

Board of Selectmen
SPECIAL MEETING
November 17, 2016– 3:00 PM
Town Hall
MINUTES

Members present: First Selectman Betsy Petrie and Selectman John Bendoraitis

Others present: Attorney Edward B. O’Connell from Waller, Smith & Palmer, Highway Foreman Jay Tuttle, Mark Elliot, Facilities Director Jason Nowosad, Recreation Coordinator Sandra Tremblay , Senior Center Director Darcy Battye (by phone), and Administrative Assistant Linda McDonald

1.0 Call to Order: B. Petrie called the meeting to order at 3:02 p.m.

J. Bendoraitis MOVED to enter Executive Session at 3:02 p.m. with Attorney Edward B. O’Connell present. B. Petrie SECONDED. MOTION CARRIED 2:0:0.

2.0 **Executive Session:** Lebanon Town Green (Pending Litigation/ Attorney-Client Communication)

Executive session ended at 3:33 p.m. Special meeting resumed at 3:35 p.m.

3.0 **New Business**

Discuss and act upon:

3.1 Discuss and Act Upon calling a Special Town Meeting on Wednesday, December 7, 2016 at 7:30 p.m. in the Lyman Memorial High School Auditorium, 917 Exeter Road (Route 207) Lebanon, Connecticut, to consider and act upon:

1. To appropriate \$250,000 from fund balance for the purpose of quieting title to the three town properties used for municipal purposes: the Jonathan Trumbull Library property, the Town Hall property and the Town Garage property.

J. Bendoraitis MOVED to call a Special Town Meeting on Wednesday, December 7, 2016 at 7:30 p.m. in the Lyman Memorial High School Auditorium, 917 Exeter Road (Route 207) Lebanon, Connecticut, to consider and act upon:

1. To appropriate \$250,000 from fund balance for the purpose of quieting title to the three town properties used for municipal purposes: the Jonathan Trumbull Library property, the Town Hall property and the Town Garage property.

B. Petrie SECONDED. MOTION CARRIED 2:0:0.

3.2 A percentage salary increase (for planning purposes) for non-union, including part-time, employees for the FY 2017-2018 budget.

J. Bendoraitis recommended that the BOS review the non-union employee wage matrix before discussions on the FY 2017/2018 budget.

B. Petrie MOVED to approve a 2 percent salary increase (for planning purposes) for non-union, including part-time, employees for the FY 2017-2018 budget. J. Bendoraitis SECONDED.
MOTION CARRIED 2:0:0.

3.3 Awarding a Five Year Planting and Harvesting Lease Contract on Town-owned Land on Synagogue Road:

One bid from Graywall Farms, Lebanon, CT was received at a lump sum bid of \$1,500.00. The recommendation from J. Nowosad was to accept the bid. Discussion followed.

B. Petrie MOVED to award the Five Year Planting and Harvesting Lease Contract on Town-owned Land on Synagogue Road to Graywall Farms, 49 Chappell Road, Lebanon, CT for a lump sum bid of \$1,500.00, payments due to Town of Lebanon on December 1st of year preceding the growing season as follows:

Year 1, 2017 - \$200.00
Year 2, 2018 - \$325.00
Year 3, 2019 - \$325.00
Year 4, 2020 - \$325.00
Year 5, 2021 - \$325.00

J. Bendoraitis SECONDED. MOTION CARRIED 2:0:0.

3.4 Awarding Corn and Hay Harvesting Leases for Town-owned Land for the 2017 Growing Season:

J. Nowosad recommended Bids A & B be awarded to Cushman Farms and Bid C be awarded to Square A Farm.

B. Petrie MOVED to award the Corn and Hay Harvesting Leases for Town-owned Land for the 2017 Growing Season as follows:

BID A: Planting and harvesting corn on approximately 10 acres of town-owned property adjacent to the Lebanon Solid Waste Facility, including the cost of planting a cover crop on the 10 acres following the corn harvest, lease awarded to Cushman Farm LP of Franklin, CT for the lump sum bid of \$1,100.00.

BID B: Harvesting approximately 19 acres of standing hay located at the town-owned property adjacent to the Lebanon Solid Waste Facility (hay from approx. 13 acres of this location may only be used for bedding), lease awarded to Cushman Farm LP of Franklin, CT for the lump sum bid of \$1,200.00.

BID C: Harvesting approximately 2.75 acres of standing hay located at the Lebanon Fire Safety Complex, 23 Goshen Hill Road and harvesting approximately 6.5 acres of standing hay at the Lebanon Senior Center, 37R West Town Street, lease awarded to Square A Farm of Lebanon, CT for the lump sum bid of \$694.00.

