

Board of Selectmen
SPECIAL MEETING
April 24, 2015 – 10:00 AM
Town Hall
MINUTES

- 1.0 First Selectman Joyce Okonuk called the meeting to order at 10:15 a.m. Selectmen Linda Finelli and John Bendoraitis and Administrative Assistant Patti Handy were also present. Audience: 0
- 2.0 The Selectmen reviewed the FY 2015-16 Capital Improvement Plan (CIP). **Motion made by Finelli/Bendoraitis to approve the FY 2015-16 Capital Improvement Plan as presented. Vote: Yes, unanimous. (SEE ATTACHED).**
- 3.0 The Selectmen discussed a petition received on April 14, 2015 requesting Town Meeting action regarding the use of the Town Green between the Town Hall and Route 207. Okonuk explained that she and the Town Planner have arranged a meeting between the residents involved and they hope to resolve the situation before it comes to Town Meeting. Discussion followed about whether or not this meeting with residents should take place at a Board of Selectmen's meeting; it was agreed that it should. The Selectmen will warn a Special Meeting for Tuesday, April 28th at 6:00 p.m. and the petition will be the first item on the agenda. **Motion made by Bendoraitis/Finelli to add to the Annual Town Meeting agenda "Consider and act upon a petition requesting that the Lebanon Farmer's Market shall not be held in the area between Town Hall and Route 207." Vote: Yes, unanimous.**
- 4.0 **Motion made by Bendoraitis/Finelli to sign a resolution recommending an appropriation and borrowing authorization for costs related to improvements to roads and bridges, submitting such recommendations to the Annual Town Meeting and referendum vote, and making related determinations. Vote: Yes, unanimous. (SEE ATTACHED)**
- 5.0 **Motion made by Bendoraitis/Finelli to sign a resolution recommending an appropriation and borrowing authorization for costs related to renovations and improvements to the Jonathan Trumbull Library, submitting such recommendations to the Annual Town Meeting and referendum vote, and making related determinations. Vote: Yes, unanimous. (SEE ATTACHED)**
- 6.0 **Motion made by Finelli/Bendoraitis to call the Annual Town Meeting on May 4, 2015 at 7:30 p.m. at Lyman Memorial High School and to adjourn items 2, 4 and 5 to referendum on Tuesday, May 12, 2015 from 6 AM to 8 PM. Vote: Yes, unanimous. (SEE ATTACHED)**
- 7.0 **Motion made by Okonuk/Finelli to adjourn the meeting at 10:50 a.m. Vote: Yes, unanimous.**

Respectfully Submitted,



Joyce R. Okonuk, First Selectman

**CAPITAL IMPROVEMENT PROGRAM
2015 – 2016 (CIP)**

To enable the town to apply for grants under the State of Connecticut Local Capital Improvement Program, the municipality must have an approved Capital Improvement Program. Below is a list of those items which are proper for that program.

- Project #1: Reconstruct drainage, reclaim and repave Bascom Road. Project costs include design and construction.
Estimated cost: \$972,000 Project to be completed in 2015-16
- Project #2: Replace the culvert under Chappell Road on the Susquetonscut Brook with new pipe structure. Estimate includes design and construction costs.
Estimated cost: \$520,000 Project to be completed in 2016-17
- Project #3: Replace the culvert under Tobacco Street on Brousseous Brook with new pipe structure. Estimate includes design and construction costs.
Estimated cost: \$565,000 Project to be completed in 2016-17
- Project #4: Replace the bridge over Exeter Brook on Goshen Hill Road with new structure.
Estimate includes design and construction costs.
Estimated cost: \$572,000 Project to be completed in 2017-18
- Project #5: Construct Public Works Facility in new location including vehicle and equipment storage, vehicle repair, salt/sand storage and office. Study Committee presently gathering design and cost estimates.
Estimated cost: \$2,500,000 Project to be considered in 2017-18
- Project #6: Replace the culvert under Bender Road with new pipe structure. Estimate includes design and construction costs.
Estimated cost: \$200,000 Project to be completed in 2017-18

