

**Board of Selectmen  
Special Meeting  
October 30, 2014 – 9:00 AM  
Town Hall  
MINUTES**

Meeting was called to order at 9:05 AM by First Selectman Joyce Okonuk. Selectmen Linda Finelli and John Bendoraitis were present. Audience: 1

**1.0** Selectmen opened bids for Cemetery Mowing and Maintenance as follows:

<u>Contractor</u>	<u>2015</u>	<u>2016</u>
Archer Landscaping, Lebanon	\$18,250	\$18,250
N.E. Grounds Mgmt., Springfield, MA	\$11,500	\$11,750
Mastercraft Construction, Taftville	\$29,970	\$30,850
Powers Outdoor Services, Lebanon	\$21,750	\$22,200
Bob's Lawn & Yard, Chaplin	\$16,500	\$16,500

Although the apparent low bidder came in at \$11,500, Selectmen were concerned as to the ability of the firm to maintain the mowing schedule for the quoted price due to the firm being located in Springfield, MA. Okonuk will call N.E. Grounds Management and request names of Connecticut references and ask if they have any experience mowing cemeteries as this info was not provided in their submittal.

**2.0** Selectmen opened bids for Mowing and Maintenance of town properties as follows:

<u>Contractor</u>	<u>2015</u>	<u>2016</u>
AHM LLC, Lebanon	\$21,600	\$23,000
Custom Cut Landscaping, Lebanon	\$22,500	\$22,500
Powers Outdoor Services, Lebanon	\$23,750	\$24,500
Shorts Landscaping, Colchester	\$23,500	\$23,500
N.E. Grounds Mgmt., Springfield, MA	\$23,150	\$23,150
Archer Landscaping, Lebanon	\$17,657.18	\$17,657.18

**Motion by Finelli/Bendoraitis to award the contract for Mowing and Maintenance of Town Properties to Archer Landscaping, Lebanon for \$17,657.18 per year in 2015 and 2016. Vote: Yes, unanimous.**

**3.0** Selectmen opened bids for Planting and Harvesting of Corn and Hay on Town Property as follows:

<u>Bidder</u>	<u>2015</u>	<u>2016</u>
<i>Bid A – Corn @ Solid Waste Facility</i>		
Graywall Farms, Lebanon	\$700	\$700
Cushman Farms, Franklin	\$1,300	\$1,300
<u>Bidder</u>		
<i>Bid B – Corn @ Synagogue Road</i>		
Graywall Farms, Lebanon	\$900	\$900
<u>Bidder</u>		
<i>Bid C – Hay @ Multiple Sites</i>		
Graywall Farms, Lebanon	\$500	\$500
Cushman Farms, Franklin	\$1,430	\$1,430

**Motion by Bendoraitis/Finelli to award the planting and harvesting of corn to Graywall Farms, Lebanon in the amount of \$900 per year, for 2015 and 2016. Vote: Yes, unanimous**

**Motion by Okonuk/Finelli to award the planting and harvesting of corn at the Solid Waste Facility to Cushman Farms, Franklin in the amount of \$1,300 per year in 2015 and 2016. Vote: Yes, unanimous**

**Motion by Finelli/Bendoraitis to award the harvesting of hay at multiple sites in Lebanon to Cushman Farms, Franklin in the amount of \$1,430 per year in 2015 and 2016. Vote: Yes, unanimous**

**4.0 Motion Finelli/Bendoraitis to rescind the motion made under 4.0 in the minutes of the Special Selectmen's Meeting on October 16, 2014. Vote: Yes, unanimous**

At the request of Selectmen at the 10/16/14 meeting, Public Works Director Brandon Handfield researched costs associated with a two year maintenance and certification on the newly purchased bucket truck.

**Motion Bendoraitis/Finelli to authorize the purchase of a 2001 International Model 4700 Bucket Truck with 42' boom from Nutmeg International in the amount of \$23,912 including a two year maintenance and bucket certification, funds to come from Capital Budget Account #220-00-430-2782-0030-0000. Vote: Yes, unanimous**

**5.0** First Selectman Okonuk has been working with Planner Phil Chester and Town Engineer Brandon Handfield to develop a conceptual layout and criteria for the development of age-restricted housing on town-owned property adjacent to the Senior Center. They met with the Planning & Zoning Commission who is amenable to this proposal. Language is being developed for the Request for Proposals which will be reviewed by both the Selectmen and PZC prior to publication. Several letters of interest from present and former Lebanon residents for this type of housing have been received in the Selectman's Office.

