

Board of Selectmen  
**SPECIAL MEETING**  
Tuesday, July 19, 2016 – 7:30 AM  
Town Hall

**MINUTES**

**Members Present:** First Selectman Betsy Petrie, Selectman Glen Coutu and Selectman John Bendoraitis (7:32 a.m.)

**Also present:** Highway Foreman Jay Tuttle and Administrative Assistant Linda McDonald

1.0 Call to Order: B. Petrie called the meeting to order at 7:30 a.m.

2.0 Discuss and Act Upon Awarding Public Works Equipment Bids:

Six bids for a 3 to 5 ton double drum vibratory pavement roller were received:

Case of New England - \$33,681.00 (DV26) (2016 machine)

Able Tool & Equipment - \$34,700.00 (2014 machine)

Tyler Equipment - \$35,950.00

Case of New England - \$40,808.00 (DV36)

W. I. Clark Company - \$41,544.00

H. O. Penn - \$47,500.00

J. Tuttle described the information received in the bids. He suggested awarding the bid to Able Tool & Equipment. The public works department is currently renting this machine. J. Tuttle said this is a rugged, well-built machine.

G. Coutu MOVED to award the bid for a double drum vibratory pavement roller to Able Tool & Equipment at a cost of \$34,700.00. J. Bendoraitis SECONDED. MOTION CARRIED 3:0:0.

Three bids for a leaf/debris blower were received:

Bobcat of CT - \$4,857.00

Tri-County Contractors Supply - \$5,349.80

Kahn Tractor & Equipment - \$5,000.00

J. Tuttle said this is an equipment mounted attachment. He described the specifications of the equipment in each of the bids. His recommendation is to award the bid to Bobcat of CT. He noted that the town will be able to buy parts directly from the manufacturer.

G. Coutu MOVED to award the bid for a leaf/debris blower to Bobcat of CT at a cost of \$4,857.00. J. Bendoraitis SECONDED. MOTION CARRIED 3:0:0.

Two bids for a 4 in 1 bucket/extendable boom were received:

Case of New England – Boom - \$3,689.00 Bucket - \$12,740.00  
Kahn Tractor & Equipment – Boom - \$3,850.00 Bucket - \$12,750.00

J. Tuttle recommended awarding the bid to Kahn Tractor to support local business. He added the town also has a good relationship and equipment support from Case of New England. Discussion followed. J. Bendoraitis recommended the town should go with the lowest bid as the equipment was identical in both bid submittals.

B. Petrie MOVED to award the bid for a 4 in 1 bucket and extendable boom to Kahn Tractor & Equipment at a cost of \$3,850.00 for the extendable boom and \$12,750.00 for a 4 in 1 bucket. G. Coutu SECONDED. MOTION CARRIED 2:1:0 with J. Bendoraitis opposed.

J. Tuttle described other smaller pieces of equipment needed by the department. Consensus of the board was to ask J. Tuttle to make a list of the equipment for the BOS to bring to the Board of Finance (BOF) for appropriation of funds. The board instructed J. Tuttle to purchase and invoice two Stihl backpack leaf blowers with funds remaining in the Public Works Department 2015-2016 budget by Friday, July 22, 2016.

### 3.0 Discuss and Act Upon Purchasing Computer Software for Public Works Department Truck.

The town owns a laptop designated for this diagnostic software. Discussion followed on moving and updating equipment service records to this computer to comply with insurance record-keeping requirements. The BOS will provide a flash drive to the town's mechanic to transfer the equipment service records off his personal computer. Future service records will be saved to the town's computer.

G. Coutu MOVED to purchase and contract diagnostic computer software from Nutmeg International Trucks, Inc. in the amount of \$3,380.00, funds to come from line item 415, Computer Services. J. Bendoraitis SECONDED. MOTION CARRIED 3:0:0.

### 4.0 Prepare for Initial Discussions with Board of Finance about Lebanon Green Strategy.

B. Petrie reported she has been in conversation with Bill Keegan, a historical geographer in ancient land research from Heritage Consultants LLC. Todd Levine, with the State Historical Preservation Office (SHPO), has said that SHPO must be involved in the design phase for the library project as SHPO can make changes in the design. She has informed members of the Library Building Committee to contact T. Levine. B. Petrie said she has also updated Hume Steyer, Stacia Kroetz and Tracy Whitehead from the Adams Trust on the library project.

B. Petrie said there is a balance of approximately \$57,000.00 balance in the money appropriated to date for the library project. She has reached out to Congressman Courtney's office regarding possible federal assistance options.

J. Bendoraitis commented that the town cannot bond money because there is no viable project. Discussion followed on the cost if the town was to terminate the contract with the architect.

The consensus of the members was two strategies are needed - one for the library project and one to establish Green ownership (custodian), which would include Town Hall and public works garage sites.

B. Petrie said she will update the BOF on the library project at tonight's meeting, contact Peter Gisolfi Associates for contract termination cost, and wait for response (anticipated in a few weeks) from Congressman Joe Courtney's office regarding potential Federal assistance options.

5.0 Adjournment: G. Coutu MOVED to adjourn the meeting at 8:58 a.m. J. Bendoraitis SECONDED.  
MOTION CARRIED 3:0:0.

Respectfully Submitted,  
Linda H. McDonald

Please see the minutes of subsequent meetings for the approval of these minutes and any corrections hereto.