

Board of Selectmen
SPECIAL MEETING
May 18, 2010 – 5:00 PM
Town Hall

MINUTES

- 1.0** The meeting was called to order at 5:08 PM by First Selectman Joyce Okonuk. Selectmen John Bendoraitis and Linda Finelli were also present. Audience: 4
- 2.0** The one company qualified to bid on the window replacement at the Lebanon Elementary School (A-1 Glass) was unable to submit their bid by the deadline as the town had not yet received the analysis of the grout and caulk from Mystic Labs. They contacted the First Selectman the day of the deadline and were told by the First Selectman to wait on their submittal until the Mystic analysis was available. No further action at this time.
- 3.0** Cemetery Sexton Marcia Schuett explained that a Lebanon resident is being seen regularly bringing her dog to the New Lebanon Cemetery, releasing the dog to run (and do its business) on the graves and markers within the cemetery. Marcia spoke with the Resident Trooper and Constables – only law that applies is Ct. Leash Law. She suggested that signage be installed but Bendoraitis doesn't agree that a sign would be effective. Okonuk recommended she send a letter to the resident first to see if there is a positive response. If this action does not help, further discussion and other options will be considered.
- 4.0** Moved by Finelli, seconded by Bendoraitis to approve the minutes of the May 4, 2010 Regular Meeting. Vote: Yes, unanimous
- 5.0** Planner, Phil Chester explained the Agriculture Grant that allows funding for Community Supported Agriculture (CSA). Moved by Finelli, seconded by Okonuk to award two \$500 Community Supported Agriculture grants, one each to West Green Farm and Lebanon Community Garden Project at the Senior Center. Vote: Yes, unanimous
- 6.0** Phil told the Selectmen that there was additional funding available for more CSA projects and recommended the town apply immediately. Moved by Bendoraitis, seconded by Finelli to apply to the New England Association of Resource Conservation and Development Areas for a \$1,000 Special Projects Grant for Local Agriculture to fund CSA grant opportunities for Lebanon farmers. Vote: Yes, unanimous
- 7.0** Peter Huckins and Okonuk have completed the paperwork necessary to apply for another round of Housing Rehab funds for Lebanon residents. Moved by Bendoraitis, seconded by Finelli to adopt a Resolution authorizing the First Selectman to execute and file an application with the Connecticut State Department of Economic and Community Development for financial assistance in an amount not to exceed \$300,000 for the Housing Rehabilitation Program. Vote: Yes, unanimous
- 8.0** C&R Insulation will be laying insulated batting on top of the newly-installed drop ceiling at the Fire Safety Complex hall. While at the site, they recommended the Town consider insulating above the three offices (not included in the specs) and by doing so, will then have insulated the entire town side of the building. Moved by Bendoraitis, seconded by Finelli to authorize C&R Insulation to expand the scope of their work to include additional insulation above the offices in the Fire Safety Complex, cost not to exceed \$1,500, funds to come from TIP Account #208-610-6557. Vote: Yes, unanimous

- 9.0** Public Works Foreman Tom Conley presented a proposal to the Selectmen for sidewalk replacement options at the Community Center. The sidewalks have been identified as in serious disrepair and pose a walking hazard. He approached Steve Coit Excavating who has recently installed sidewalks from the town center parking lot to the Community Center handicap ramp, asking Coit if he would quote the install of the same type of sidewalk at the Center. Coit came back with a quote of \$6,300 for material and labor (including widening to 4'). Selectmen discussed funding options including undesignated fund balance in the Community Center Fund or TIP fund or a portion from each of these accounts. Okonuk recommended using the Community Center fund balance option and requested the Selectmen to approach the Board of Finance for release of the money. Bendoraitis questioned whether or not Finance has to or can approve. Okonuk said Finance can release and Selectmen authorize the expenditure (appears approximately \$30,000 in undesignated fund balance). Moved by Finelli, seconded by Bendoraitis to request the Board of Finance fund the Community Center sidewalk project either thru TIP account or undesignated fund balance in the Community Center fund, costs not to exceed \$6,300. Vote: Yes, unanimous

Conley also reported that the parking lot the Community Center is in rough shape. Recent trenching to fix drainage issues, once paved, will be the best section of the parking lot. For 2" compressed asphalt the cost to overlay the lot is \$9,750, 3" compressed would be \$11,000. In the meantime, the apron has been repaired. Conley recommends re-paving from TIP or Community Center fund. If not possible, he will pave out of this year's paving budget. Bendoraitis supported funding from paving budget and to include a bid for paving. Okonuk and Finelli concurred.

- 10.0** Selectmen discussed current contract with Walker Systems that includes monthly service visit versus changing to every other month visit as our activity/need is at a lower level that when we first began with them. Bendoraitis to contact Walker staff to discuss this option and obtain new proposal with revised visit schedule. It appears as though this change may result in a yearly savings of up to \$5,500. Will discuss further at regular meeting in June.
- 11.0** Moved by Finelli, seconded by Okonuk to adjourn the meeting at 6:20 PM. Vote: Yes, unanimous.

Respectfully Submitted,

Joyce R. Okonuk
First Selectman