J. Bendoraitis SECONDED. MOTION CARRIED 2:0:0.

- 3.5** Awarding Aspinall Recreation Complex Little League Field 1 Rehabilitation contract: One bid was received from Pond View Excavating & Trucking LLC.

J. Bendoraitis MOVED to award the Aspinall Recreation Complex Little League Field 1 Rehabilitation contract to Pond View Excavating & Trucking LLC of Lebanon, CT in the amount of \$7,250.00, funds to come from the Recreation budget. B. Petrie SECONDED. MOTION CARRIED 2:0:0.

- 3.6** Authorizing the First Selectman to sign Purchasing Agreement between Town of Lebanon and Windham Hospital for Paramedic Services:

J. Bendoraitis MOVED to authorize the First Selectman to sign the Purchasing Agreement between Town of Lebanon and Windham Hospital for Paramedic Services. B. Petrie SECONDED. MOTION CARRIED 2:0:0.

- 3.7** Authorizing laptop purchase for Public Works Department: L. McDonald reported that the laptop currently used by the Public Works Department for vehicle diagnostics will no longer operate properly.

J. Bendoraitis MOVED to authorize the purchase of a HP Probook 650 G2 Cpu i5 from The Ergonomic Group for the Public Works Department at a cost of \$1,055.00, funds to come from TIP. B. Petrie SECONDED. MOTION CARRIED 2:0:0.

- 3.8** Expenditures Related to the Fire Pond: B. Petrie requested that \$7,349.12 for expenditures (materials and equipment rental) associated with the construction of the Senior Center fire pond be appropriated to TIP.

J. Bendoraitis MOVED to appropriate \$7,349.12 for expenditures (materials and equipment rental) associated with the construction of the Senior Center fire pond to TIP. B. Petrie SECONDED. MOTION CARRIED 2:0:0.

- 3.9** Revised Job description for Senior Van Driver

Discussion followed with D. Battye on the CDL requirement to drive the van and/or busses.

B. Petrie MOVED to approve the job description for Senior Van Driver as revised at the meeting. J. Bendoraitis SECONDED. MOTION CARRIED 2:0:0.

- 3.10** Hire of Part-time Senior Van Drivers

D. Battye said these hires will give the senior center a pool of six drivers.

B. Petrie MOVED to hire Alesa Deschene-Jenco and Dennis Garrity as part-time Senior Van Drivers at a new hire rate of \$13.14 hourly, not to exceed 19 hours per week, contingent upon successful completion of alcohol and drug test screening. J. Bendoraitis SECONDED. MOTION CARRIED 2:0:0.

- 3.11** Allocating \$1,063.50 to cover one-half replacement cost of historical directional sign post at north end of Green:

B. Petrie reported that the Economic Development Commission has approved to allocate \$1,063.50 to cover one-half replacement cost of historical directional signpost at north end of Green from their budget.

J. Bendoraitis MOVED to allocate \$1,063.50 to cover one-half replacement cost of historical directional sign post at north end of Green, funds to come from TIP. B. Petrie SECONDED. MOTION CARRIED 2:0:0.

4.0 Old Business

Discuss and act upon:

- 4.1** Constable Hire: Resident State Trooper Collin Konow submitted a letter recommending the hire of Christopher Dwyer as part-time Constable for the Town of Lebanon.

J. Bendoraitis MOVED to hire Christopher Dwyer as Constable for the Town of Lebanon, term to expire 12/31/2017. B. Petrie SECONDED. MOTION CARRIED 2:0:0.

5.0 Resignations

- 5.1** Resignation of Tree Warden:

B. Petrie MOVED to accept the resignation of Joan Nichols as Tree Warden with regret. J. Bendoraitis concurred and SECONDED. MOTION CARRIED 2:0:0.

6.0 Appointments

- 6.1** Appointment of Tree Warden:

B. Petrie MOVED to appoint Jay Tuttle as Tree Warden, term to end 11/17/2017. J. Bendoraitis SECONDED. MOTION CARRIED 2:0:0.

- 6.2** Appointment of Deputy Tree Warden:

B. Petrie MOVED to appoint Jason Nowosad as Deputy Tree Warden, term to end 11/17/2017. J. Bendoraitis SECONDED. MOTION CARRIED 2:0:0.

7.0 Preliminary Discussion on 2017-2018 Town, Facilities and Public Works Capital Budget:

J. Tuttle and J. Nowosad had preliminary discussions with the BOS on the 2017-2018 Town, Facilities and Public Works Capital Budgets.

- 8.0 Adjournment:** J. Bendoraitis MOVED to adjourn the meeting at 5:30p.m. B. Petrie SECONDED. MOTION CARRIED 2:0:0.

Respectfully Submitted by Linda H. McDonald

Please see the minutes of subsequent meetings for the approval of these minutes and any corrections hereto.