

Board of Selectmen
SPECIAL MEETING
December 4, 2017– 3:00 PM
Town Hall
MINUTES

Members present: First Selectman Betsy Petrie, Selectman Glen Coutu and Selectman John Bendoraitis

Others present: Finance Director Veronica Calvert, Highway Foreman Jay Tuttle, Facilities Director Jason Nowosad, Adam Teff from Titan Energy New England Inc., and Administrative Assistant Linda McDonald

1.0 Call to Order: B. Petrie called the meeting to order at 3:00 p.m.

2.0 Public Forum: No public forum.

3.0 Correspondence: No correspondence.

4.0 Financials

4.1 Monthly Expenditure Report: The members reviewed the monthly expenditure report.

5.0 New Business

Discuss and act upon:

5.1 Beaver Control on Bush Hill Road:

J. Tuttle reported that DPW has begun work to construct a weir to protect the cross culvert on Bush Hill Road. He said both ends of the pipe were cleared today and the work is expected to be completed by Friday.

5.2 Purchase of 2019 full size highway dump truck with plow - \$190,000.00:

J. Tuttle reported on the specifications and warranty costs for the International truck (\$182,240.06) and the Freightliner truck (\$180,396.00-State bidding process) under consideration. He recommended going with a stainless steel body (would rust less) on the Freightliner truck which would increase the total cost to approximately \$188,000.00. Discussion followed. J. Tuttle said he would do more research on the truck body options and report back to the BOS.

J. Bendoraitis MOVED to purchase a 2019 Freightliner 114SD cabin, chassis and warranty for a total of \$100,551.05, funds to come from capital account #220-00-430-2805-0030-0000. B. Petrie SECONDED. MOTION CARRIED 3:0:0.

5.3 Purchase of 2018 F550 dump truck with plow and sander to replace 1994 International truck with flatbed \$72,000.00:

J. Tuttle presented a quote from Columbia Ford based on the State bidding contract at a contract price of \$66,748.85. He said some additional items for the vehicle not in the quote would have to be added to the cost.

B. Petrie MOVED to purchase a 2018 F550 dump truck with plow and sander to replace a 1994 International truck with flatbed at a cost up to \$72,000.00, funds to come from capital account #220-00-430-2806-0000. G. Coutu SECONDED. MOTION CARRIED 3:0:0.

5.4 Report on Gas Filtering Project:

J. Tuttle reported on the success of the process used to filter the gas and said the biocide will have to be done yearly.

5.5 Bid Opening and Possible Award:

a. Sale of Firewood Logs: No bids received.

b. Corn & Hay Harvesting Leases: One bid was received from Shawn McGillicuddy, Square A Farm for the following:

2018: Bid A: \$950.00 Bid B: \$1,500.00 Bid C: \$790.00

2019: Bid A: \$950.00 Bid B: \$1,500.00 Bid C: \$790.00

Total: Bid A: \$1,900.00 Bid B: \$3,000.00 Bid C: \$1,580.00

B. Petrie MOVED to award the Corn and Hay Harvesting Leases for the 2018 and 2019 Growing Seasons to Shawn McGillicuddy, Square A Farm. G. Coutu SECONDED. MOTION CARRIED 3:0:0.

5.6 Electric Renewal:

B. Petrie said the electric agreement with Constellation Energy is up in November 2018. Adam Teff from Titan Energy explained his company working with the Board of Education (BOE) to estimate what the reduction in energy usage at the schools would be due to the installation of solar panels at the Elementary and Middle Schools. A. Teff said Titan Energy put out an RFP for electricity delivery for the Town and received nine bids from energy deliverers. Constellation Energy came in as the lowest bidder at 8.39 cents per kWh, a 1 ½ percent increase for the Town side. Discussion followed on the savings from the use of the solar panels. A. Teff said the solar arrays will produce a little less than a quarter of the total usage for the schools and there would be no penalty should the Town fall below expected usage when the solar array comes online. The CT Green Bank owns arrays at the schools.

J. Bendoraitis MOVED to enter into a three (3) year contract from December 2018 to November 2021 with Constellation Energy for electric delivery to lock in at 8.39 cents per kWh. B. Petrie SECONDED. MOTION CARRIED 3:0:0.

