

Board of Selectmen
SPECIAL MEETING
March 2, 2010 – 5:00 PM
Town Hall

MINUTES

1.0 First Selectman Joyce Okonuk called the meeting to order at 5:02 pm. Selectmen John Bendoraitis and Linda Finelli, and Administrative Assistant Patti Handy were also present. Audience: 14

2.0 **Minutes**

2.1 Motion made by Finelli, seconded by Bendoraitis to approve the minutes from the February 2, 2010 Regular Meeting. Vote: Yes, unanimous.

2.2 Motion made by Bendoraitis, seconded by Finelli to approve the minutes from the February 18, 2010 Special Meeting. Vote: Yes, unanimous.

3.0 **Correspondence**

None

4.0 **Old Business**

Motion made by Finelli, seconded by Bendoraitis to adjourn the order of the agenda and take up item 5.5 under New Business, since several members from the Lyman Memorial High School Cross Country team were ready to present their road race fundraiser. Vote: Yes, unanimous.

5.5 Members from the Lyman Memorial High School Cross Country Team were present to propose a 5K road race fundraiser. Carley Dolan presented a very well organized plan for the race, the proceeds of which will fund a team trip to the south for a road race. Motion made by Finelli, seconded by Bendoraitis to approve the request by the Lyman Memorial Cross Country Team to hold the 2nd annual Bulldog Classic 5K road race on June 4, 2010 at 6:00pm. Vote: Yes, unanimous.

Motion made by Okonuk, seconded by Bendoraitis to return to the order of the agenda, to Item 4.1 under Old Business. Vote: Yes, unanimous.

4.1 Resident Bill Jestreby expressed his disappointment in the minutes from the February 2, 2010 Selectmen's meeting. He said that although he spoke at length, his statements were not reflected in the minutes, and felt the minutes presented a "slanted viewpoint" as they do not include his comments. Okonuk explained that according to the Freedom of Information Act, minutes must record actions, such as motions made, and subsequent votes. She added that although the Selectmen's minutes usually include much more information than just actions, there is no requirement to do so. Jestreby disagreed, stating that he believes that Roberts Rules state otherwise. Ron Cowles asked the Selectmen if they had any general comment as to how the Special Town Meeting on March 1, 2010, was handled. Okonuk responded that overall she was very satisfied with the procedures and the moderator. Going forward she wants to work with the moderator to help make the process go even smoother. Cowles also asked if he could be invited to the upcoming moderator training, and Okonuk said yes, the more people that understand the process, the better. Bendoraitis added that consistency is very important, and all agreed.

Motion made by Bendoraitis, seconded by Finelli to adjourn the order of the agenda and go into Executive Session, Item 9.1 on the agenda. Vote: Yes, unanimous.

Selectmen entered Executive Session at 5:30 pm. Selectmen returned to regular session at 6:20 pm.

Motion made by Bendoraitis, seconded by Finelli to return to the order of the agenda and take up Item 4.2 under Old Business. Vote: Yes, unanimous.

4.2 Alicia Wayland on behalf of the Jr. House Committee requested a salary correction for Candice Brashears, Director of the Jonathan Trumbull Museum to include an additional \$160.00 for extra hours worked in the fall of 2009. Motion made by Bendoraitis, seconded by Finelli to approve the salary correction, and to increase the budget for the Jonathan Trumbull Museum by \$160.00 for the 2009 season. Vote: Yes, unanimous.

5.0 New Business

5.1 No action.

5.2 Selectmen discussed the newly formed Town Meeting Protocol. Bendoraitis would like to add that more information is available on our web site and that those who wish may sign up for weekly e-mail alerts. Okonuk also wants to reformat the bullets of the items on the protocol list. The selectmen agreed on the changes to be made. Motion made by Bendoraitis, seconded by Finelli to implement the Town Meeting Protocol, as amended. Vote: Yes, unanimous.

5.3 Motion made by Bendoraitis, seconded by Finelli to declare the week of March 7, 2010 as Girl Scout Week. Vote: Yes, unanimous. The selectmen signed the 2010 Girl Scout Week Proclamation; it will be presented to the area coordinator later in the week.

