

Board of Selectmen  
**SPECIAL MEETING**  
Tuesday, January 26, 2016 - 3:00 PM  
Town Hall

**MINUTES**

**Members Present:** First Selectman Betsy Petrie, Selectman Glen Coutu and Selectman John Bendoraitis **Also Present:** Recreation Department Sandra Tremblay (4:37 p.m.), Chronicle reporter Cory Sipe and Administrative Assistant Linda McDonald

1.0 Call to Order: B. Petrie called the meeting to order at 3:00 p.m.

2.0 Open bids for the supply and delivery of fuel oil, diesel, and mid-grade gasoline for the period from July 1, 2016 to June 30, 2017.

The Selectmen opened bids for the supply and delivery of fuel oil, diesel, and mid-grade gasoline for the period from July 1, 2016 to June 30, 2017 as follows:

Dennis K. Burke Inc., East River Energy, Dime Oil Company, and Santa Buckley Energy Inc.

The bids were reviewed and discussion followed on awarding the contract.

J. Bendoraitis MOVED to award the contract for supply and delivery of fuel oil, diesel, and mid-grade gasoline for the period from July 1, 2016 to June 30, 2017 to Dime Oil Company pending verification of the missing non-collusion affidavit and certificate of insurance. G. Coutu SECONDED. MOTION CARRIED 3:0:0.

B. Petrie stated that since the agenda did not reflect the awarding of the contract, the board could not act. J. Bendoraitis withdrew his motion. There was no further action on awarding this contract.

3.0 Discuss and act upon the hiring of a structural engineer to evaluate floor load at the Community Center in anticipation of the temporary relocation of the library during construction, funds to come from the Community Center Account.

G. Coutu MOVED to hire Perrone & Zajda Engineers, LLC to evaluate floor load at the Community Center in anticipation of the temporary relocation of the library during construction for a cost up to \$1,200.00, funds to come from the Community Center Account. J. Bendoraitis SECONDED. MOTION CARRIED 3:0:0.

3.0 Discuss and act upon authorizing the First Selectman to sign agreement between the Town of Lebanon and Weatherworks for weather forecast and storm alert service for the service period of January 2016 – June 30, 2016, funds to come from the Department of Public Works operational budget.



G. Coutu MOVED to authorize the First Selectman to sign agreement between the Town of Lebanon and Weatherworks for weather forecast and storm alert service at a pro-rated cost of \$800.00 for the service period of January 2016 – June 30, 2016, funds to come from the Department of Public Works operational budget. J. Bendoraitis SECONDED. MOTION CARRIED 3:0:0.

4.0 Discuss and act upon authorizing proposal from Anchor Engineering Services Inc. for Town of Lebanon, Department of Public Works Structural Rehabilitation Program

B. Petrie explained this step is necessary for the projects construction to go out to bid.

J. Bendoraitis MOVED to hire Anchor Engineering Services Inc. for semi-final design, final design and construction documents and construction bidding and services during construction for the Department of Public Works Structural Rehabilitation Program for Chappell Road over Susquetonscut Brook, Tobacco Street (bridge #70002) over Brouseous Brook, Goshen Hill Road (bridge # 70007) over Exeter Brook, Bender Road over Susquetonscut Brook, Olenick Road (bridge #70006) over Unnamed Brook, Church Road over Goshen Brook, and Card Street over Unnamed Brook at an estimated cost of \$385,875.00. G. Coutu SECONDED. MOTION CARRIED 3:0:0.

5.0 Discuss and act upon authorizing the First Selectman to sign contact with Yantic River Consultants and waive bidding process.

B. Petrie reported that she has informed the Planning and Zoning Commission and Inland Wetlands and Watercourses Commission should include the engineering consultant costs of \$80.00 per hour in their next fiscal year budgets.

J. Bendoraitis MOVED to waive the bidding process for this contract due to the discounted rate of Yantic River Consultants for the Town and the engineer's familiarity with the work in town. G. Coutu SECONDED. MOTION CARRIED 3:0:0.

J. Bendoraitis MOVED to authorize the First Selectman to sign the "Authorization to Proceed" contact with Yantic River Consultants for on-call consultant engineering services to the Town of Lebanon, CT. G. Coutu SECONDED. MOTION CARRIED 3:0:0.

6.0 Discuss and act upon finalizing 2016-2017 budget: Discussion followed on budget line items.

J. Bendoraitis MOVED to submit the budget as presented. B. Petrie SECONDED. G. Coutu stated for the record that he would like the position of Director of Public Works removed from the budget. MOTION CARRIED 2:1:0 with G. Coutu opposed.

7.0 Adjournment: MOVED to adjourn the special meeting at 4:55p.m. SECONDED. MOTION CARRIED 3:0:0.

Respectfully Submitted,

Linda H. McDonald