

Board of Selectmen
SPECIAL MEETING
October 6, 2014 – 8:30 AM
Town Hall
MINUTES

- 1.0 First Selectman Joyce Okonuk called the meeting to order at 8:45 a.m. Selectman John Bendoraitis and Administrative Assistant Patti Handy were also present; Selectman Linda Finelli was absent. Guests included Town Planner Phil Chester and Director of Public Works Brandon Handfield. Audience: 0.
- 2.0 Handfield presented his recommendation for the contract for Snow and Ice Removal for the Lebanon Schools. Handfield and Okonuk met with Superintendent of Schools Janet Tyler and School Maintenance Director Kevin French on September 22nd to discuss the issues concerning the contractor who provided services for the winter of 2013 -14 and who was also one of the bidders for the 2014-15 contract. Although Okonuk and Handfield were aware of several issues and complaints involving this contractor's performance last winter, they requested that Tyler provide written documentation to substantiate the complaints which she agreed to submit. Following that meeting, the Tyler letter was received and Handfield proceeded to meet with both bidders, review the equipment/vehicles described in the bid documents, and checked references. It was his recommendation that Pond View Farm Excavating & Trucking LLC be awarded the contract despite the fact that the other bid was lower. The Selectmen reviewed his reasons for recommendation and agreed. **Motion made by Bendoraitis/Okonuk to award the contract for Snow and Ice Control Services for Lebanon Schools for the 2014-15 season to Pond View Farm Excavating & Trucking LLC in the amount of \$86,850.00. Vote: Yes, unanimous.** Handfield also informed the Selectmen that this amount represents approximately 60% of the total budget for FY 14-15 in Account #433 Snow Removal and that budget needs to fund both the school and Public Works Department. The First Selectman will make the Board of Finance aware of these concerns.
- 3.0 Handfield presented the four bids received for the Restoration and Rehabilitation of Kick Hill Road as follows:
- Charles Pasteryak, Jr. Inc. of Lisbon, CT - \$20,319.00
 - Rafferty Fine Grading, Inc. of Enfield, CT - \$23,340.80
 - JV III Construction, Inc. of Rocky Hill, CT - \$23,340.80
 - Garrity Asphalt Reclaiming, Inc. of Bloomfield, CT - \$23,445.00
- Motion made by Bendoraitis/Okonuk to award the contract for the Restoration and Rehabilitation of Kick Hill Road to Charles Pasteryak, Jr. in the amount of \$20,319.00. Vote: Yes, unanimous.**
- 4.0 After reviewing the bids received for Janitorial Services for Town Buildings, (see minutes from the September 23, 2014 meeting) Okonuk met with second-lowest bidder Richard Chabot, owner of Richard's Floor Finish, to discuss his other contracts with regard to his availability to handle a contract of this size. They reviewed his work schedule and determined that he will have adequate time available to take on the new contract for town buildings. **Motion made by Okonuk/Bendoraitis to award the contract for Janitorial Services for Town Buildings to Richard's Floor Finish of Lebanon in the amount of \$22,100.00 for a one-year contract from November1, 2014 through October 31, 2015. Vote: Yes, unanimous.**

- 5.0 The Selectmen noted that at their meeting on September 23, 2014 Finelli had raised a question about a former member of the Public Works Study Committee who had expressed interest in serving on the Building Committee but whose name was not on the list. The former member was contacted and due to his work schedule he is no longer interested in an appointment.
Motion made by Bendoraitis/Okonuk to appoint Brandon Handfield, Michael Thompson, James Powers, John Powell, Linda Desmaris, James Hallene and Rob Cady, Jr. as members of the Public Works Building Committee, terms to expire at the completion of the project.
Vote: Yes, unanimous.
- 6.0 **Motion made by Bendoraitis/Okonuk to sign the Authorizing Resolution for the Memorandum of Agreement between the Town of Lebanon and the State of Connecticut for the 2014 State Homeland Security Grant Program administered through SECCOG. Vote: Yes, unanimous.**
- 7.0 Town Planner Phil Chester presented his request for funding from the Open Space account for appraisals of five properties. **Motion made by Okonuk/Bendoraitis to authorize the Town Planner to engage the services of TW Henry Real Estate Appraisers and Silverstein Appraisal Services to conduct two appraisals at each of the following five properties: Oweneco Farm on Exeter Road, Postemski Farm on Waterman and Hoxie Roads, Sellick Farm on Smith and Exeter Roads, Dearborn property on Exeter Road and Leone property on Barker and Exeter Roads at a cost not to exceed \$4,000.00 for each appraisal, funds to come from the Open Space Account #220-461-2701-0060 and the Ag Viability Grant, for the purposes of farmland preservation. Vote: Yes, unanimous.**
- Chester also requested funding for Class D Surveys for two other properties. **Motion made by Okonuk/Bendoraitis to authorize the Town Planner to engage the services of Thomas Benoit to conduct Class D surveys for the John and Dawn Drum farm on Tobacco Street and the Preli farm on West Town Street in an amount not to exceed \$1,000.00 per survey, funds to come from the Open Space account #220-461-2701-0060 and the Ag Viability Grant for the purposes of farmland preservation. Vote: Yes, unanimous.**
- 8.0 **Motion made by Okonuk/Bendoraitis to adjourn the meeting at 9:00 a.m. Vote: Yes, unanimous.**

Respectfully Submitted,



Joyce R. Okonuk, First Selectman