Approved this 24th day of April, 2015.
Lebanon Board of Selectmen

Joyce R. Okonuk
First Selectman

Linda R. Finelli
Selectman

John A. Bendoraitis, Jr.
Selectman

Town of Lebanon, Connecticut
By the Honorable Board of Selectmen

A RESOLUTION REGARDING
ROAD AND BRIDGE IMPROVEMENT PROJECTS

RESOLVED, that the Board of Selectmen recommends that the Town of Lebanon appropriate \$4,240,000 for costs related to the design and construction of improvements to various roads and bridges, including: (a) improvements to Bascom Road and such other roads as are determined by the Board of Selectmen following, if applicable, referral of such improvements to the Town Planning and Zoning Commission for a report pursuant to Section 8-24 of the General Statutes of Connecticut, Revision of 1958, as amended; (b) payment to the Town of Columbia of the Town of Lebanon's share of the costs of the reconstruction of Baker Hill Road Bridge; (c) rehabilitation of the following bridges: Chappell Road Bridge over Susquetonscut Brook, Tobacco Street Bridge over Brousseous Brook, Goshen Hill Road Bridge over Exeter Brook, Bender Road Culvert over Susquetonscut Brook, Card Street Culvert over unnamed brook, Church Road Culvert over unnamed brook and Olenick Road Culvert over unnamed brook; (d) related work and improvements; and (e) costs related to the financing thereof.

FURTHER RESOLVED, that the Board of Selectmen recommends that the Town issue bonds or notes and temporary notes in an amount not to exceed \$4,240,000 to finance the appropriation. The amount of bonds or notes authorized to be issued to finance the appropriation shall be reduced by any grants received by the Town for the project.

FURTHER RESOLVED, that the Board of Selectmen hereby submits to the consideration of the Annual Town Meeting to be held on May 4, 2015 a resolution with respect to the above recommendations.

FURTHER RESOLVED, that the Board of Selectmen hereby designates the aforesaid resolution for submission to the voters at referendum to be held May 12, 2015 between the hours of 6:00 A.M. and 8:00 P.M., in accordance with the ordinance entitled "An Ordinance Regarding the Approval of Capital Projects" and in the manner provided by Section 7-7 of the General Statutes of Connecticut, Revision of 1958, as amended. Said resolution shall be placed upon the ballots under the following heading:

"SHALL THE TOWN OF LEBANON APPROPRIATE \$4,240,000 FOR COSTS RELATED TO
DESIGN AND CONSTRUCTION OF VARIOUS ROAD AND BRIDGE IMPROVEMENTS, AND
AUTHORIZE THE ISSUE OF BONDS AND NOTES IN THE SAME AMOUNT TO FINANCE THE
APPROPRIATION?"

Voters approving said resolution will vote "Yes" and those opposing said resolution shall vote "No". Electors will vote at the following polling place: Fire Safety Complex, 23 Goshen Hill Road, Lebanon, CT. People qualified to vote in town meetings who are not electors will vote at the Fire Safety Complex, 23 Goshen Hill Road, Lebanon, CT. Absentee ballots will be available from the Town Clerk's office. The Town Clerk is authorized and directed to include notice of said referendum vote in the Notice of the Annual Town Meeting.

FURTHER RESOLVED, that, in their respective discretion, the Town Clerk is authorized to prepare a concise explanatory text regarding said question and the First Selectman is authorized to prepare additional explanatory materials regarding said question, such text and explanatory material to be subject to the approval of the Town Attorney and to be prepared and distributed in accordance with Section 9-369b of the General Statutes of Connecticut, Revision of 1958, as amended.

Dated at Lebanon, Connecticut this 24th day of April, 2015

Joyce R. Okonuk
First Selectman

Selectman
Linda R. Finelli

John A. Bendoraitis, Jr.
Selectman

Town of Lebanon, Connecticut
By the Honorable Board of Selectmen

A RESOLUTION REGARDING THE
JONATHAN TRUMBULL LIBRARY ADDITIONS,
ALTERATIONS AND RENOVATIONS PROJECT

Town of Lebanon appropriate \$5,875,000 for costs related to the design, construction and equipping of additions, alterations and renovations to the Jonathan Trumbull Library, including additions of approximately 7,406 square feet, renovations to approximately 7,032 square feet of the existing building and improvements providing complete wheelchair accessibility, and related work and improvements, and for costs related to the financing thereof; and to be completed substantially in accordance with architectural drawings and elevations dated 12/22/14, prepared by Jay Willerup, AIA of Jacunski Humes Architects, LLC, Berlin, CT. The Town anticipates receiving grants in the estimated amount of \$1,000,000 from the State of Connecticut Library Board (Grant 071P-SC-13) and in the estimated amount of \$1,000,000 from The Hugh Leander Adams, Mary Trumbull Adams and Hugh Trumbull Adams Town Memorial Fund to defray in part the appropriation for the project.

