

Board of Selectmen
SPECIAL MEETING
May 25, 2010 – 5:00 PM
Town Hall

MINUTES

- 1.0** The meeting was called to order by First Selectman Joyce Okonuk at 5:05 PM. Selectmen John Bendoraitis and Linda Finelli were also present: Audience: 3
- 2.0** The Selectmen entered Executive Session at 5:06 PM for the purpose of discussing property negotiations. Invited into Executive Session was Chair of the Cemetery Commission Howard Wayland and Town Planner, Phil Chester. Selectmen returned to Regular Session at 5:25 PM. Moved by Bendoraitis, seconded by Finelli to authorize the First Selectman to enter into negotiations with a private property owner for possible land acquisition by the town. Vote: Yes, unanimous
- Motion by Finelli, seconded by Bendoraitis to adjourn the order of the agenda and to take up items #4.0 and 5.0 next. Vote: Yes, unanimous
- 4.0** Interim Town Accountant Jim Day requested the Selectmen closeout a checking account entitled, "Town of Lebanon Tree Account" with a balance of \$3,880.59. The funds in this account appear to have originated by a donation through Hugh Adams. Inasmuch as all of Mr. Adams funds are maintained in a different account, the Accountant feels it prudent to move this money in with the rest of Mr. Adams accounts. Moved by Okonuk, seconded by Finelli to close the checking account "Town of Lebanon Tree Account" and to move the balance of \$3,880.59 into the Hugh T. Adams Fund, Account #218-018-2408, "Lebanon Green Tree Replanting Fund. Vote: Yes, unanimous
- 5.0** A large maple tree on the northwest corner of the Town Hall Green was diseased and dying and had to be removed, leaving a very large stump. Okonuk solicited prices to have the stump ground to allow for the planting of a new tree. Moved by Okonuk, seconded by Finelli to authorize the removal of the maple tree stump on the Town Hall Green to be done by Duffy Works of North Windham in the amount of \$371.00, funds to come from Account #218-018-2408. Vote: Yes, unanimous
- 2.0** Following recent discussions with the Board of Finance, the Selectmen invited two consultants Linda Savitsky and Jim Day to discuss their proposals for completing specific identified accounting practices within the Finance Office. As both consultants are qualified, the Selectmen decided to divide the tasks, with the goal of having all eight completed by the end of this fiscal year. Day will complete Tasks #2, 3, 7 and 4 at a cost of \$1,400.00 and Savitsky will complete Tasks #1, 5 and 6 at a cost of \$2,700.00. In addition, Day will be responsible for interfacing with QDS and EDS for the installation of all software and connections required to complete the listed tasks. \$4,500.00 has been released for the software costs. Savitsky to provide Day with list of towns that have used the "bridge" software with QDS and Day will contact those towns listed to hear their experiences. Moved by Okonuk, seconded by Finelli to award the finance office procedures to Savitsky and Day as described above. Vote: Yes, unanimous
- 3.0** Moved by Finelli, seconded by Okonuk to adjourn the meeting at 5:30 PM. Vote: Yes, unanimous

Respectfully Submitted,

Joyce R. Okonuk
First Selectman