

Board of Selectmen
Special Meeting
Monday, May 10, 2011 – 5:00 PM
Town Hall

MINUTES

- 1.0 First Selectman Joyce Okonuk called the meeting to order at 5:10 pm. Selectmen John Bendoraitis and Linda Finelli were also present. Audience: 1.
- 2.0 Finance Director Barbara Crouch was present to explain the new process for self-funding dental insurance for Town and Board of Education employees. She and the First Selectman met with representatives of Anthem Blue Cross and Ovation Benefits along with the Superintendent of Schools and together they determined the methods by which the funds will be accounted and claims monitored and paid by staff. This change is being done with the expectation of savings for the town and considerable savings for the Board of Education. **Motion made by Finelli, seconded by Bendoraitis to approve establishing a bank account for the purpose of reserving funds for self-insured dental insurance for the Town of Lebanon and the Lebanon Board of Education. Vote: Yes, unanimous.**
- 3.0 The Selectmen reviewed the existing job description for the Assessor and made the changes necessary to reflect the position moving from part-time to full-time. They also reviewed a wage survey provided by CCM showing annual salaries for FT Assessors in towns with similar demographics and population and determined a wage proposal to submit to the Town Hall Union for inclusion in the existing contract. An employment ad and finalized job description will be completed and presented to Selectmen for their approval at their next meeting.
- 4.0 The Selectmen discussed necessary revisions to the FY 2011-12 Budget as requested by the Finance Office and made adjustments as needed.
- 5.0 **Motion made by Okonuk, seconded by Bendoraitis to adjourn at 6:55 pm. Vote: Yes, unanimous.**

Respectfully Submitted,



Joyce R. Okonuk, First Selectman