

Board of Selectmen
SPECIAL MEETING
June 24, 2013 – 10:00 AM
Town Hall

MINUTES

- 1.0** First Selectman Joyce Okonuk called the meeting to order at 1:03 am. Selectmen Linda Finelli and John Bendoraitis and Administrative Assistant Patti Handy were also present. Audience: 6.
- 2.0** Ryan Wells and Joey Barbera, of Connecticut Interlocal Risk Management Agency (CIRMA), the Town's insurance provider, were present to discuss a security assessment service they provide at no cost for municipalities. The Selectmen are interested in having an assessment done of the Town Hall, Library and Senior Center as well as all three public schools. As such, Superintendent of Schools Janet Tyler and Board of Education Chairman, Darcy Battye were included in the meeting.

Wells and Barbera outlined the security assessments which CIRMA is currently implementing in 15 municipalities. The assessment will involve detailed inspections of all buildings and assessment of existing emergency plans and policies.

Further discussion involved what types of emergencies are most common such as fire, threatening visitors and active shooters. As schools have their own set of policies and safety mandates as well as a student body to protect, it was agreed that the schools should be assessed separately from other Town buildings.

CIRMA recommended that a team be assembled including school administration or Board of Education, school maintenance, Library, Senior Center, Town Hall, Resident Trooper, Fire Chief, Emergency Mgmt. Director and First Selectman. The "team" would implement security policies and develop desk top drills following the NIMS procedures for emergency management. As part of the assessment, CIRMA will provide both the Town and the Schools with an executive summary, aerial photos, recommendations, exercises and training. Inspection dates will be set up separately for Town buildings and Schools.

- 3.0** The hiring of Veronica Calvert as full-time Finance Director was tabled until the next meeting.
- 4.0** **Motion made by Bendoraitis, seconded by Finelli to adjourn at 11:05 am. Vote: Yes, unanimous.**

Respectfully Submitted,



Joyce R. Okonuk, First Selectman