

Board of Selectmen
SPECIAL MEETING
February 21, 2014 – 10:00 a.m.
Town Hall

MINUTES

- 1.0 Selectman Linda Finelli called the meeting to order at 10:05 a.m. Selectman John Bendoraitis was also present, Brandon Handfield, Director of Public Works and Chris Darrow of Winnelson Electric joined the meeting at 10:30 a.m. First Selectman Joyce Okonuk joined the meeting at 10:45 a.m.
- 2.0 **Motion made by Bendoraitis/Finelli to authorize up to \$4,000.00 to install Go Saver Fuel Catalysts to the Senior Center and Fire Safety Complex heating systems, funds to come from TIP Account #208-00-510-5100. Vote: Yes, unanimous.**
- 3.0 The Selectmen discussed the process for creating a Building Use Policy for the Lebanon Senior Center. The First Selectman is working with the Chair of the Commission on Aging and the Senior Center Director to create a draft document for eventual review by Selectmen. No action.
- 4.0 The Selectmen reviewed the rankings of all the firms who responded to the RFQ for Investment Advisory Services. Based on agreed upon criteria, applicants were short-listed to seven firms, with the top three being invited in for interviews next week.
- 5.0 The top three firms (based on the rankings) will be invited for interviews to be set up by the First Selectman's Office. The next four highest-ranking firms will be contacted for interviews if required.
- 6.0 **Motion made by Bendoraitis/Finelli to authorize the purchase of two HP ProBook laptop computers, one in the Registrar of Voters Office and one in the Finance Office, at the cost of \$699.00 each, with an additional \$136.00 each for the Electronic HP Care Pack extended service agreement, for a total of \$1,592.00, funds to come from TIP Account #208-00-620-6200. Vote: Yes, unanimous.** No action will be taken on the printer request until more information is obtained.
- 7.0 The Selectmen discussed the need to amend the current Computer Policy to include laptops. Bendoraitis will make revisions to the current contract and bring it back to a future meeting for approval.
- 8.0 **Motion made by Okonuk/Finelli to adjourn the meeting at 11:20 a.m. Vote: Yes, unanimous.**

Respectfully Submitted,



Joyce R. Okonuk, First Selectman