trust property for \$16,825" as Item 3.0. J. Bendoraitis SECONDED.

MOTION CARRIED 2:0:0

3.0 Authorize Hellstrom Land Surveyors to conduct farmland preservation survey for the Geer Family Trust property for \$16,825

B. Petrie MOVED to authorize Hellstrom Land Surveyors to conduct the farmland preservation survey for the Geer Family Trust property in the amount of \$16,825 with funds to come from 220-00-461-2701-0060 Open Space Account. J. Bendoraitis SECONDED.

MOTION CARRIED: 2:0:0

B. Petrie MOVED to adjourn the order of agenda and to take up "Discuss and Act Upon DPW Referendum Results" as Item 4.0. J. Bendoraitis SECONDED.

MOTION CARRIED: 2:0:0

4.0 Discuss and Act upon DPW Referendum Results

B. Petrie said the referendum failed by roughly 400 voters. The Board discussed factors that may have contributed to the rejection. B. Petrie said she supported the project. She felt that it was expensive and thought there is still uncertainty with the Library renovation and expansion project and land ownership continues to be a concern. J. Bendoraitis said he grappled with the price but felt based on his own research that it was within the appropriate range for construction costs based on square footage. He said to be cheaper, it would likely need to be smaller. It may be affordable but may not meet the Town's needs.

R. Cady said the Committee had met since the referendum failed. He said the overall sentiment was that they need direction now from the Board of Selectmen on how to proceed. However, he said the Committee felt the scope of the project was appropriate based on the needs of the Town. He said he felt there was a lot of misinformation about the project.

B. Dennler said social media reactions to the proposal were largely negative and that there was a lot of misinformation that the Selectman's Office was unable to correct due to restrictions on the Board regarding advocacy in the lead up to the vote. He agreed to compile a collection of public comments on the project to give to the committee.

NO ACTION TAKEN.

B. Petrie MOVED to adjourn the order of agenda and take up "Discuss and Act upon Smith Road and Randall Road Bridge Plans" as Item 5.0. J. Bendoraitis SECONDED.

MOTION CARRIED: 2:0:0

5.0 Discuss and Act upon Smith Road and Randall Road Bridge Plans

B. Handfield provided materials from Yantic River Consultants including estimated construction costs for bridge replacement on Smith and Randall Roads following the September 2018 rain event. The estimated total cost for the Smith Road project is \$314,000. The estimated total cost for the Randall Road project is \$374,000. He speculated that the real costs could end up being less expensive should the Town not fund the replacement. It is anticipated that the more expensive approach would last longer over 50 years and should the Town fund the less expensive plan, which would be 2 culvert pipes for each structure, that would only last 20 years.

The Board, B. Handfield, and J. Tuttle discussed the requirements to qualify for and apply FEMA aid to this project. B. Petrie said she will bring the materials to the Board of Finance and attempt to get the full projected cost. She and J. Bendoraitis agreed it is worth being prepared to spend the full amount of money to ensure a safer, more durable structure.

NO ACTION TAKEN.

B. Petrie MOVED to adjourn the order of agenda to take up "Discuss and Act upon Mack Road Drainage Planning for 2019-2020" as Item 6.0. J. Bendoraitis SECONDED.

MOTION CARRIED: 2:0:0

6.0 Discuss and Act upon Mack Road Drainage Planning for 2019-2020

B. Handfield distributed materials from Yantic River Consultants regarding potential long term plans to address the drainage issues on Mack Road from #194 to Pease Brook and Mack Road from Pease Brook to Route 87 including Dr. Manning Drive. The total estimated cost of this project is \$1,148,000.

B. Petrie said this would be a long-term project probably over the course of several years. She said it may also be time for a wide assessment of the public works capabilities of the Town, including drainage and water management.

NO ACTION TAKEN.

B. Petrie MOVED to adjourn the order of the agenda and take up "Discuss and Act upon September 2018 Rain Storm Event" as Item 7.0. J. Bendoraitis SECONDED.

MOTION CARRIED: 2:0:0

7.0 Discuss and Act upon September 2018 Rain Storm Event

J. Tuttle discussed his recent meeting with representatives from FEMA regarding the storm and the DPW's progress with restoration. He said certain areas will need to be revisited even after initial restoration efforts are complete. He estimated the total cost of materials, equipment, and man-hours as part of restoration will probably be about \$200,000.

NO ACTION TAKEN.

8.0 Correspondence

- 8.1** Monthly letter from Troop "K" regarding police services in the Town of Lebanon
The Board of Selectmen reviewed the letter from Troop "K."

