

Board of Selectmen
REGULAR MEETING
Town Hall
May 5, 2009 – 6:00 P.M.

MINUTES

- 1.0** First Selectman Joyce Okonuk called the meeting to order at 6:00 pm. Selectmen Russ Blakeslee and John Bendoraitis, and Assistant Patti Handy were also present. Audience: 2.
- 2.0** **Public Forum**
None
- 3.0** **Minutes**
- 3.1** Moved by Okonuk, seconded by Blakeslee to approve the minutes from the April 7, 2009 Special Meeting (5:00 pm): Vote: yes, unanimous.
- 3.2** Moved by Bendoraitis, seconded by Blakeslee to approve the minutes from the April 7, 2009 Regular Meeting (6:00 pm), amended as follows in item 5.2: *The Town currently pays \$190 per month for a limited amount of technical assistance via phone, and has incurred significant over-the-limit charges.* Also amended in item 5.3 as follows: *The clips were installed by Blakeslee Construction, as recommended by the manufacturer, a year ago following the installation of the new roof on both the old and new sections of the FSC.* Vote: yes, unanimous.
- 3.3** Moved by Okonuk, seconded by Blakeslee to approve the minutes from the April 14, 2009 Special Meeting. Vote: yes, unanimous.
- 3.4** Moved by Okonuk, seconded by Blakeslee to approve the minutes from the April 17, 2009 Special Meeting. Vote: yes, unanimous.
- 3.5** Moved by Blakeslee, seconded by Bendoraitis to approve the minutes from the April 21, 2009 Special Meeting (8:00 am). Vote: yes, unanimous.
- 3.6** Moved by Blakeslee, seconded by Bendoraitis to approve the minutes from the April 21, 2009 Special Meeting (5:45 pm). Vote: yes, unanimous.
- 3.7** Moved by Blakeslee, seconded by Bendoraitis to approve the minutes from the April 24, 2009 Special Meeting. Vote: yes, unanimous.
- Moved by Okonuk, seconded by Bendoraitis to suspend the rules and alter the order of the agenda and to take up the following items to accommodate audience members: Item 5.2: Installing an outdoor shower at the Community Center Pool; Item 6.1: Hiring the new Director for the Jonathan Trumbull Jr. House Museum; and Item 6.5: Approving a Janitorial Contract for the Jonathan Trumbull Jr. House Museum. Vote: yes, unanimous.
- Item 5.2:** Okonuk re-capped the situation at the Town Pool where the drain system must be made compatible with new Federal Regulations before the pool can be opened in June. Sandra Tremblay, Recreation Coordinator, was present to discuss the latest developments. She explained that the Recreation Commission has decided to rent out the pool for private parties in the afternoons and on weekends to boost the revenue for the pool. This could be in conjunction with the rental of the Community Center or separately. All agreed that if this were to happen, the pool rental fee would still go into the Community Center account, whereas the fee for the lifeguards would go to the Recreation

Commission. The Town Sanitarian also indicated a shower must be made available to swimmers to meet present code requirements. The cost of the drain safety system is \$3,775.00 and it was the opinion of many that the shower and connection to the septic system would be up to \$1,000. With budgets so tight, Selectmen had concerns if the TIP fund could be tapped this year for both of these expenses. It was the consensus that more information is needed re the shower before any action could be taken. Okonuk said that she would speak with the Town Sanitarian and report back. No action.

Item 6.1: Alicia Wayland, member of the Jonathan Trumbull Jr. House Board of Historical Preservation, presented the Selectmen with the Board's recommendation for the new Director of the Museum. Moved by Okonuk, seconded by Blakeslee to hire Candice Brashears as the part-time director for the Jr. House Museum for the 2009 season, at a salary of \$20.00 per hour, with no benefits, wages not to exceed \$5,000.00 per season, funds to come from the Jonathan Trumbull, Jr. House fund: Vote: yes, unanimous.

Item 6.5: Wayland also requested that the Selectmen approve a Janitorial Contract with Richard Chabot for the Jonathan Trumbull Jr. House Museum. Moved by Bendoraitis, seconded by Blakeslee to hire Richard Chabot to provide cleaning services for the Jr. House Museum for the 2009 season at a cost not to exceed \$550.00: Vote: yes, unanimous.

Moved by Blakeslee seconded by Bendoraitis to return to the order of the agenda: Vote: yes, unanimous.

4.0 Correspondence

4.1 Okonuk has received a draft letter from Department of Environmental Protection regarding public access to Brewster Pond via the state-owned property. The letter reads that the State will allow public access to Brewster Pond for fishing and launching of roof-top canoes and kayaks from their property. This letter is a direct result of a review by the Attorney General's Office including review of all deeds of abutting property owners. It is the opinion of the DEP that the land was purchased for public use and consequently they are going to allow it. The DEP will issue the final letter within the week. After that time the State will change their signs on the property to reflect the new status and Okonuk will be calling for a meeting with the State Police, Town Police and DEP Officers from the Marlborough DEP to discuss the changes in the public use and signage needed.

5.0 Old Business

Discuss and act upon:

5.1 The status of the roof clips at the Fire Safety Complex had been covered at the April 21, 2009 Special meeting.

5.2 (See above)

5.3 Selectmen discussed the status of the Aspinall Property and the request by the Fire Department to use the building for controlled burn training. The additional outbuildings need to be dismantled and the garage could be renovated for storage. The Fire Marshal will need to inspect for hazardous material, prior to any training by the LVFD. Okonuk to check with the Fire Department to assure they will be responsible for the final clean-up of the site once the building is completely burned. No action.

