

Board of Selectmen
SPECIAL MEETING
September 22, 2016– 2:30 PM
Town Hall
MINUTES

Members present: First Selectman Betsy Petrie, Selectman Glen Coutu, and Selectman John Bendoraitis

Others present: Highway Foreman Jay Tuttle, Facilities Director Jason Nowosad, Senior Center Director Darcy Battye, Jane Cady, Geri McCaw, Rob Cady Jr, Darlene Hathaway, John Crooks, and Administrative Assistant Linda McDonald

1.0 Call to Order: B. Petrie called the meeting to order at 2:32 p. m.

2.0 New Business

Discuss and act upon:

2.1 Awarding Snow and Ice Control Contract: J. Nowosad reported on the eight bids received for snow and ice control. At their September 13, 2016 regular meeting, the Board of Education made recommendations to contract either Pond View Excavating and Trucking or New England Construction and Landscaping. Board review of the bids and discussion followed.

B. Petrie MOVED to award the 2016-2017 Snow and Ice Control Contract to Sensible Services, LLC of Franklin, CT at a cost of \$69,900.00. G. Coutu SECONDED. MOTION CARRIED 3:0:0.

2.2 Authorizing Lease Purchase of Backhoe Loader for Public Works Department: J. Tuttle explained the specifics in the quote materials from H.O. Penn for a 2106 CAT 420F2 ST backhoe loader. Some additions/modifications were made to the backhoe state bid package. He said there is a four year, 5000 hour warranty and the company will provide training, literature for the service manual, and hydraulic troubleshooting as part of the contract. Sale price was quoted at \$97,822.62.

J. Tuttle requested from the board add-on purchases of a Boss push box for the 12 foot snow pusher, transport chains and additional chain binders at an additional cost of \$5,560.00. He also requested the purchase of some hooks to be welded onto the front bucket by another vendor. Adding the hooks would not void warranty. If bucket was torn by lifting too heavy a weight, then the Town would be liable. There is a machine in stock which, pending BOS approval, could be put on the road before this winter. Total cost with add-ons would be no more than \$105,000.00

B. Petrie MOVED to authorize entering into a lease purchase for the acquisition of a 2016 CAT 420F2 ST backhoe loader for public works as discussed at a cost not to exceed \$105,000.00. J. Bendoraitis SECONDED. MOTION CARRIED 3:0:0.

2.3 Approval of Senior Center Building to house vans: J. Nowosad reviewed the conceptual elevations drawings and floor plans for the proposed pole barn construction carport/pavilion as

well as a plan showing the location as proposed to the Planning and Zoning Commission at their meeting on 9/19/16. The allocation for this project is \$45,000.00. Discussion followed.

A roll-up wall on north side of the structure is included for winter this year as well as lighting, which is required by code. G. Coutu recommended a cement floor. J. Nowosad responded there could be issues with freezing in winter. B. Petrie commented on the concerns expressed by members of the Planning and Zoning Commission at their September 19, 2016 meeting.

J. Cady asked who would be responsible for attending to the rolled wall. J. Nowosad said wall would remain down for the winter and the operation would be handled by either public works or himself. J. Cady said she has concern with having only one wall.

D. Battye favors installation of the three curtain walls which could be accommodated in this budget as additional add-ons.

J. Bendoraitis commented that the original purpose of the building was to keep snow off the transportation vehicles. He is not sure of the need that is trying to be met, but is willing to listen.

Commission on Aging members J. Cady and D. Hathaway spoke in favor of an enclosed structure.

B. Petrie said the Town cannot commit additional funds for a totally enclosed building but if others should come forward and like to do that, they could assist the project.

D. Battye asked if the location was firm for the building or could it be moved. B. Petrie responded the remainder of the land is valuable to the town (impacts the future usability of the property) and it would not be prudent to move the building to the dumpster area.

J. Nowosad said he would get the bids in pieces: a formal bid out for the structure, roof and siding and a separate quotation processes for excavating, electrical and the roll-down screens.

G. Coutu MOVED to authorize going out to bid for the pavilion/carport pole barn structure and the three side screens with an add-alternate for the pole barn with actual constructed walls and garage doors. J. Bendoraitis SECONDED. MOTION CARRIED 3:0:0.

2.4 Authorizing the First Selectman to sign Agreement with ATC for Limited Asbestos Inspection:

B. Petrie explained asbestos inspections at the Town Hall and Library are required as part of compliance with the OSHA inspection conducted in December 2015.

G. Coutu MOVED to authorizing the First Selectman to sign the agreement with ATC for limited asbestos inspections at Town Hall and the Jonathan Trumbull Library at a cost not to exceed \$1,590.00, funds to come from TIP. J. Bendoraitis SECONDED. MOTION CARRIED 3:0:0.

2.5 Signing Proclamation for CT Society of the Sons of the American Revolution War Office Ownership: J. Bendoraitis MOVED to sign the Proclamation for CT Society of the Sons of the American Revolution War Office Ownership. G. Coutu SECONDED. MOTION CARRIED 3:0:0.

2.6 Discuss public notification/education of Charter vote in November. J. Bendoraitis recommended modifying the accessibility of the proposed Charter on the website and placing a facsimile of ballot from Town Clerk on the website as well. The consensus of the board was to take no advocacy position.

3.0 Tax Refunds: G. Coutu MOVED to APPROVE the following tax refunds as recommended by the Tax Collector:

Tax Refunds for September 2016	Amount
Clifford & Cheryl Herring	\$1,674.04
Karen Wax	\$18.16
David & Michelle Bareiss	\$462.36
Ryder Truck Rental Inc	\$227.65
Ryder Truck Rental Inc	\$376.83
Ryder Truck Rental Inc	\$152.08
Peter Hunt	\$72.17
M & J Bus Inc	\$149.99
Henry or Lizette Beltram	\$26.89
Richard Dubin	\$117.47
William Brauch	\$14.54
Marilu Soileau	\$78.47
Richard Gorsline, Suzanne Gorsline	\$79.30
Ruth Campbell	\$62.14
Margery Nichols	\$15.84
Wesley Burnham	\$109.75
Daniel Wilson	\$129.16
David Anderson	\$573.09
USB Leasing LT	\$161.87
Oscar Hernandez	\$29.54
Nancy Sasarak	\$38.93
Lynn Carangelo	\$100.43
Daimler Trust	\$265.70
Toyota Lease Trust	\$346.51
Richard Garrison	\$24.91
Isabel Rioux	\$23.06
Sandra Shea	\$28.01
Margaret McCarthy	\$25.77

Jeffrey Parlin	\$70.63
Noel Collier	\$4.00

J. Bendoraitis SECONDED. MOTION CARRIED 3:0:0.

4.0 Executive Session: Entered into Executive Session at 3:35 p.m. with Attorney Edward O'Connell from the law firm of Waller, Smith and Palmer and Town Planner Philip Chester present.

4.1 Perry Road (Pending Claim)

4.2 Lebanon Town Green (Pending Litigation/Engineering Estimates/ Attorney-Client Communication)

P. Chester exited Executive Session at 4:10 p.m.

Executive Session ended at 5:58 p.m.

5.0 Possible Action Perry Road: No action taken.

6.0 Possible Action Lebanon Town Green: No action taken.

7.0 Adjournment: J. Bendoraitis MOVED to adjourn the meeting at 5:59 p.m. G. Coutu SECONDED. MOTION CARRIED 3:0:0.

Respectfully Submitted by Linda H. McDonald