

Board of Selectmen  
**SPECIAL MEETING**  
July 30, 2013 – 4:00 PM  
Town Hall  
**MINUTES**

**1.0** First Selectman Joyce Okonuk called the meeting to order at 4:00 pm. Selectmen Linda Finelli and John Bendoraitis and Administrative Assistant Patti Handy were present. Also present were Town Planner Phil Chester, Public Works Foreman Tom Conley and Recreation Coordinator Sandy Tremblay. Brandon Handfield, Chairman of the WPCA, joined the meeting at 4:10 pm.

**Moved by Bendoraitis/Finelli to adjourn the order of the agenda and take up #5.0 next. Vote: Yes, unanimous.**

**5.0** Recreation Coordinator Sandy Tremblay requested permission from the Board of Selectmen to advertise the Request for Proposal to convert the Aspinall tennis courts to two NCAA regulation basketball courts. Tremblay explained the project background and provided details regarding the process, estimated costs and materials required for the conversion. The FY 2013-14 approved Capital Budget includes a \$25,000 line item for this conversion. Discussion followed regarding options, lighting, fencing and gates. **Motion made by Bendoraitis/Finelli to allow the Recreation Department to go out to advertise a Request for Proposal for the conversion of the Aspinall tennis courts into basketball courts. Vote: Yes, unanimous.**

**2.0** Brandon Handfield provided a status report on the Amston Lake Sewer Project. The system is now operational, properties have begun to hook up and the sewage is flowing. During a meeting with the USDA on Friday, July 26<sup>th</sup>, finances for the project were discussed. The WPCA has expended the \$5.1 million in loan funds and is now utilizing the \$1.445 in grant funds. The project is currently coming in under budget. Remaining funds will be used for paving, curbing, driveway aprons and drainage. Sections of Ledge Road and Beech Road that were disturbed by the sewer installation will be paved. The WPCA is in negotiations with Water Resource Technologies for a three year extended warranty on the grinder pumps. Negotiations are also underway with the Town of East Hampton for operation and maintenance for the Amston Sewers. The user fees are \$637.50 per year for all lake residents, regardless of whether they are occupied seasonally or year-round. Residents will only be billed for one half of the user fee in 2013 but thereafter, billing will occur twice per year in May and October. The assessment fee is \$16,683.01 per property and annual payments will also be billed twice per year and can be extended in payments for up to 20 years; some residents have already paid this assessment in full. The WPCA did not get any appeals during the legal appeal period, although one was filed in appropriately and may be re-filed at a later date. Okonuk expressed her appreciation to Handfield and the other members of the WPCA for all members' dedication to the success of this enormous project.

**3.0** Handfield reported to the Selectmen that there were still issues involving driveway and curb paving on Amston Lake roads. He explained that the USDA would not approve payment for certain apron and curb paving and one patched driveway that was done by Hain Materials Corporation as the work does not meet USDA standards. Options were discussed. The WPCA can use funds from the USDA grant to do the repairs, but Handfield asked the Selectmen if they would permit the Public Works Department to assist in the removal of the asphalt that is in need of replacement. The Selectmen had no objection to that request. Chester stated that the WPCA requires their own review of all building permit and zoning permit applications made to the town to ensure that nothing is being approved/built within the grinder pump easement area. Although the Town Planner has offered to do that review, the WPCA wishes to do the review themselves. The Planner expressed concern that the WPCA never reviews the "as-builts"

provided to the Town as part of the Certificate of Occupancy issuance and he felt it necessary for the WPCA to do so if they wish to be assured that the grinder pump easement areas are not impacted

First Selectman Okonuk left the meeting at 4:45 pm.

**4.0** The Selectmen have reviewed the three bids that were received for the removal and replacement of the underground oil storage tank at the Fire Safety Complex. References were checked. **Motion made by Bendoraitis/Finelli to award the contract for the removal and replacement of the underground oil storage tank at the Fire Safety Complex to TMC Services, Inc of Franklin, MA in the amount of \$33,000.00 with the additional fee of \$135.00 per ton for removal and disposal of any contaminated soil found. Vote: Yes (2) Bendoraitis/Finelli, Absent (1) Okonuk. Motion carries.**

First Selectman Okonuk returned to the meeting at 4:55 pm.

**5.0** The Jonathan Trumbull Board of Historical Preservation requested permission to appropriate additional funds for the Town Center Wayfinding signs due to unanticipated increased costs. Chester explained the need and presented samples of the proposed signs. **Motion made by Bendoraitis/Okonuk to transfer unspent funds in the amount of \$1,202.80 from the Jonathan Trumbull Jr. House endowment fund, 2012 Adams Family Memorial Fund Grant, account #213-00-004-5301 to the 2013 Adams Family Memorial Fund for wayfinding signs, account #215-00-000-2702. Vote: Yes, unanimous.**

**6.0** **Motion made by Bendoraitis/Okonuk to adjourn the meeting at 5:10 pm. Vote: Yes, unanimous.**

Respectfully Submitted,

A handwritten signature in black ink, reading "Joyce R. Okonuk". The signature is written in a cursive, flowing style.

Joyce R. Okonuk, First Selectman