Moved by Bendoraitis seconded by Okonuk to add an item to the agenda: Discuss and act upon adding the Jonathan Trumbull Library to the contract with Walker Systems. Vote: yes, unanimous.

- 5.4 Selectmen discussed the advantages of adding the library to the existing contract, and the Library will contribute to the cost of the contract. Moved by Bendoraitis seconded by Okonuk to add the Jonathan Trumbull Library into the existing service contract with Walker Systems: Vote: yes, unanimous.

Moved by Bendoraitis seconded by Okonuk to add another item to the agenda: Discuss and act upon the telephone service agreement with Walker Systems; Vote: yes, unanimous.

- 5.5 Bendoraitis explained that currently the Town is limited to 15 minute service calls to Walker Systems, costing \$190.00 per month. Additional fees are incurred if the problem is taken to a higher level technician or goes beyond the 15 minute service call. For \$295.00 per month the contract would have unlimited phone assistance with an “in-take” technician. The cost increase would be \$105.00 per month. The need to purchase a new server was also discussed. It was the feeling of the Board that the additional dollars would be better directed toward the server purchase rather than the additional cost of more phone support. The Selectmen agreed to take no further action at this time.

6.0 New Business
Discuss and act upon:

- 6.1 (See above)
- 6.2 The Lebanon Volunteer Fire Department has requested permission to use the outdoor area behind the Fire Safety Complex for training and/or storage area. Okonuk will contact Fire Chief John Lyon for more details.
- 6.3 Okonuk will set up a meeting with the Chairman of the Board of Assessment Appeals and the Tax Assessor to discuss the status of PA 490. No action.
- 6.4 Selectmen discussed the request by the Jonathan Trumbull Library Board of Directors to appoint a Library Planning and Development Committee. Okonuk recommended appointing a long-range study committee but the Selectman Bendoraitis felt that the Directors needed to develop their long-range plan of action prior to the appointment of a study committee. Moved by Okonuk seconded by Bendoraitis to draft a letter to the Library board of Directors asking whether or not they have a future programming plan, as the Selectmen feel it is necessary to have this in place before the building committee can be formed. Vote: yes, unanimous.
- 6.5 (See above)
- 6.6 A Lyman High School Student has requested the use of the Town Green for fund raiser Walk-a-Thon. Moved by Bendoraitis seconded by Blakeslee to approve the request of Shannon Gillespie to use the Town Green for a fund raiser Walk-A-Thon on or about May 30th. Vote: yes, unanimous.
- 6.7 Moved by Bendoraitis seconded by Blakeslee to approve a Non-discrimination Resolution as requested by the State of Connecticut: Vote: yes, unanimous.
- 6.8 Okonuk and the Town Clerk, Susan Coutu, have discussed the need for a revised Ordinance for setting an official date for the Annual Town Meeting. Bendoraitis thought that there may have been a previous action at Town Meeting to repeal certain defunct ordinances. Okonuk will ask Coutu to research the matter further, and if the ordinance has not been repealed, then Coutu would draft an ordinance.

- 6.9** Results of Town Energy Audit are not yet available; the team is conducting a walk-through of all Town Buildings on Monday May 11, 2009 at 10:00 am.

Appointments/Reappointments to Boards, Commissions and Committees

- 6.10** Moved by Bendoraitis seconded by Blakeslee to re-appoint members Kent Sleath, Mary Withy and alternate member Walter Miller to the Rails-to-Trails Committee on the recommendation of the committee, with terms to expire on 05/05/11: Vote: yes, unanimous.
- 6.11** The Selectmen had voted to not re-appoint Dave Wigfield to the Inland Wetlands Commission at a prior meeting as he does not live in a year-round residency. His term will end on 06/01/09. Moved by Bendoraitis seconded by Blakeslee to appoint James Hallene to the Inland Wetlands Commission, taking the seat of Dave Wigfield, with a term beginning on 6/1/09 and expiring on 06/01/12. Vote: yes, unanimous.
- 6.12** Moved by Blakeslee seconded by Bendoraitis to accept with regret, the resignation of Linda Finelli from the 2010 Gov. Trumbull Celebration Committee. Vote yes, unanimous.
- 6.13** Moved by Bendoraitis seconded by Blakeslee to accept with regret, the resignation of Brian Green from the Code of Ethics Drafting Committee. Vote: yes, unanimous.
- 6.14** Moved by Okonuk seconded by Blakeslee to appoint John Huling as a member of the Vo-Ag Building committee, term to end at the completion of the project: Vote: yes, unanimous.

7.0 Financial Reports

Selectmen reviewed financial reports for the past month. They are looking for an additional report from the Town Accountant that shows the carry-over into FY 09 for the TIP fund.

8.0 Tax Refunds for April 2009

NAME	AMOUNT
Lane, John W. & Irene P.	\$122.40
Honda Lease Trust	\$86.22
VW Credit Leasing LTD	\$269.01
Meseroll, Scott S.	\$4.52
Jacobik, Robert F. & Liberta A.	\$7.39
Boutin, David E. or Kimberly A.	\$10.98
Boutin, David E. or Kimberly A.	\$258.40
Boutin, David E. or Kimberly A.	\$201.82
Boutin, David E. or Kimberly A.	\$269.20
Kersey, Raymond K.	\$20.65

Moved by Bendoraitis seconded by Blakeslee to approve the tax refunds for April 2009 as presented: Vote: yes, unanimous.

9.0 Executive Session – None

10.0 Adjournment

Moved by Blakeslee, seconded by Bendoraitis to adjourn at 7:50 pm. Vote: Yes, unanimous.

Respectfully Submitted,

Joyce R. Okonuk, First Selectman