**6.0** Proposal have been received from the appliance vendor for the replacement of the stove at the FSC kitchen (public side). Options include the choice of electric or propane and Selectmen want the First Selectman to obtain costs for the installation of gas to the proposed unit and the change in electrical outlet that may be required should the stove be converted from electric to gas. No further action until that information is received.

**7.0** As requested, the Walker Group submitted a proposal for the Selectmen's review.

**Motion by Bendoraitis/Finelli to renew a one-year contract with The Walker Group for server maintenance and desktop support in the amount of \$12,048.00, effective November 1, 2014. Vote: Yes, unanimous**

**8.0** Library Director Julie Culp requested that three chairs be purchased to replace three worn public-access computer chairs at the library. **Moved Okonuk/Finelli to authorize the expenditure of up to \$200 for the purchase of three chairs for use by the public at the Jonathan Trumbull Library, funds to come from TIP Account #208-00-620-6200**  
**Vote: Yes, unanimous**

**9.0** To correct an icing problem in the area of the portico at the Senior Center, John Dudek recommends the installation of gutters along the portico roof edges to collect and move water off the sidewalk. **Motion Finelli/Bendoraitis to authorize the purchase and installation of gutters at the Senior Center, in the amount of \$645.00 funds to come from TIP Account #208-00-510-5100. Vote: Yes, unanimous**

**10.1 Motion Finelli/Bendoraitis to approve the minutes of the September 23, 2014 Special Meeting as amended to include a correction to Item 9.1...with term to end November 3, 2015. Vote: Yes, unanimous**

**10.2 Motion Bendoraitis/Okonuk to approve the minutes of the October 6, 2014 Special Meeting. Vote: Yes (2) Okonuk/Bendoraitis; Abstain (1) Finelli**

**10.3 Motion Finelli/Okonuk to approve the minutes of the October 16, 2014 Special Meeting. Vote: Yes, unanimous**

**11.1 Motion Bendoraitis/Finelli to appoint William Goba as Lebanon's Representative on the Eastern Regional Mental Health Board. Vote: Yes, unanimous**

**12.1 Motion Bendoraitis/Okonuk to change the term end date of James Smith to February 1, 2018 as a seated member on the Economic Development Commission for the purpose of correcting the record. Vote: Yes, unanimous**

**13.0** Selectmen reviewed the monthly Police Report.

**14.0 Motion Bendoraitis/Finelli to approve the following tax refunds as presented by the Tax Collector:**

<b>Tax Refunds for September/October 2014</b>	<b>Amount</b>
Lamb, Alan F. (Lamb Farm)	\$148.33
Brown, Mitchell R. or Brown, Sandra L.	\$8.87
Pianka, Glenn S	\$6.35
Olewine, Eugene I. or Olewine, Lindy J.	\$187.73
Olewine, Eugene I.	\$11.95
Meyers, Peter H. or Myers, Lydia B.	\$128.50
Chase Auto Finance Corp	\$334.11
P and D Property Develop	\$17.13
Chesmer, Kathryn E. or Chesmer, Robin A.	\$35.32
Dawson, Anne E.	\$77.92
Woods, William W.	\$31.64
Walker, Gregory B.	\$10.79
Pellerin, Norman A. or Pellerin, Katherine C.	\$11.39
Oneil, Margaret	\$33.62
Wawrzynowicz, Philip or Wawrzynowicz, Kim E.	\$71.31
Lemay, Willaim V.	\$51.07
Keedy, Stephen G.	\$8.79
Tidd Wentworth, Rene	\$49.49
Honda Lease Trust	\$146.58
Honda Lease Trust	\$56.57
Honda Lease Trust	\$65.37
TAS Country Homes Inc.	\$7.89
Palomino Mechanical Services	\$26.14

**Vote: Yes, unanimous.**

**15.0** Selectmen reviewed the monthly financial reports.

**16.0 Motion Okonuk/Finelli to adjourn the meeting at 10:35 AM. Vote: Yes, unanimous**

Respectfully submitted,



Joyce R. Okonuk  
First Selectman