FURTHER RESOLVED, that the Board of Selectmen recommends that the Town issue bonds or notes and temporary notes in an amount not to exceed \$5,875,000 to finance the appropriation. The amount of bonds or notes authorized to be issued to finance the appropriation shall be reduced by any grants received by the Town for the project.

FURTHER RESOLVED, that the Board of Selectmen hereby submits to the consideration of the Annual Town Meeting to be held on May 4, 2015 a resolution with respect to the above recommendations.

FURTHER RESOLVED, that the Board of Selectmen hereby designates the aforesaid resolution for submission to the voters at referendum to be held May 12, 2015 between the hours of 6:00 A.M. and 8:00 P.M., in accordance with the ordinance entitled "An Ordinance Regarding the Approval of Capital Projects" and in the manner provided by Section 7-7 of the General Statutes of Connecticut, Revision of 1958, as amended. Said resolution shall be placed upon the ballots under the following heading:

"SHALL THE TOWN OF LEBANON APPROPRIATE \$5,875,000 FOR COSTS RELATED TO THE
DESIGN, CONSTRUCTION AND EQUIPPING OF ADDITIONS, ALTERATIONS AND
RENOVATIONS TO JONATHAN TRUMBULL LIBRARY, AND AUTHORIZE THE ISSUE OF
BONDS AND NOTES TO FINANCE THE PORTION OF APPROPRIATION NOT DEFRAID
FROM GRANTS?"

Voters approving said resolution will vote "Yes" and those opposing said resolution shall vote "No". Electors will vote at the following polling place: Fire Safety Complex, 23 Goshen Hill Road, Lebanon, CT. People qualified to vote in town meetings who are not electors will vote at the Fire Safety Complex, 23 Goshen Hill Road, Lebanon, CT. Absentee ballots will be available from the Town Clerk's office. The Town Clerk is authorized and directed to include notice of said referendum vote in the Notice of the Annual Town Meeting.

FURTHER RESOLVED, that, in their respective discretion, the Town Clerk is authorized to prepare a concise explanatory text regarding said question and the First Selectman is authorized to prepare additional explanatory materials regarding said question, such text and explanatory material to be subject to the approval of the Town Attorney and to be prepared and distributed in accordance with Section 9-369b of the General Statutes of Connecticut, Revision of 1958, as amended.

Dated at Lebanon, Connecticut this 24th day of April, 2015

Joyce R. Okonuk
First Selectman

Selectman
Linda R. Finelli

John A. Bendoraitis, Jr.
Selectman

**LEGAL NOTICE
TOWN OF LEBANON
ANNUAL TOWN MEETING – MAY 4, 2015
REFERENDUM – MAY 12, 2015**

Pursuant to Connecticut General Statutes Section 7-1, et seq., public notice is hereby given to the Electors and those qualified to vote at town meetings of the Town of Lebanon that the Annual Town Meeting will be held on Monday, May 4, 2015 at 7:30 P.M. in the Lyman Memorial High School Auditorium, 917 Exeter Road (Route 207) Lebanon, Connecticut, to consider and act upon the following:

