

BOARD OF SELECTMEN
SPECIAL MEETING
October 15, 2015, 7:30 p.m.
Fire Safety Complex
MINUTES

Members Present: First Selectman Joyce Okonuk, Selectman Linda Finelli, and Selectman John Bendoraitis **Also Present:** Administrative Assistant Linda McDonald

1.0 Call to Order: J. Okonuk called the meeting to order at 7:55 p.m.

2.0 Discuss public feedback from draft Charter Public Hearing.

J. Okonuk said the charter was presented again tonight with no recommendations from the audience regarding changes to the proposed charter. J. Bendoraitis commented that this proposed charter document may not solve all the problems but there is a need to put something in place. The charter will be reviewed every few years and can be changed in the future.

3.0 Discuss and act upon recommendations to the Charter Commission re draft Charter.

The Selectmen offered no recommendations. J. Bendoraitis MOVED to accept the draft charter, schedule the charter for vote at the November 2016 election and have the proposed charter published in the November 2015 issue of Lebanon Life. J. Okonuk SECONDED. MOTION CARRIED 2:1:0 with L. Finelli opposing.

4.0 Discuss and act upon providing wage guidance for budget preparations for FY 2016-2017.

J. Okonuk MOVED, for budgeting purposes only, the Board of Selectmen recommend to all Town Departments, Boards and Commissions that a 2% wage increase be included for all Town Hall and Public Works employees. L. Finelli SECONDED. MOTION CARRIED 3:0:0.

5.0 Discuss and act upon authorizing the cleaning of the heating ducts at the Jonathan Trumbull Jr. House Museum.

J. Okonuk explained that the heating vents at the Jonathan Trumbull Jr. House Museum were pulled apart during recent renovations and the town was informed that the ducts were very dirty, having not been cleaned in years. The annual furnace cleaning does not include this extensive process. J. Okonuk obtained two quotes: one from Duct and Vent Cleaning of America for \$1,250 and the other from New England Mechanical for \$1,800.00. The project would include taking apart all the vent work to facilitate the cleaning. L. Finelli MOVED to authorize Duct and Vent Cleaning of America clean the heating ducts at the Jonathan Trumbull Jr. House Museum at a cost of \$1,250.00, funds to come from the Jonathan Trumbull Jr House Museum fund balance. J. Bendoraitis SECONDED. MOTION CARRIED 3:0:0.

6.0 Adjournment: J. Bendoraitis MOVED to adjourn the meeting at 8:02 p.m. L. Finelli SECONDED. MOTION CARRIED 3:0:0.p.m.

Respectfully Submitted,



Joyce R. Okonuk, First Selectman

Please see the minutes of subsequent meetings for the approval of these minutes and any corrections hereto.