

Board of Selectmen
SPECIAL MEETING
April 26, 2018–9:00 AM
Town Hall

Minutes

Members Present: First Selectman Betsy Petrie and Selectman Glen Coutu

Others Present: Administrative Assistant Linda McDonald

1.0 Call to Order: B. Petrie called the meeting to order at 9:02 a.m.

2.0 Discuss and act upon calling the Annual Town Meeting on May 7, 2018 at 7:30 p.m. in the Lyman Memorial High School Auditorium, 917 Exeter Road (Route 207), Lebanon, Connecticut:

B. Petrie MOVED the following:

Pursuant to Connecticut General Statutes Section 7-1, et seq., public notice is hereby given to the Electors and those qualified to vote at town meetings of the Town of Lebanon that the Annual Town Meeting will be held on Monday, May 7, 2018 at 7:30 P.M. in the Lyman Memorial High School Auditorium, 917 Exeter Road (Route 207) Lebanon, Connecticut, to consider and act upon the following:

1. Consider and act upon approving the proposed 2018–19 Fiscal Year budget for the Town of Lebanon in the amount of twenty five million four hundred thirty-five thousand eighty-eight dollars and no cents (\$25,435,088.00) for the General Town Government, Board of Education, Special Revenue Accounts and Capital Expenditures with Revenue Estimates of six million three hundred eighty-three thousand nine hundred sixty-nine dollars and no cents (\$6,383,969.00) and the remainder to be raised by taxes with an estimated mil rate of 29.4 mils, representing a 0.0% increase.
2. Consider and act upon approving the 2018-19 Fiscal Year Capital Improvement Program (CIP) as proposed by the Board of Selectmen.
3. Consider any other business proper to come before said meeting.

G. Coutu SECONDED and MOTION CARRIED 2:0:0.

3.0 Discuss and Act Upon Bid Proposal for Additional Town Hall Wall & Trim Painting:

B. Petrie reported that a bid proposal of \$2,450.00 from Charbonneau Painting was submitted to apply a necessary second coat to all areas of Town Hall being painted. A bid proposal of \$1,050.00 from Charbonneau Painting was also submitted to prepare and paint the walls and trim in the conference room at Town Hall.

B. Petrie MOVED to approve the bid proposal of \$2,450.00 from Charbonneau Painting apply a necessary second coat to all areas of Town Hall being painted, funds to come from TIP account # 208-00-510-0000. G. Coutu SECONDED. MOTION CARRIED 2:0:0.

B. Petrie MOVED to approve the bid proposal of \$1,050.00 from Charbonneau Painting to prepare and paint the walls and trim in the conference room at Town Hall, funds to come from TIP account # 208-00-510-0000. G. Coutu SEONDED. MOTION CARRIED 2:0:0.

4.0 Discuss and act upon Bid Proposal for Acoustic Ceiling Tile Cleaning at Town Hall:

B. Petrie said a bid proposal totaling \$ 3,140.25 was submitted by Ceiling Pro Cleaners to clean the ceilings at Town Hall. To clean the light lenses in the building would cost an additional \$790.00. The contractor test cleaned a small area of the ceiling in the upstairs utility room which was viewed by the members. Discussion followed.

B. Petrie MOVED to hire Ceiling Pro Cleaners to clean the ceiling tiles in the Town Clerk's Office at a cost of \$220.00, funds to come from TIP account # 208-00-510-0000. Pending a satisfactory outcome, the remaining Town Hall ceilings would be cleaned at a cost of \$2,920.25, funds to come from TIP account # 208-00-510-0000. G. Coutu SEONDED. MOTION CARRIED 2:0:0.

5.0 RFP for Maintenance of Town Buildings:

L. McDonald reported that the current contractor performing the janitorial maintenance of Town buildings has informed the First Selectman that he will terminate his contract at the end of May. An RFP has been advertised.

6.0 Adjournment: B. Petrie MOVED to adjourn the special meeting at 9:12 a.m. G. Coutu SEONDED. MOTION CARRIED 2:0:0.

Respectfully Submitted by Linda H. McDonald

Please see the minutes of subsequent meetings for the approval of these minutes and any corrections hereto.