NO ACTION TAKEN.

- 8.2** Letter from Anthony Pulcinella regarding Offer to Purchase Development Rights of 65 Trumbull Highway

NO ACTION TAKEN.

- 8.3** Letter from Chelsea Williams regarding closure of Smith Road

NO ACTION TAKEN.

8.4 Letter from NECCOG employee

NO ACTION TAKEN.

9.0 Monthly Financial Report

The Selectmen reviewed the financial reports.

NO ACTION TAKEN.

10.0 Consent Agenda:

A Consent Agenda is presented by the Chair at the beginning of a meeting. Items may be removed from the consent agenda on the request of any one member. Items not removed may be adopted by general consent without debate. Removed items may be taken up immediately after the consent agenda or placed later on the agenda at the discretion of the assembly.

10.1 Approval of Minutes

- a. Special Meeting, October 9, 2018
- b. Special Meeting, October 15, 2018 — 3:00 PM
- c. Public Hearing, October 15, 2018 — 7:00 PM
- d. Special Meeting, October 25, 2018
- e. Public Hearing, October 29, 2018
- f. Special Meeting, November 1, 2018

10.2 Resignations

- a. Accept resignation of John Powell from the Public Works Building Committee

10.3 Appointments

- a. Appointment of Daniel C. DelBiondo to the Cemetery Commission
- b. Appointment of Tammy Raymond to the Recreation Commission

10.4 Proclamation honoring the 75th Anniversary of the Lebanon Volunteer Fire Department

10.5 Proclamation honoring 50 years of service by George Smith with the Lebanon Volunteer Fire Department

B. Dennler stated that the appointment of Michelle B.H. Trani was recommended to the Inland Wetlands Commission, not the Recreation Commission as stated on the Consent Agenda. J. Bendoraitis requested it be struck from the Consent Agenda. As Chair, B. Petrie agreed to remove the item from the consent agenda.

B. Petrie MOVED to approve the Consent Agenda as amended. J. Bendoraitis SECONDED.

MOTION CARRIED: 2:0:0

B. Petrie MOVED to adjourn the order of agenda to take up "Appointment of Michelle B.H. Trani to the Inland Wetlands Commission as Item 11.0." J. Bendoraitis SECONDED.

MOTION CARRIED: 2:0:0

11.0 Appointment of Michelle B.H. Trani to the Inland Wetlands Commission

B. Petrie said Town Planner P. Chester had recommended Michelle Trani to join the Commission.

J. Bendoraitis MOVED to appoint Michelle B. H. Trani to the Inland Wetlands Commission term to end June 1, 2021. B. Petrie SECONDED.

MOTION CARRIED: 2:0:0

B. Petrie MOVED to adjourn the order of agenda to add "Appointment of Patrick Geier as Deputy Emergency Management Director" as Item 12.0.

MOTION CARRIED: 2:0:0

12.0 Appointment of Patrick Geier as Deputy Emergency Management Director

B. Petrie said she and Emergency Management Director Mark DeCaprio met with Patrick Geier in anticipation of the BOS meeting. It is the recommendation to appoint Mr. Geier to the position.

B. Petrie MOVED to appoint Patrick Geier as Deputy Emergency Management Director. J. Bendoraitis SECONDED.

MOTION CARRIED: 2:0:0

B. Petrie MOVED to adjourn the order of agenda to add "Authorize First Selectman to sign FY 2018-2019 Homeland Security Grant" as Item 13.0. John Bendoraitis SECONDED.

MOTION CARRIED: 2:0:0

13.0 Authorize First Selectman to sign FY 2018-2019 Homeland Security Grant

B. Petrie MOVED to authorize the First Selectman to sign the FY 2018-2019 Homeland Security Grant. J. Bendoraitis SECONDED.

MOTION CARRIED: 2:0:0

B. Petrie MOVED to adopt the authorizing resolution, included as Attachment A to these minutes. J. Bendoraitis SECONDED.

MOTION CARRIED: 2:0:0

14.0 Approval of Minutes

14.1 Special Meeting, November 7, 2018 — B. Petrie not present

J. Bendoraitis MOVED to approve the minutes of the November 7, 2018 Special Meeting. B. Petrie SECONDED.

MOTION CARRIED: 1:0:1 with B. Petrie abstaining

15.0 Old Business — Discuss and Act Upon:

15.1 Fair Housing Resolution

B. Petrie MOVED to approve the Fair Housing Resolution, included as Attachment B to these minutes. J. Bendoraitis SECONDED.

