

Board of Selectmen
SPECIAL MEETING
June 5, 2012 – 5:00 PM
Town Hall
MINUTES

- 1.0 First Selectman Joyce Okonuk called the meeting to order at 5:00 pm. Selectman Linda Finelli and John Bendoraitis and Administrative Assistant Patti Handy were also present. Audience: 4.
- 2.0 The following seven bids were received for a two-year contract for Lawn Mowing and Field Maintenance at the Aspinall Recreation Area and the Tyler Field Complex:
- Custom Cut Landscaping of Lebanon - \$13,800.00
 - LawnScapes Landscaping of Lebanon - \$18,000.00
 - Hill's All Pro Landscaping, LLC of Lebanon - \$18,000.00
 - Archer Landscaping, LLC of Lebanon - \$27,500.00
 - TNT Landscaping of Lebanon - \$36,000.00
 - Dantry & Associates LLC of Jewett City - \$117,180.00
 - T & T Complete Landscaping, LLC of Newington – disqualified as bid sheet was not completed correctly.

Motion made by Okonuk, seconded by Finelli to award the two-year contract for Lawn Mowing and Field Maintenance at the Aspinall Recreation Area and the Tyler Field Complex to the lowest bidder, Custom Cut Landscaping of Lebanon, in the amount of \$13,800.00. Vote: Yes, unanimous.

- 3.0 Tax Collector Joyce Hofmann was present to request approval of the 2012 Tax Office Suspense List. Hofmann explained that the amounts on the list will no longer be considered as collectable, but that delinquency letters will continue to be sent. **Motion made by Bendoraitis, seconded by Finelli to approve the 2012 Tax Suspense List as presented by the Tax Collector. Vote: Yes, unanimous.**
- 4.0 The Tax Collector informed the Selectmen that with the authority given to her under CGS 12-145, and in consultant and agreement of the Assessor, the decision was made to waive the interest on certain delinquent taxes attributable to a clerical error made by the Assessor's Office from previous years. No action required.
- 5.0 **Motion made by Bendoraitis, seconded by Okonuk to approve the Tax Refunds for May 2012 as follows:**

Tax Refunds –May 2012	Amount
Nissan Infiniti LT	\$149.00
Ford Motor Credit	\$114.63
Ford Motor Credit	\$114.63
Ford Motor Credit	\$114.63
Ford Motor Credit	\$114.63
Coviello, Salvatore & Muriel	\$ 10.05

Vote: Yes, unanimous.

- 6.0 The Selectmen discussed offering an air conditioning option for rents utilizing the Fire Safety Complex Hall for an additional fee of \$25.00. It was decided that rather than make it optional, to consider raising the rental fee by \$25.00 during the months that AC would be needed. Feeling this matter required more discussion, it was decided to add this item to the next regular Selectmen's meeting. No action.

7.0 Minutes:

- 7.1 Motion made by Bendoraitis, seconded by Finelli to approve the minutes from the May 1, 2012 Regular Meeting, amended as follows:** In Item 6.3 under New Business the third sentence should read: *"The LETF recommends that the Town consider breaking its current contract with Trans Canada as ~~even with fees,~~ the savings in energy costs could be substantial over the next two years by utilizing other options."* **Vote: Yes, unanimous.**
- 7.2 Motion made by Okonuk, seconded by Finelli to approve the minutes from the May 15, 2012 Special Meeting. Vote: Yes, unanimous.**
- 7.3 Motion made by Okonuk, seconded by Finelli to approve the minutes from the May 22, 2012 Special Meeting with the following correction to Item 3.0:** *"Motion made by Finelli, seconded by Okonuk to hire Stephen T. Hopkins CPA, PC to conduct the Annual Audit of the Financial Records of the Town for two Fiscal Years ending **June 30, 2012 and June 30, 2013** as recommended by the Board of Finance."* **Vote: Yes, unanimous.**
- 7.4 Motion made by Okonuk, seconded by Bendoraitis to approve the minutes from the May 30, 2012 Special Meeting. Vote: Yes (2) Okonuk and Bendoraitis, Abstain (1) Finelli. Motion carries.**
- 8.0 Motion made by Finelli, seconded by Bendoraitis to enter into Executive Session at 5:35 pm. Vote: Yes, unanimous.**
 Executive Session:
- 8.1 Town Hall and Public Works contract negotiations.**
- Selectmen returned to regular session at 6:08 pm.**
- 9.0 Motion made by Okonuk, seconded by Finelli to adjourn at 6:08 pm. Vote: Yes, unanimous.**

Respectfully Submitted,

A handwritten signature in black ink that reads "Joyce R. Okonuk". The signature is written in a cursive, flowing style.

Joyce R. Okonuk, First Selectman