

Board of Selectmen  
**SPECIAL MEETING**  
August 10, 2009 – 10:00 AM  
Town Hall  
**MINUTES**

- 1.0 First Selectman Joyce Okonuk called the meeting to order at 10:00 am. Selectman John Bendoraitis and Administrative Assistant Patti Handy were also present; Selectman Russ Blakeslee was absent.  
Also present Jonathan Trumbull Library Trustees Judy Vertefeulle, Lydia Meyers, and Holly Sinkewicz and Head Librarian Julie Culp; Mal Leichter, Business Manager, Lebanon Board of Education; and Phil Chester, Town Planner.
- 2.0 The members of the Board of Trustees for the Jonathan Trumbull Library wished to discuss appointing a Library Needs Study Committee. Vertefeulle stated that the Trustees are seeking a long-range strategic planning committee. Sinkewicz added that they would like to appoint an outside facilitator, and suggested Phil Chester, as he has been involved with the proposed improvements to the Library. Okonuk felt that Chester would not have sufficient time to commit to this project and recommended that the Board hire a professional facilitator to develop a one to two day strategic planning session; Culp will get recommendations from the State Library for possible facilitators. Once a list of facilitators is compiled, they will be asked to present their proposals to the Library Board and Selectmen. Discussion followed regarding the types of organizations and individuals who may be invited to sit in during the Strategic Planning Session.

Okonuk provided the Trustees and Selectmen with an update on the asbestos abatement proposed for the lower level of the library. Okonuk has met with a consultant from ATC Associates who will send a proposal for preparing specs to put the project out to bid. ATC was involved with the asbestos abatement at the Town Hall in 2007 and earlier at both the Elementary and Middle Schools. Culp voiced concerns about moving and storing all the books in the Children's Library and would like to contract a professional book moving/storage company to do this. Okonuk reminded her that was fine but we need to keep our eye on the cost. Culp will gather information and get back to the Selectmen on the cost of this type of moving and storage. The type of flooring to be used was also discussed, and Bendoraitis recommended using the same material as was used in the basement of the Community Center—that is a poured, anti-microbial surface that has been an excellent choice for the Center. Although more expensive than typical floor tile, the poured floor cannot be damaged by water and requires little maintenance.

Moved by Bendoraitis, seconded by Okonuk to change the order of the Agenda and take up Item 5.0: Vote: yes, unanimous.

- 5.0 Bendoraitis and Leichter presented a letter of intent from Siemens Building Technologies, Inc. to provide a detailed, indepth energy audit of the school and town buildings. There is potentially a large amount of money to be saved in having the audit done, and the recommended changes made. There is no cost for the audit if the energy improvements are done. However, if the recommendations are not done, a fee of not more than \$15,000 will be charged for the cost of the audit which involves many technical evaluations with skilled staff. Initially the changes would be funded by a municipal loan (which is required), which would be re-paid by the energy savings in hopefully a two to five-year time frame. Okonuk stated that such an arrangement must go before the Board of Finance first for approval. Leichter reminded the Selectmen that there is a deadline of December 31, 2009 for completing all work and expending all funds. Okonuk will contact the Board of Finance in writing, outlining the details of the audit, budget impact, risks and timeline. She will also request that a special meeting be called so that the process can be expedited.

Moved by Okonuk, seconded by Bendoraitis to return to the original order of the agenda; Vote: yes, unanimous.

- 3.0 No action.
- 4.0 Moved by Bendoraitis, seconded by Okonuk to hire Darcy Battye as part-time Coordinator for the Lebanon Senior Center as recommended by the Commission on Aging, at a rate of \$12.00 per hour, for a maximum of 12 hours per week. Vote: yes, unanimous.
- 6.0 Moved by Bendoraitis, seconded by Okonuk to adjourn at 11:05. Vote: yes, unanimous.

Respectfully Submitted,

Joyce R. Okonuk  
First Selectman