

**Board of Selectmen
SPECIAL MEETING
AUGUST 17, 2018 — 3:00 PM
TOWN HALL CONFERENCE ROOM
MINUTES**

Members Present: First Selectman Betsy Petrie and Selectmen Glen Coutu and John Bendoraitis

Others Present: Administrative Assistant Bernard Dennler

1.0 Call to Order: B. Petrie called the meeting order at 3:05 PM.

2.0 Discuss and act on a resolution recommending an appropriation and borrowing authorization for costs related to the design, construction, furnishing, and equipping of a new Public Works facility, submitting a resolution regarding such recommendations to the Town Meeting for consideration, determining that said resolution shall be voted upon at referendum, and making related determinations

B. Petrie said that the Town Clerk had been presented with a petition for a Special Town Meeting and requesting a resolution to be submitted to that meeting with respect to the approval of a \$4,400,000 appropriation and \$3,900,000 borrowing authorization for costs related to the design, construction, furnishing, and equipping of a new Public Works facility to be located on the easterly portion of the Lebanon Middle School property at 891 Exeter Road, as recommended by the Board of Finance at its July 17, 2018 meeting.

B. Dennler said that according to the Town Clerk there had been 173 verified signatures on the petition.

J. Bendoraitis MOVED to approve the Resolution "2018 New Public Works Facility Construction Project" included as an attachment to these minutes. B. Petrie SECONDED.

MOTION CARRIED: 3:0:0

3.0 Authorize the First Selectman to sign a Memorandum of Understanding with the Lebanon Board of Education about the School Resource Officer position

B. Petrie presented the Board of Selectmen with the Memorandum of Understanding regarding the School Resource Officer position. She said the MOU had already been signed by Superintendent Robert Angeli.

J. Bendoraitis MOVED to authorize the First Selectman to sign the Memorandum of Understanding with the Lebanon Board of Education regarding the School Resource Officer position. G. Coutu SECONDED.

MOTION CARRIED: 3:0:0

4.0 Discuss and act on the hiring of a School Resource Officer

NO ACTION TAKEN

5.0 Adjournment

G. Coutu MOVED to adjourn at 3:11 PM. B. Petrie SECONDED.

MOTION CARRIED: 3:0:0

Meeting adjourned at 3:11 PM.

Respectfully submitted by Betsy Petrie, First Selectman

Please see the minutes of future meetings for any corrections hereto.

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Attachment

Item 2.0 Resolution:

2018 New Public Works Facility Construction Project

WHEREAS, at meeting held July 17, 2018, the Board of Finance recommended that the Town of Lebanon appropriate \$4,400,000, to be funded in part by \$500,000 of available, unencumbered General Fund balance and the remainder by borrowings or grant receipts, for costs related to the design, construction, furnishing and equipping of a new Public Works facility, contemplated to include but not limited to facility offices, vehicle/storage and maintenance facilities, a fueling island, a salt storage shed and a material storage yard, to be located on the easterly portion of the Lebanon Middle School property at 891 Exeter Road in Lebanon, and that the Town issue bonds or notes and temporary notes in an amount not to exceed \$3,900,000 to finance in part the appropriation; and

WHEREAS, the Town Clerk has certified that a sufficient petition has been received pursuant to the provisions of the Town ordinance entitled “A Revised Ordinance Regarding the Approval of Capital Projects” requesting that a resolution with respect to such recommendations be submitted to a Special Town Meeting;

NOW, THEREFORE, RESOLVED, that the Board of Selectmen recommends that the Town of Lebanon approve the appropriation and borrowing authorization, as described in the “Resolution of the Town Meeting of the Town of Lebanon” set out below, for costs related to the design, construction, furnishing and equipping of a new Public Works facility:

FURTHER RESOLVED, that the Board of Selectmen hereby submits the following resolution with respect to the above recommendations to the consideration of a Special Town Meeting to be held at the Lyman Memorial High School Auditorium, 917 Exeter Road in Lebanon, on Monday, October 29, 2018 at 7:30 p.m.:

“RESOLUTION OF THE TOWN MEETING OF THE TOWN OF LEBANON

APPROPRIATING \$4,400,000 FOR COSTS RELATED TO DESIGN AND CONSTRUCTION, FURNISHING AND EQUIPPING OF A NEW PUBLIC WORKS FACILITY TO BE LOCATED ON THE EASTERLY PORTION OF THE LEBANON MIDDLE SCHOOL PROPERTY, TO BE FUNDED BY \$500,000 OF GENERAL FUND BALANCE AND THE \$3,900,000 BALANCE, TO THE EXTENT NOT DEFRAIDED BY GRANTS, FROM BORROWINGS

“RESOLVED,

“1. That the Town of Lebanon appropriate FOUR MILLION FOUR HUNDRED FORTY THOUSAND DOLLARS (\$4,400,000), to be funded in part by FIVE HUNDRED THOUSAND DOLLARS (\$500,000) of available, unencumbered General Fund balance and the remainder by borrowings as authorized below, for costs related to the design, construction, furnishing and equipping of a new Public Works facility, contemplated to include but not limited to facility offices, vehicle/storage and maintenance facilities, a fueling island, a salt storage shed and a material storage yard, to be located on the easterly portion of the Lebanon Middle School property at 891 Exeter Road in Lebanon. The appropriation may be spent for design, construction, acquisition and installation costs, equipment, furnishings, materials, utilities, permitting costs, engineering and other consultant fees, legal fees, net interest on borrowings and other financing costs, and other expenses related to the project or its financing. The Board of Selectmen is authorized to determine the scope and particulars of the project, and may reduce or modify the scope of the project; and the entire appropriation may be spent on the project as so reduced or modified.

