

Board of Selectmen
Special Meeting
December 11, 2007 – 9:00 AM
Town Hall

MINUTES

- 1.0 Meeting was called to order at 9:10 AM by First Selectman Joyce Okonuk. Selectmen John Bendoraitis and Russ Blakeslee were present. No audience.
- 2.0 Selectmen continued to review and comment on the proposed changes to the job description for the Assistant Road Foreman. They are considering a title change to Public Works Director with expanded and increased responsibilities especially with regard to supervision of staff, budget preparation and presentation, short and long-term planning, and computer knowledge. The discussion of whether an engineering degree would be required or strongly recommended was discussed at length with Selectmen not coming to a consensus in that issue. Some Selectmen feel that having a certified engineer would allow less dependence on an outside engineer to do plan review and design for public works projects – resulting in a reduction in that cost to the town. Another Selectman felt that an engineering background/degree is not necessary and feels individuals with a construction background would be capable of handling the expanded duties being asked for.

This revised job description shall be prepared prior to budget submission so any wage adjustments could be included in the '08-'09 budget request.

The First Selectman will re-draft the description again with the changes agreed to at this meeting. Selectmen will meet again within a week to discuss this further.

- 3.0 Moved by Russ Blakeslee, seconded by John Bendoraitis, to adjourn the meeting at 10:18 AM. Vote: yes, unanimous.

Respectfully submitted,

Joyce R. Okonuk
First Selectman