

Board of Selectmen  
SPECIAL MEETING  
April 19, 2011 – 5:00 PM  
Town Hall

MINUTES

1.0 First Selectman Joyce Okonuk called the meeting to order at 5:00pm. Selectmen John Bendoraitis and Linda Finelli, and Administrative Assistant Patti Handy were also present. Audience: 2.

2.0 Five bids were received for the mowing of town cemeteries for two years 2011-2012; results are as follows: Bob's Lawn & Yard Service of Chaplin: \$10,800 per year for two years; TNT Landscaping of Lebanon: \$15,000 per year for two years; Earthworm Landscaping of Lebanon: \$24,630 for 2011 and \$25,325 for 2012; Custom Cut Landscaping of Lebanon: \$26,500 for 2011 and \$27,000 for 2012; Klaus Larson LLC of Lebanon: \$47,850 for 2011 and \$49,764 for 2012. **Motion made by Bendoraitis seconded by Okonuk to award the bid for cemetery mowing for two (2) years, 2011-2012, to Bob's Lawn & Yard Service of Chaplin for \$10,800 per year for each year, pending a favorable reference check. Vote: Yes, (2) Okonuk and Bendoraitis, Abstain (1) Finelli. Motion carries.**

3.0 Selectmen reviewed the proposed 2011-12 Capital Improvement Program (CIP) as presented by the First Selectman and Public Works Foreman; no changes were made. **Motion made by Bendoraitis, seconded by Finelli to approve the proposed 2011-12 CIP as presented and to recommend same to voters for their approval at the Annual Town Meeting. Vote: Yes, unanimous. (SEE ATTACHED).**

4.0 Phil Chester, Town Planner was present to explain the proposed revision to the Scenic Road Ordinance and was requesting, on behalf of the PZC, that the Ordinance be brought to Town Meeting. **Motion made by Bendoraitis, seconded by Finelli to bring the proposed Revised Ordinance Concerning the Designation of Scenic Roads to the Annual Town Meeting on May 2, 2011. Vote: Yes, unanimous.**

5.0 The Selectmen discussed the procedure for the acceptance of grants. Okonuk explained that in light of a split decision by the Board of Finance for the acceptance of a grant, she sees a need for a better understanding of the process and perhaps the creation of a policy. Bendoraitis suggested checking to see if there are any State Statutes that may apply, and what legal implications may result from creating a policy. He added that he would like to see an opinion from the Town's legal counsel. Finelli disagreed, stating that she feels that the Board of Finance and the Board of Selectmen can come to an agreement on a procedure without counsel involvement. Okonuk suggested contacting CCM to request a survey of what process other towns use for accepting grants; the Selectmen agreed. **Motion made by Finelli, seconded by Bendoraitis to request that the First Selectman contact CCM and request a survey of the method(s) used by other non-charter towns to accept grants. Vote: Yes, unanimous.**

6.0 **Motion made by Okonuk, seconded by Finelli to call the annual Town Meeting, including the adjournment of Item #5 to Referendum, on May 2, 2011 at 7:30 PM at Lyman Memorial High School Auditorium. Vote: Yes, (2) Okonuk and Finelli, No (1) Bendoraitis, motion carries. (SEE ATTACHED).**

7.0 The Selectmen discussed adding non-binding advisory questions to the Referendum ballot for the budget as recommended by the Board of Finance. The Selectmen questioned the purpose of the questions given the fact that the budget question itself does not indicate the exact figures for the town and school budgets, but rather shows just the total budget. **Motion made by Okonuk, seconded by Finelli to add the following non-binding advisory questions to the Referendum ballot for the budget as recommended by the Board of Finance:**

a. **If you feel the Board of Education budget is at an appropriate level, please skip this question; otherwise, do you feel the Board of Education budget is: Too High Too Low**

**b. If you feel the General Town Government and Capital budget is at an appropriate level, please skip this question; otherwise, do you feel the General Town Government and Capital budget is: Too High Too Low**  
**Vote: Yes, unanimous.**

**8.0 Motion made by Okonuk, seconded by Finelli to adjourn at 6:00. Vote: Yes, unanimous.**

Respectfully Submitted,

A handwritten signature in black ink, reading "Joyce R. Okonuk". The signature is written in a cursive, flowing style.

Joyce R. Okonuk, First Selectman