

Board of Selectmen
Special Meeting
August 20, 2007 – **10:00 AM**
Community Center

MINUTES

- 1.0 Called to order by First Selectman Joyce Okonuk at 19:07 AM. Also present were Selectmen Russell Blakeslee and John Bendoraitis
- 2.0 Discuss and act upon approving the following minutes:
- 2.1 July 31, 2007 Special Meeting
A type "o" was in 1.0 The Regular (*should state **Special***) Meeting of the
Motion made by Bendoraitis, seconded by Okonuk to approve as amended.
Vote: Yes; unanimous.
- 2.2 August 2, 2007 Special Meeting
Motion made by Blakeslee, seconded by Bendoraitis to approve.
Vote: Yes; unanimous.
- 2.3 August 3, 2007 Special Meeting
Motion made by Bendoraitis, seconded by Blakeslee to approve.
Vote: Yes; unanimous.
- 3.0 Discuss and act upon resignation from Ethics Code Draft Committee.
Motion made by Bendoraitis, seconded by Okonuk to accept the resignation of Jacqueline Carlisle, Chairman of the Ethics Code Draft Committee, effective August 7, 2007.
Vote: Yes; unanimous.
- 4.0 The Selectmen reviewed the request the Commission on Aging (COA) to increase the wage for Van Dispatchers to \$12.00 per hour. Selectmen discussed wages and responsibilities of all part-time employees.
Motion made by Blakeslee, seconded by Okonuk to increase the wage of the Van Dispatchers, retroactive to July 1, 2007, on the part time, non-union salary matrix as follows:
- | | | |
|-------------|------------|---------|
| Provisional | 0-6 months | \$10.51 |
| | 6 months | \$10.84 |
| | 36 months | \$11.00 |
| | 60 months | \$11.17 |
| | 96 months | \$11.34 |
- Vote: Yes; unanimous.**
- 5.0 The Commission on Aging (COA) interviewed five applicants for the position of Van Dispatcher. Chairman, Geri McCaw told the Board that her Commission recommends hiring Deborah Kotomski to fill the dispatcher vacancy.
Motion made by Bendoraitis, seconded by Blakeslee, to hire Deborah Kotomski as Van Dispatcher at the provisional rate of \$10.51 per hour, beginning on August 27, 2007.
Vote: Yes; unanimous.
- 6.0 Discuss and act upon awarding the bid for Revaluation to Tyler Technologies, Inc.
Motion made by Bendoraitis, seconded by Okonuk to award the contract to Tyler Technologies in the amount of \$173,000.
Vote: Yes; unanimous.

- 7.0 Discuss and act upon the purchase of a backhoe/loader for the Public Works Department. The Selectmen reviewed quotes from dealers on Case, New Holland, John Deere and CAT backhoe/loaders. Blakeslee feels that the Town should purchase the New Holland for several reasons: it is \$3,000 less than the Case, the close proximity of Kahn Tractor, there are 22 Lebanon taxpayers employed at Kahn Tractor and his belief that there is not much difference between a New Holland and a Case. Bendoraitis favors the Case because of our positive experience with the brand, and our negative experience with the New Holland, and he does not feel that the \$3,000 cost differential is significant enough to make the difference. Okonuk feels that the 1988 Case presently owned by the Town has been a workhorse, and that we have gotten more than our money's worth out of it. The Case is also the equipment preferred by members of the Highway Department both for driving and repairing.
- Motion** made by Bendoraitis, seconded by Okonuk to purchase the 2006 Case 580SM Loader/backhoe from Sunbelt Case of Newington for \$61,500, which includes a trade-in of the 1988 580K Case Loader presently owned by the Town.
- Vote: Yes; Okonuk & Bendoraitis**
No; Blakeslee
- Motion carried.**
- 8.0 Discuss and act upon commitment of green energy for Town of Lebanon public buildings. **Motion** made by Bendoraitis, seconded by Blakeslee to contract with Sterling Planet to target purchasing 15% of the Town's electrical usage using green sources.
- Vote: Yes; unanimous.**
- Bendoraitis will contact Sterling regarding the best approach to implement the 15% change. He will also coordinate press release and marketing information for our community with Sterling Planet and the CT Clean Energy Fund.
- 9.0 Discuss and act upon the Request for Qualifications for legal services. Selectmen received two proposals and decided to invite the present Town Council from Branse and Willis to the interviews as well. The First Selectman to set up interviews.
- 10.0 Discuss and act upon a bid policy for the Town of Lebanon. Bendoraitis provided copies of CGS Section 7-148V, "Requirements for Competitive Bidding." Okonuk will ask town attorney for an interpretation of the Statute.
- 11.0 **Motion** made by Bendoraitis, seconded by Blakeslee to adjourn at 11:46 AM.
Vote: Yes; unanimous.

Respectfully submitted,

Joyce R. Okonuk
First Selectman