MOTION CARRIED: 2:0:0

15.2 Appointment of Charter Commission members

B. Petrie stated that they did not yet have enough applicants to fill the Commission adequately. She and J. Bendoraitis both stated they need more candidates to reflect a more diverse perspective of the Town.

NO ACTION TAKEN.

16.0 New Business — Discuss and Act Upon:

16.1 2019-2020 Budget

a. Dates

NO ACTION TAKEN.

b. Guidance Letter

B. Petrie MOVED to authorize a two-percent wage increase for non-union employees for the FY 2019-2020 budget, pending the normal budget process. J. Bendoraitis SECONDED.

MOTION CARRIED: 2:0:0

c. Board of Selectmen Planning

NO ACTION TAKEN.

B. Petrie MOVED to adjourn the order of agenda to add "Approval of Holiday Hours" as Item 17.0. J. Bendoraitis SECONDED.

17.0 Approval of Holiday Hours

B. Dennler stated that according to the Minutes, in previous years when Christmas Eve and New Year's Eve did not fall on weekends, holiday hours were put in place beginning at 1PM for Town employees.

B. Petrie MOVED to approve 2018 holiday hours beginning at 1:00 PM on December 24 and 31. J. Bendoraitis SECONDED.

MOTION CARRIED: 2:0:0

18.0 Adjournment

B. Petrie MOVED to adjourn the meeting. J. Bendoraitis SECONDED.

The meeting was adjourned at 4:40 PM.

Respectfully submitted by Bernard Dennler, Administrative Assistant

Please see the minutes of future meetings for any corrections hereto.

Town of Lebanon, Board of Selectman

CERTIFICATION:

I, Betsy Petrie, the First Selectman of Town of Lebanon, do hereby certify that the following is a true and correct copy of a resolution adopted by Town of Lebanon at its duly called and held meeting on November 15, 2018, at which a quorum was present and acting throughout, and that the resolution has not been modified, rescinded, or revoked and is at present in full force and effect:

RESOLVED, that the Town of Lebanon may enter into with and deliver to the State of Connecticut Department of Emergency Services and Public Protection, Division of Emergency Management and Homeland Security any and all documents which it deems to be necessary or appropriate; and

FURTHER RESOLVED, that Betsy Petrie, as First Selectman of Town of Lebanon, is authorized and directed to execute and deliver any and all documents on behalf of the Town of Lebanon and to do and perform all acts and things which he/she deems to be necessary or appropriate to carry out the terms of such documents, including, but not limited to, executing and delivering all agreements and documents contemplated by such documents.

The undersigned further certifies that Betsy Petrie now holds the office of First Selectman and that he/she has held that office since November 17, 2015.

IN WITNESS WHEREOF: The undersigned has executed this certificate this 19th day of November, 2018.

Betsy Petrie, First Selectman

PLACE
SEAL HERE
(or "L.S." if
no seal)

RESOLUTION

Attachment B

Certified is a true copy of a resolution adopted by the Town of Lebanon at a meeting of its Board of Selectmen on November 15, 2018, and which has not been modified or rescinded in any way whatsoever.

SEAL

Mary Ellen Wieczorek, Town Clerk Date

WHEREAS, The Town of Lebanon has amended its 2017 Fair Housing Action Plan.

WHEREAS, This amendment shall reflect the deletion of Action Step 1 (Set 1): Identify developable land within the municipality for developers of affordable housing.

WHEREAS, This amendment shall reflect the deletion of Action Step 8 (Set 2): If the municipality's zoning ordinance does not include a statement that people with disabilities have the right to request a reasonable accommodation of a chance in any zoning ordinance, add this to the existing zoning ordinance.

WHEREAS, This amendment shall reflect the addition of Action Step 11 (Set 1): Appoint a fair housing officer, have him or her trained on their duties and responsibilities as a fair housing officer, and publicize the person's name, contact information, and job responsibilities.

WHEREAS, This amendment shall reflect the addition of Action Step 4 (Set 2): Publish the municipality's POCD on its website.

NOW, THEREFORE, BE IT RESOLVED, The Town of Lebanon approves the 2017 Fair Housing Action Plan amendments as set forth above.

BE IT FURTHER RESOLVED, Action Steps 11 and 4 have been implemented and documented within three years of the date of contract execution.

Dated at Lebanon, Connecticut this 15th day of November, 2018

Betsy Petrie, First Selectman

Glen Coutu, Selectman

John Bendoraitis, Selectman