“2. That the Town issue its bonds or notes, in an amount not to exceed THREE MILLION NINE HUNDRED THOUSAND DOLLARS (\$3,900,000) to finance in part the appropriation for the project. The amount of bonds or notes authorized to be issued shall be reduced by the amount of grants received by the Town for the project. The bonds or notes shall be issued pursuant to Section 7-369 of the General Statutes of Connecticut, Revision of 1958, as amended, and any other enabling acts. The bonds or notes shall be general obligations of the Town secured by the irrevocable pledge of the full faith and credit of the Town.

“3. That the Town issue and renew its temporary notes from time to time in anticipation of the receipt of the proceeds from the sale of the bonds or notes and the receipt of grants for the project. The amount of the notes outstanding at any time shall not exceed THREE MILLION NINE HUNDRED THOUSAND DOLLARS (\$3,900,000). The notes shall be issued pursuant to Section 7-378 of the General Statutes of Connecticut, Revision of 1958, as amended, and any other enabling acts. The notes shall be general obligations of the Town secured by the irrevocable pledge of the full faith and credit of the Town. The Town shall comply with the provisions of Section 7-378a of the General Statutes with respect to any temporary notes if the notes do not mature within the time permitted by said Section 7-378.

“4. That the Selectmen, or a majority of them, and the Treasurer of the Town shall sign any bonds or notes by their manual or facsimile signatures. The law firm of Day Pitney LLP is designated as bond counsel to approve the legality of the bonds or notes. The Selectmen, or a majority of them, and the Treasurer are authorized to determine the amounts, dates, interest

rates, maturities, redemption provisions, form and other details of the bonds or notes; to designate one or more banks or trust companies to be certifying bank, registrar, transfer agent and paying agent for the bonds or notes; to provide for the keeping of a record of the bonds or notes; to designate a financial advisor to the Town in connection with the sale of the bonds or notes; to sell the bonds or notes at public or private sale; to deliver the bonds or notes; and to perform all other acts which are necessary or appropriate to issue the bonds or notes.

“5. That the Town hereby declares its official intent under Federal Income Tax Regulation Section 1.150-2 that project costs may be paid from temporary advances of available funds and that (except to the extent reimbursed from grant moneys) the Town reasonably expects to reimburse any such advances from the proceeds of borrowings in an aggregate principal amount not in excess of the amount of borrowing authorized above for the project. The Selectmen, or a majority of them, and the Treasurer are authorized to amend such declaration of official intent as they deem necessary or advisable and to bind the Town pursuant to such representations and covenants as they deem necessary or advisable in order to maintain the continued exemption from federal income taxation of interest on the bonds or notes authorized by this resolution, if issued on a tax-exempt basis, including covenants to pay rebates of investment earnings to the United States in future years.

“6. That the Selectmen, or a majority of them, and the Treasurer are authorized to make representations and enter into written agreements for the benefit of holders of the bonds or notes to provide secondary market disclosure information, which agreements may include such terms as they deem advisable or appropriate in order to comply with applicable laws or rules pertaining to the sale or purchase of such bonds or notes.

“7. That the Board of Selectmen, the First Selectman, the Treasurer, and other proper officers and officials of the Town are authorized to take all other action which is necessary or desirable to complete the project and to issue bonds or notes and obtain grants to finance the aforesaid appropriation.”

FURTHER RESOLVED, That the Board of Selectmen hereby designates said resolution for submission to the voters at referendum in the manner provided by Sections 7-7, 9-369 and 9-369d of the General Statutes of Connecticut, Revision of 1958, as amended, which vote shall be held on Tuesday, November 6, 2018 between the hours of 6:00 a.m. and 8:00 p.m., in conjunction with the election held on that date, in the manner provided by said General Statutes, including the procedures set out in Section 9-369d(b)(2) of said General Statutes, which procedures are hereby adopted in accordance with the provisions of said Section. The Town Clerk shall incorporate notice of such referendum into the notices of said Special Town Meeting and of said election. The aforesaid resolution shall be submitted to the voters under the following heading:

“SHALL THE TOWN OF LEBANON APPROPRIATE \$4,400,000 FOR A NEW PUBLIC WORKS FACILITY TO BE LOCATED ON THE EASTERLY PORTION OF THE LEBANON MIDDLE SCHOOL PROPERTY, TO BE FUNDED BY \$500,000 OF GENERAL FUND BALANCE AND THE

\$3,900,000 BALANCE, TO THE EXTENT NOT DEFRAID BY GRANTS, FROM BORROWINGS?"

Voters approving the resolution shall vote "Yes" and those opposing the resolution shall vote "No". Electors will vote at the following polling place: Lebanon Fire Safety Complex at 23 Goshen Hill Road in Lebanon. People qualified to vote in town meetings who are not electors will vote at Lebanon Fire Safety Complex at 23 Goshen Hill Road in Lebanon. Absentee ballots will be available from the Town Clerk's office.

FURTHER RESOLVED, that the notice of said Special Town Meeting and referendum, substantially in the form submitted to this meeting, is hereby approved. The Board of Selectmen reserves the right to revise the form of said the notice should the Board determine to submit additional items to the consideration of said Special Town Meeting.

FURTHER RESOLVED, That the Town Clerk, in her discretion, is authorized to prepare and to cause to be printed and distributed in an explanatory text with respect to the aforesaid question to be submitted to the voters at referendum, and the First Selectman, in her discretion, is authorized to prepare and distribute additional explanatory materials with respect to such question, such text and explanatory material to be subject to the approval of the Town Attorney and to be prepared and distributed in accordance with Section 9-369b of the General Statutes of Connecticut, Revision of 1958, as amended.