5.7 New Municipal Requirements in Connecticut Senate Bill 1502

- a. Section 157: Education Administrative Personnel Contracts
- b. Section 160: Municipal Consultation with Boards of Education for Purchasing Insurance
- c. Section 161: Contracting Procedures for Local Boards of Education
- d. Section 162: Required Consultation for Regional Sharing of Board of Education Payroll Software

B. Petrie said these new statutes have been sent to Town attorney for review.

5.8 Approve quote for Stair Rail at Community Center: J. Nowosad explained an interior railing from the first floor to the basement is required at the Community Center. He said one bid for the project from Reagan Renovations was received for a total of \$800.00. The Town will paint the railing which lowered the cost of the project.

J. Bendoraitis MOVED to award the bid to install a stair rail at the Community Center to Reagan Renovations, cost not to exceed \$800.00, funds to come from TIP account # 208-00-510-5100-0000. B. Petrie SECONDED. MOTION CARRIED 3:0:0.

6.0 Old Business

Discuss and act upon:

- 6.1** Approval of the Resident State Trooper Contract 2017-2019: B. Petrie explained now that the Town has approved the budget for FY 2017-2018, the Resident State Trooper Contract for the period 7/1/2017 – 6/30/2019 can be executed.

B. Petrie MOVED to authorize the First Selectman to sign the Contract between the State of Connecticut Department of Emergency Services and Public Protection, Division of State Police and the Town of Lebanon for the Services of Resident State Police Troopers for the period 7/1/2017 – 6/30/2019. G. Coutu SECONDED. MOTION CARRIED 3:0:0.

- 6.2** BOS Budget Calendar for FY 2018/2019: The budget meeting calendar was reviewed and amended.

7.0 Minutes

Discuss and act upon:

- 7.1** Approving the minutes from the November 14, 2017 regular meeting:

J. Bendoraitis MOVED to approve the minutes from the November 14, 2017 regular meeting as presented. B. Petrie SECONDED. MOTION CARRIED 3:0:0.

- 7.2** Approving the minutes from the November 27, 2017 special meeting:

J. Bendoraitis MOVED to approve the minutes from the November 27, 2017 special meeting as presented. B. Petrie SECONDED. MOTION CARRIED 3:0:0.

- 7.3** Approving the minutes from the November 30, 2017 special meeting.

J. Bendoraitis MOVED to approve the minutes from the November 30, 2017 special meeting as presented. B. Petrie SECONDED. MOTION CARRIED 3:0:0.

8.0 Appointments

- 8.1** Appointment of Allyn Miller to fill a vacancy on the Cemetery Commission, term to end 2/1/2019:

G. Coutu MOVED to appoint Allyn Miller to fill a vacancy on the Cemetery Commission, term to end 2/1/2019. B. Petrie SECONDED. MOTION CARRIED 3:0:0.

- 8.2** Re-appointment of Constables Joseph Dolan, Brice Padewski, and Christopher Dwyer, terms to expire 12/31/19:

B. Petrie MOVED to re-appoint Joseph Dolan as Constable for the Town of Lebanon, term to expire 12/31/2019. J. Bendoraitis SECONDED. MOTION CARRIED 3:0:0.

B. Petrie MOVED to re-appoint Brice Padewski as Constable for the Town of Lebanon, term to expire 12/31/2019. J. Bendoraitis SECONDED. MOTION CARRIED 3:0:0.

B. Petrie MOVED to re-appoint Christopher Dwyer as Constable for the Town of Lebanon, term to expire 12/31/2019. J. Bendoraitis SECONDED. MOTION CARRIED 3:0:0.

9.0 Police Report

10.0 Tax Refunds

11.0 Executive Session Per Connecticut General Statutes Section 1-200(6)(D), sale of real estate:

B Petrie MOVED to enter into executive session at 4:09 p.m. with Town Planner Philip Chester and Highway Foreman Jay Tuttle present. J. Bendoraitis SECONDED. MOTION CARRIED 3:0:0.

The Board exited executive session at 4:27 p.m.

12.0 Act upon Sale of Real Estate: There was no action on this agenda item.

13.0 Budget Discussion (TIP, Snow, DPW and Facilities): Budget discussion with J. Tuttle and J. Nowosad followed.

14.0 Adjournment: G. Coutu MOVED to adjourn the special meeting at 5:33 p.m. J. Bendoraitis SECONDED. MOTION CARRIED 3:0:0.

Respectfully Submitted by Linda H. McDonald

Please see the minutes of subsequent meetings for the approval of these minutes and any corrections hereto.