1. Consider and act upon a petition requesting that the Lebanon Farmer's Market shall not be held in the area between Town Hall and Route 207.
2. Consider and act upon approving the proposed 2015–16 Fiscal Year budget for the Town of Lebanon in the amount of twenty four million nine hundred forty five thousand seven hundred eleven dollars and no cents (\$24,945,711.00) for the General Town Government, Board of Education, Special Revenue Accounts and Capital Expenditures with Revenue Estimates of seven million four hundred ninety thousand six hundred forty one dollars and no cents (\$7,490,641.00) and the remainder to be raised by taxes with an estimated mil rate of 28.7 mils, representing a 1.9% increase in the amount to be raised by taxes and to adjourn Item #2 to Referendum to be held, unless such date and times are altered by the Town Meeting, on Tuesday, May 12, 2015 between the hours of 6:00 A.M. and 8:00 P.M. Electors and persons qualified to vote in Town Meetings who are not electors, shall vote at the Fire Safety Complex, 23 Goshen Hill Road, Lebanon, Connecticut.
3. Consider and act upon approving the 2015-16 Fiscal Year Capital Improvement Program (CIP) as proposed by the Board of Selectmen.
4. To consider a Resolution,
 - (a) to appropriate \$4,240,000 for costs related to the design and construction of improvements to various roads and bridges, including: (a) improvements to Bascom Road and such other roads as are determined by the Board of Selectmen following, if applicable, referral of such improvements to the Town Planning and Zoning Commission for a report pursuant to Section 8-24 of the General Statutes of Connecticut, Revision of 1958, as amended; (b) payment to the Town of Columbia of the Town of Lebanon's share of the costs of the reconstruction of Baker Hill Road Bridge; (c) rehabilitation of the following bridges: Chappell Road Bridge over Susquetonscut Brook, Tobacco Street Bridge over Brousseous Brook, Goshen Hill Road Bridge over Exeter Brook, Bender Road Culvert over Susquetonscut Brook, Card Street Culvert over unnamed brook, Church Road Culvert over unnamed brook and Olenick Road Culvert over unnamed brook; (d) related work and improvements; and (e) costs related to the financing thereof. The appropriation may be spent for design, construction, acquisition, installation costs, equipment, materials, utilities, permitting costs, engineering and other consultant fees, legal fees, land and easement acquisition, net interest on borrowings and other financing costs, and other expenses related to the project or its financing. The Board of Selectmen shall be authorized to determine the scope and particulars of the project; and may reduce or modify the scope of the project, and the entire appropriation may be spent on the project as so reduced or modified;
 - (b) to authorize the issue of bonds or notes of the Town in an amount not to exceed \$4,240,000 to finance the appropriation; to provide that the amount of bonds or notes authorized to be issued shall be reduced by any grants received for the project; to authorize the issue temporary notes of the Town in an amount not to exceed \$4,240,000 in anticipation of such bonds or notes and the receipt of project grants; and to authorize a majority of the Selectmen and the Treasurer of the Town to determine the amounts, dates, interest rates, maturities, redemption provisions, form and other details of the bonds or notes; and to perform all other acts which are necessary or appropriate to issue the bonds or notes;

(c) to take such action to allow temporary advances of available funds which the Town reasonably expects will be reimbursed from the proceeds of borrowings; and to authorize a majority of the Selectmen and the Treasurer to bind the Town pursuant to such representations and covenants as they deem necessary or advisable in order to maintain the continued exemption from federal income taxation of interest on the bonds or notes authorized by the Resolution if issued on a tax-exempt basis, including covenants to pay rebates of investment earnings to the United States in future years; and to authorize a majority of the Selectmen and the Treasurer to make representations and enter into written agreements for the benefit of holders of the bonds or notes to provide secondary market disclosure information, which agreements may include such terms as they deem advisable or appropriate in order to comply with applicable laws or rules pertaining to the sale or purchase of such bonds or notes; and

(d) to authorize the First Selectman, on behalf of the Town, to apply for and accept grants or loans to finance the appropriation for the project, and to enter into any grant or loan agreement; and to authorize the Board of Selectmen, the First Selectman, the Treasurer, and other proper officers and officials of the Town to take all other action which is necessary or desirable to complete the project and to issue bonds or notes and obtain grants to finance the aforesaid appropriation.

5. To consider a Resolution,

(a) to appropriate \$5,875,000 for costs related to the design, construction and equipping of additions, alterations and renovations to the Jonathan Trumbull Library, and for costs related to the financing thereof. The project is contemplated to include additions of approximately 7,406 square feet, renovations to approximately 7,032 square feet of the existing building and improvements providing complete wheelchair accessibility, and related work and improvements; and to be completed substantially in accordance with architectural drawings and elevations dated 12/22/14, prepared by Jay Willerup, AIA of Jacunski Humes Architects, LLC, Berlin, CT, a copy of which is on file in the office of the Lebanon Town Clerk and available for public inspection during normal business hours. The appropriation may be spent for design, construction, acquisition, installation costs, equipment, furnishings, materials, utilities, permitting costs, grant management and other administrative costs, architects' fees, engineering and other consultant fees, legal fees, net interest on borrowings and other financing costs, and other expenses related to the project or its financing. The Town anticipates receiving grants in the estimated amount of \$1,000,000 from the State of Connecticut Library Board (Grant 071P-SC-13) and in the estimated amount of \$1,000,000 from The Hugh Leander Adams, Mary Trumbull Adams and Hugh Trumbull Adams Town Memorial Fund to defray in part the appropriation for the project. The Library Building Committee established by the Town Meeting for the project shall be authorized to determine the scope and particulars of the project; and may reduce or modify the scope of the project, and the entire appropriation may be spent on the project as so reduced or modified;