5.4 Selectmen discussed disbanding the Senior Center Building Committee on the recommendation of committee members. Bendoraitis stated that all of the important work has been completed, with only two or three minor items left. The Committee will also recommended to the Board of Finance that the approximate \$9,000.00 left in the Senior Center Building Fund be placed in a capital fund to address future needs of the Center. Motion made by Finelli, seconded by Okonuk to disband the Senior Center Building Committee, with sincere thanks and appreciation for a job well done. Vote: Yes: 2 (Okonuk and Finelli); Abstain: 1, (Bendoraitis). Motion passes.

5.5 (See above)

5.6 Selectmen discussed the Recreation Commission's request to extend their lawn care contract with Lawnsapes, Inc. for one year, for FY 2010-2011. Motion made by Finelli, seconded by Okonuk to waive the bid requirements for the lawn care contract based on the quality of the work done by Lawnsapes in the past, with no increase in contract cost from last year. Vote: Yes, unanimous.

Motion made by Finelli, seconded by Okonuk to award the lawn care contract to Lawnsapes, Inc. for one year in the amount of \$4,500.00 for the FY 2010-2011, as recommended by the Rec Commission. Vote: Yes, unanimous.

6.0 Appointments/Reappointments to, and Resignations from, Boards, Commissions and Committees

6.1 Motion made by Bendoraitis, seconded by Finelli to amend the action taken at the 2/2/2010 Regular Meeting, Item 5.2, to form an eight member Hugh Trumbull Adams Dedication Committee, and to make it a ten-member committee instead. Vote: Yes, unanimous.

Motion made by Finelli, seconded by Bendoraitis to appoint the following ten people to serve on the Hugh Trumbull Adams Dedication Committee: Jennifer Blevins, Tracy Kelly, Ed Tollmann, Glen Pianka, Julie Culp, Linda Slate, Alicia Wayland, Gwen Cross, Russ Blakeslee and Joyce Okonuk. Vote: Yes: 2 (Bendoraitis and Finelli); Abstain: 1 (Okonuk). Motion passes.

6.2 Motion made by Finelli, seconded by Bendoraitis to reappoint Margaret McCaw and Glen Coutu to the School Building Committee with terms to end on 3/1/2013. Vote: Yes, unanimous.

6.3 Motion made by Finelli, seconded by Bendoraitis to reappoint Peter Zvingilas as the Lebanon Building Official for another four-year term to expire on 4/2/2014. Vote: Yes, unanimous.

6.4 Motion made by Okonuk, seconded by Finelli to appoint Francis Malozzi as a member of the WINCOG Regional Planning Commission and to reappoint Keith LaPorte as an alternate to the WINCOG Regional Planning Commission. Vote: Yes, unanimous.

6.5 Motion made by Finelli, seconded by Okonuk to accept, with regret and appreciation, the resignation of Joseph Russo from the Tyler Field Building Committee. Vote: Yes, unanimous.

6.6 Motion made by Okonuk, seconded by Finelli to accept, with regret and appreciation, the resignation of Stefan Szafarek from the Rails to Trails Committee. Vote: Yes, unanimous.

First Selectman Okonuk left the meeting at 6:30pm.

6.7 Motion made by Bendoraitis, seconded by Finelli to reappoint Nusie Halpine and Michael Lambert to the Rails to Trails Committee as regular members and to appoint Bruce Sievers (alternate) as a regular member to fill the vacancy left by Stefan Szafarek, terms to expire on 5/5/2012. Vote: Yes: 2 (Bendoraitis and Finelli). Absent: Okonuk. Motion passes.

7.0 Financial Reports

Selectmen reviewed the financial reports as presented and saw no areas of concern.

8.0 Tax Refunds for February 2010

None

9.0 Executive Session

9.1 Discuss and act upon personnel matter (see above)

10.0 Motion made by Bendoraitis, seconded by Finelli to adjourn at 6:38pm. Vote: Yes: 2 (Bendoraitis and Finelli). Absent: Okonuk. Motion passes.

Respectfully Submitted,

Joyce R. Okonuk, First Selectman