

Board of Selectmen
SPECIAL MEETING
Tuesday, January 12, 2016 – 1:30 PM
Town Hall

MINUTES

Members Present: First Selectman Betsy Petrie and Selectman Glen Coutu

Others Present: Town Planner Philip Chester, Building Official Jason Nowosad, Cynthia Mello, Vin Shea, Library Director Julie Culp, Cathe McCall, Chronicle Reporter Cory Sipe, and Administrative Assistant Linda McDonald

1.0 Call to Order: The meeting was called to order by B. Petrie at 1:30 p.m. Those present walked over to the Community Center to continue the meeting.

2.0 Discussion with Library Relocation Sub-Committee

C. Mello distributed a Community Center modifications sheet, identifying items from the Building Department and the Library Relocation Committee. (Document attached)

Discussion followed on each item on the list including:

- Evaluating the load capacity of the first floor of the building. A structural engineer will be brought in to make this determination. Once the load capacity is determined the committee can determine how many items can be placed upstairs.
- Parking possibilities for patrons and construction workers and relocating a few of the handicapped spaces
- Location of a book return drop
- The need for a floor plan and inventory of the existing collection of library items
- Lighting changes
- Technology, internet and phone access
- Modifications to staircase
- Additional electrical outlets
- Dehumidifiers in the building
- Making downstairs bathroom handicapped accessible
- Removing furniture to make room for library items
- Building odor

After discussion, those present toured the facility.

3.0 Adjournment:

Motion made by B. Petrie seconded by G. Coutu to adjourn at 3:07 pm. Motion carried 2:0:0.

Respectfully Submitted,

Linda H. McDonald

Please see the minutes of subsequent meetings for the approval of these minutes and any corrections hereto.

Community Center Modifications

Items Identified by Town Building Department

Dehumidification Anticipated
Upgrade needed for lower lavatory
Stairs need to be made safe
Engineer needed to evaluate load capacity

Items identified by Relocation Subcommittee

Overall

Electrical Service should be checked for capacity
Electrical outlets limited
Current furniture needs to be removed and stored
Internet access to be brought into building
Technology & phone access for both floors
Parking in front of building should be better marked
Book return location

Upstairs

Better lighting needed throughout
Limited exterior wall space
Interior wall space limited and may not support load
Center of rooms may be unavailable due to load restrictions
Chandeliers will need to be removed
Stairway to attic should be blocked off
Method of securing bookcases to wall / floor
Installation of TV/video monitor

Downstairs

Two full walls unusable due to baseboard heating
One wall unavailable due to fireplace
Fireplace a safety hazard due to raised hearth
Dehumidification needed
Center room not heated
Center room floods seasonally
Center room - limited electrical outlets
Staircase unsafe
Ceiling open to piping and insulation at bottom of stairs
Method of securing bookcases to wall / floor