(b) to authorize the issue of bonds or notes of the Town in an amount not to exceed \$5,875,000 to finance the appropriation; to provide that the amount of bonds or notes authorized to be issued shall be reduced by any grants received for the project; to authorize the issue temporary notes of the Town in an amount not to exceed \$5,875,000 in anticipation of such bonds or notes and the receipt of project grants; and to authorize a majority of the Selectmen and the Treasurer of the Town to determine the amounts, dates, interest rates, maturities, redemption provisions, form and other details of the bonds or notes; and to perform all other acts which are necessary or appropriate to issue the bonds or notes;

(c) to take such action to allow temporary advances of available funds which the Town reasonably expects will be reimbursed from the proceeds of borrowings; and to authorize a majority of the Selectmen and the Treasurer to bind the Town pursuant to such representations and covenants as they deem necessary or advisable in order to maintain the continued exemption from federal income taxation of interest on the bonds or notes authorized by the Resolution if issued on a tax-exempt basis, including covenants to pay rebates of investment earnings to the United States in future years; and to authorize a majority of the Selectmen and the

Treasurer to make representations and enter into written agreements for the benefit of holders of the bonds or notes to provide secondary market disclosure information, which agreements may include such terms as they deem advisable or appropriate in order to comply with applicable laws or rules pertaining to the sale or purchase of such bonds or notes; and

(d) to authorize the First Selectman, on behalf of the Town, to apply for and accept grants to finance the appropriation for the project, and to enter into any grant agreement; and to authorize the Board of Selectmen, the First Selectman, the Treasurer, the Library Building Committee established by the Town Meeting for the project, and other proper officers and officials of the Town to take all other action which is necessary or desirable to complete the project and to issue bonds or notes and obtain grants to finance the aforesaid appropriation.

6. Pursuant to Section 7-7 of the Connecticut General Statutes to adjourn said town meeting at its conclusion and to submit the Resolutions to be presented under items 4 and 5 of this notice to referendum vote on Tuesday, May 12, 2015, between the hours of 6:00 A.M. and 8:00 P.M.

Electors and persons qualified to vote in Town Meetings who are not electors will vote at the following polling place: Lebanon Fire Safety Complex, 23 Goshen Hill Road, Lebanon, Connecticut.

The aforesaid Resolutions to be presented under items 4 and 5 of this notice will be presented to the voters under the following headings, respectively:

“SHALL THE TOWN OF LEBANON APPROPRIATE \$4,240,000 FOR COSTS RELATED TO DESIGN AND CONSTRUCTION OF VARIOUS ROAD AND BRIDGE IMPROVEMENTS, AND AUTHORIZE THE ISSUE OF BONDS AND NOTES IN THE SAME AMOUNT TO FINANCE THE APPROPRIATION?”

“SHALL THE TOWN OF LEBANON APPROPRIATE \$5,875,000 FOR COSTS RELATED TO THE DESIGN, CONSTRUCTION AND EQUIPPING OF ADDITIONS, ALTERATIONS AND RENOVATIONS TO THE JONATHAN TRUMBULL LIBRARY, AND AUTHORIZE THE ISSUE OF BONDS AND NOTES TO FINANCE THE PORTION OF APPROPRIATION NOT DEFRAID FROM GRANTS?”

Voters approving the Resolutions will vote “Yes” and those opposing the Resolutions will vote “No.” Absentee ballots will be available from the Town Clerk’s Office.

7. Consider and act upon a Resolution to approve Commercial Property Assessed Clean Energy (“C-Pace”) Agreement.
8. Consider any other business proper to come before said meeting.

Copies of these proposals are available at the Town Clerk’s Office.

Dated at Lebanon, Connecticut this 24th day of April, 2015.

Lebanon Board of Selectmen

First Selectman Joyce R. Okonuk _____

Selectman Linda R. Finelli _____

Selectman John A. Bendoraitis, Jr. _____